

**LIBERTY UNION-THURSTON BOARD OF EDUCATION
REGULAR MEETING**

October 12, 2009

7:00 P.M. - Liberty Union High School Library

If you need to use the elevator to go to the library on the second floor of the high school, please call the District Office at 862-4171 on the day of the meeting.

- 1. ROLL CALL:**
 - Art Brate _____
 - Joe Farmer _____
 - Shaun Hochradel _____
 - John Hutton _____
 - Mike Raver _____

2. PLEDGE OF ALLEGIANCE

3. RECOGNITION

A. STUDENTS OF THE MONTH: Ryan King & Evan Schaffner

B. TEACHER OF THE MONTH: Angie Linscott, Elementary Teacher

4. PUBLIC PARTICIPATION AT BOARD MEETINGS

File: KD (Also BDDH)

All meetings of the board and board-appointed committees are open to the public. Delegations or individuals are welcome at board meetings, subject to the following regulations designed to expedite deliberations and provide for full consideration of problems and questions:

- A. Establish appointment to present communications or petitions to the board three working days before the board meeting.
- B. Submit communications in writing at the time of requesting an appointment so that they may be duplicated and given to board members in the agenda materials.
- C. Limit presentations to 30 minutes with additional time to be granted by a vote of the majority of the Board. Each individual will be allotted three minutes until the total time of 30 minutes is used.
- D. Only upon the request of the board members will communications from the public be read aloud at the board meetings. These communications will be read by the board president, unless it is in violation of board policy. Such violation will be determined through consultation between the board president or treasurer and the superintendent.
- E. Each person addressing the Board shall give his/her name, address, and who they represent. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.
- F. The board will take questions and problems under advisement and issue responses after due deliberations, usually at the next meeting.
- G. If questions or problems relate to personnel, the Board will go into executive session to receive such presentations.

Board agendas are available to all those who attend board meetings. The section on the agenda for public participation shall be indicated. Noted in each agenda shall be a short paragraph outlining the board policy on public participation at board meetings.

[Adoption date: January 10, 2000]

[Revised: October 9, 2000]

[Revised: April 9, 2001]

LEGAL REFS.: ORC 121.22
3313.20

CROSS REFS.: BCE, Board Committees
BD, School Board Meetings
BDDB, Agenda Format
BDDC, Agenda Preparation and Dissemination

5. REFRESHMENTS: Prepared by the Food Services Department

6. MINUTES

Motion by _____, seconded by _____, to approve the minutes of the Liberty Union-Thurston Board of Education Regular Meeting held on September 14, 2009, as printed below: Brate, _____; Farmer, _____; Hochradel, _____; Hutton, _____; Raver, _____.

**LIBERTY UNION-THURSTON BOARD OF EDUCATION
REGULAR MEETING**

September 14, 2009

7:00 P.M. - Liberty Union High School Library

ROLL CALL:

Art Brate	<u>present</u>
Joe Farmer	<u>present</u>
John Hutton	<u>present</u>
Mike Raver	<u>present</u>

PLEDGE OF ALLEGIANCE

OATH OF OFFICE: The District Treasurer administered the Oath of Office to the newly appointed member of the Board of Education, **Shaun Hochradel**.

RECOGNITION

- A. NEW TEACHERS:** Mallory James, Intervention Specialist
Ashleigh Miller, Intervention Specialist
Kevin Yates, Language Arts Teacher
- B. CARING CONNECTIONS COUNSELOR:** Barbara Long
- C. OHIO GREEN FLEET AWARD:** Judy Cleland, Transportation Coordinator

PUBLIC PARTICIPATION AT BOARD MEETINGS File: KD (Also BDDH)

REFRESHMENTS: Prepared by the Food Services Department

MINUTES

086-09 Motion by Joe Farmer, seconded by John Hutton, to approve the minutes of the Liberty Union-Thurston Board of Education Regular Meeting held on August 10, 2009, and the Special Meeting held on August 15, 2009, as printed. Brate, yes; Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

MONTHLY FINANCIAL STATEMENTS

087-09 Motion by Mike Raver, seconded by Art Brate, to approve monthly financial items A & B as stated below: Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes. Motion carried.

- A. TREASURER’S FINANCIAL REPORT**
 - 1. MONTHLY FUNDS BALANCE**
 - 2. RECEIPT OF FUNDS**
 - 3. STATUS OF APPROPRIATIONS**
 - 4. MONTHLY BANK RECONCILIATION**
- B. BILLS**
- C. DONATIONS:** (For information only)

<u>Amount</u>	<u>Donor</u>	<u>Fund</u>
\$ 50.00	Ohio Pork Producers Council	FFA
16.00	Misc: BBQ	FFA
498.00	Misc: Scramble	Boys Golf
85.00	Booster Bingo	Athletics
500.00	Booster Bingo	Cross Country
415.00	Booster Bingo	Baseball
500.00	Booster Bingo	Boys Soccer
140.00	Booster Bingo	Girls Soccer
360.00	Booster Bingo	Girls Track
5,905.00	Misc: Baltimore Fest 5K Race	Cross Country
\$8,469.00	Total	

NEW BUSINESS: FINANCIAL

088-09 Motion by John Hutton, seconded by Joe Farmer, to approve the New Business - Financial items listed below: Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes; Farmer, yes. Motion carried.

A. READING RECOVERY ROTARY FUND: Approved the use of the Reading Recovery Rotary Fund as requested, in order to fund salary and fringe benefits for Reading recovery personnel.

Estimated expenses to be paid from the fund during the 2009/2010 school year: Approximately \$13,635.

B. REVISE CHANGE FUND AMOUNT: Approved an Athletic Department change fund, in the amount of \$1000. Last month \$900 was approved; after review, the Treasurer recommends increasing the amount of the change fund.

C. PURCHASED SERVICE AGREEMENTS: Approved the following purchased service agreements:

1) SERVICE PROVIDER: **Barbara A. Long**
 CONTRACT PERIOD: 2009 / 2010 School Year
 SERVICE PROVIDED: "Caring Connections" Counseling (432 Hours)
 COST: \$17,280
 NOTE: The "Caring Connections" organization will reimburse the LU-T District for \$11,520

2) SERVICE PROVIDER: **Hartford Insurance Company**
 CONTRACT PERIOD: September 1, 2009 - May 31, 2011
 SERVICE PROVIDED: Builders Risk Insurance for New Middle School
 COST: \$15,601

3) SERVICE PROVIDER: **Ohio Casualty Insurance Company**
 CONTRACT PERIOD: September 1, 2009 - May 31, 2011
 SERVICE PROVIDED: Builders Risk Insurance for High School Renovation
 COST: \$16,207

D. FUEL SUPPLIER: Transportation Coordinator, Judy Cleland, has been monitoring diesel fuel prices, and recommends that the district change suppliers.

Board approved to purchase fuel for buses from Great Lakes Petroleum, beginning October 1, 2009.

INFORMATION:

A. BASIL JOINT FIRE DEPARTMENT PRESENTATION: Kasey Farmer, from the Basil Joint Fire Department, addressed the LU-T Board of Education regarding an upcoming fire levy.

B. CONSTRUCTION PROJECT UPDATE: Architect, Michael Paplow, provided an update on the new middle school construction and high school renovation program.

NEW BUSINESS - PERSONNEL:

089-09 Motion by Joe Farmer, seconded by Shaun Hochradel, to approve the New Business - Personnel items listed below: Hutton, yes; Raver, yes; Brate, yes; Farmer, yes; Hochradel, yes. Motion carried.

A. RESIGNATION: Approved the resignation of **Jan Leo**, Middle School Teacher, as Middle School Yearbook Advisor.

B. EMPLOY TEACHER AIDES: The following candidates were approved by the for employment:

- 1) Name: **Deana Kessler**
 Position: Kindergarten Teacher Aide
 Hours: 6 ¾ Hours Daily When School is in Session
 Compensation: \$13.51 per Hour
 Starting Date: September 17, 2009
- 2) Name: **Stacy Dodd**
 Position: Second-Grade Teacher Aide
 Hours: 6 ¾ Hours Daily When School is in Session
 Compensation: \$14.56 per Hour
 Starting Date: September 17, 2009
- 3) Name: **Tony Hatem**
 Position: Fourth-Grade Teacher Aide
 Hours: 6 ¾ Hours Daily When School is in Session
 Compensation: \$13.51 per Hour
 Starting Date: September 17, 2009

C. EMPLOY CLEANER: The following candidate was approved for employment:

Name: **Vanessa Donahue**
 Position: Cleaner
 Hours: 8 Hours Daily
 Compensation: \$10.67 per Hour
 Starting Date: September 15, 2009

D. SUPPLEMENTAL CONTRACT POSITIONS: The following candidate was approved for the supplemental position as listed.

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
Susan Steffen	Middle School Yearbook	8	2	\$496.27

E. APPROVE VOLUNTEER: Approved as requested for **Mrs. Michelle Gavarkavich** to serve as volunteer nurse, to assist the nursing staff with school field trips. Mrs. Gavarkavich is a registered nurse.

F. SUBSTITUTE LISTS:

- 1) **CERTIFIED SUBSTITUTE LIST:** Approved the substitute teacher list for September, 2009, as nominated by the Fairfield County Superintendent.
- 2) **CLASSIFIED SUBSTITUTE LIST:** Approved the classified substitute list for August, 2009, with the addition of the following name(s).

<u>Name</u>	<u>Address</u>	<u>Classification</u>
Tim Smith	7093 Basil Rd Baltimore, Oh	Trans Aide Building Services Maintenance

NEW BUSINESS - PERSONNEL:

090-09 Motion by Mike Raver, seconded by John Hutton, to approve the New Business - Personnel item listed below: Brate, yes; Frammer, yes; Hochradel, **abstain**; Hutton, yes; Raver, yes. Motion carried.

SUPPLEMENTAL CONTRACT POSITIONS: The following candidate is recommended for the supplemental position as listed.

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
Katie Hochradel	Teacher Mentor	6	0	775.43

NEW BUSINESS: OTHER

091-09 Motion by Shaun Hochradel, seconded by Joe Farmer, to approve the Other New Business items listed below: Raver, yes; Brate, yes; Farmer, yes; Hochradel, yes; Hutton, yes. Motion carried.

A. ADJUST SCHOOL DISTRICT CALENDAR: The 2009/2010 district school calendar, as earlier approved by the LU-T Board of Education, contains an error. November 25, 2009, should be listed as a day school is not in session, NOT November 30, 2009. Approved the revised calendar, reflecting this correction, is attached.

B. STORM-WATER DRAINAGE IMPROVEMENT PROJECT: Approved LU-T School District participation in a cooperative project to improve storm-water drainage at the elementary school and new middle school property.

The project is proposed by the Village of Baltimore, for submission to the Ohio Public Works Commission for grant funding.

The LU-T School District, through this cooperative agreement, would provide easement access to the Village of Baltimore for drainage purposes through district property at no cost, and agrees to over-size a retention basin which will be built for the new middle school, for management of storm-water flow.

C. STUDENT TRANSPORTATION ROUTING: Approved the student bus transportation routing for the 2009/2010 school year.

Transportation Coordinator, Judy Cleland, reviewed the routing plan, and answered questions regarding student transportation.

D. SPECIAL EDUCATION POLICIES AND PROCEDURES: The Ohio Operating Standards for Ohio Educational Agencies Serving Children with Disabilities require school districts to adopt written policies and procedures in a number of different areas. Local school districts can develop their own policies and procedures, and submit them to the Ohio Department of Education for approval, or may choose to adopt the “Model” Special Education Policies and Procedures, prepared by the Ohio Department of Education.

The Liberty Union-Thurston Board of Education approved the “Model” Special Education Policies and Procedures as published by the Ohio Department of Education, as requested.

E. SIXTH-GRADE OUTDOOR EDUCATION: Approved student participation in the sixth-grade outdoor education program:

Dates: March 29 - 31, 2010
 Location: **Camp Pilgrim Hills**
 Service Provider: Nature’s Classroom
 Chaperones: LU-T Staff and Parents
 Fundraising: Magazine Sale
 Student Cost: Approximately \$120

F. FFA NATIONAL CONVENTION: Approved LUHS FFA students to attend the National FFA Convention:

Dates: October 21 - 24, 2009
 Location: **Indianapolis, Indiana Convention Center**
 Chaperones: Mr. Turner, Mrs. Bachman, and Parents
 Student Cost: \$250
 Board of Education Cost: \$900 (\$450 per Teacher) Plus Substitute Teachers

G. EIGHTH-GRADE WASHINGTON, D.C. TRIP: Approved eighth-grade students to participate in a trip to Washington, D.C.:

Dates: May 19 - 21, 2010
 Transportation: Commercial Chartered Bus
 Lodging: Best Western Hotel; Woodbridge, Virginia
 Service Provider: Main Street Tours; Louisville, Ohio
 Chaperones: LU-T Staff and Parents
 Student Cost: Approximately \$350

H. FAIRFIELD COUNTY TRANSITION INITIATIVE: Federal mandates under the Individuals with Disabilities Education Act of 2004 (IDEA) and Ohio Department of Education Operating Standards require that a written plan be developed for providing transition services to students and their parents, for students with disabilities as they transition from secondary school to adulthood. The Fairfield County Transition Task Force requests the Liberty Union-Thurston Local School District to enter into an interagency agreement, in order to improve the coordination of transition services within Fairfield County.

Approved a two-year cooperative initiative as recommended.

NEXT REGULAR MEETING: The next regular meeting of the Liberty Union-Thurston Board of Education will be held on Monday, October 12, 2009, at 7:00 p.m. in the high school library.

ADJOURN:

092-09 Motion by Joe Farmer, seconded by Shaun Hochradel, to adjourn at 8:21 p.m. Brate, yes; Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

7. MONTHLY FINANCIAL STATEMENTS

A. TREASURER’S FINANCIAL REPORT

- 1. MONTHLY FUNDS BALANCE**
- 2. RECEIPT OF FUNDS**
- 3. STATUS OF APPROPRIATIONS**
- 4. MONTHLY BANK RECONCILIATION**

B. BILLS

C. STUDENT ACTIVITY MONTHLY APPROPRIATIONS

<u>FUND</u>	<u>AMOUNT</u>
018	\$ 3,355.76
200	15,138.92
300	31,423.66
Total Changes	\$49,918.34

D. DONATIONS: (For information only)

<u>Amount</u>	<u>Donor</u>	<u>Fund</u>
\$129.42	5 th Grade Activity Acct	MS Principal
241.68	Target: Take Charge of Education	Elementary Principal
41.16	Target: Take Charge of Education	MS Principal
146.55	Target: Take Charge of Education	Renaissance
100.00	Ohio Poultry Assoc	FFA
100.00	Dedicated Mortgage: 5-K Race	Cross Country
500.00	Booster Bingo	MS Football
\$1,258.81	Total	

Motion by _____, seconded by _____, to approve monthly financial items A, B & C as stated above; D is for information only. Farmer, _____; Hochradel, _____; Hutton, _____; Raver, _____; Brate, _____.

8. NEW BUSINESS: FINANCIAL

A. FIVE-YEAR FORECAST: The Ohio Department of Education requires all public school districts to prepare a five-year financial forecast. The Treasurer and Superintendent have revised the forecast and have reviewed it with the Finance Committee. Approval for the five-year forecast is requested. Recommend approval.

B. TAX ABATEMENT REQUEST: In April, 2008, the LU-T District supported the development of an "Agricultural Security Area" in Walnut Township. This provided the potential for farmers within that zone to receive tax abatement opportunities for reinvestment in equipment and facilities. Resident, Roger Wolfe, has requested abatement for a proposed grain storage facility, at an estimated cost of \$60,000. The Fairfield Soil and Water Conservation District estimates that the amount of abatement would be \$200 per year, and request board approval for this abatement request. The abatement period runs through April, 2018. Recommend approval.

C. PURCHASED SERVICE AGREEMENTS:

1) Approval for the following purchased service agreements is requested:

SERVICE PROVIDER: CompManagement, Inc.
CONTRACT PERIOD: One Year
SERVICE PROVIDED: Workers Compensation Cost-Containment Services
COST: \$2,226 (This has already been paid to OSBA; CompMangaement is the new service provider selected by OSBA .)

Recommend approval.

2) SERVICE PROVIDER: Study Island
CONTRACT PERIOD: 2009 / 2010 School Year
SERVICE PROVIDED: 30 Software Site Licenses for Full OGT Remediation
COST: \$783

Recommend approval.

Motion by _____, seconded by _____, to approve the New Business item listed above. Hochradel, _____; Hutton, _____; Raver, _____; Brate, _____; Farmer, _____.

9. NEW BUSINESS - PERSONNEL:

A. RESIGNATION: Scott Williamson, Athletic Director, has submitted his resignation for retirement purposes, effective at the end of the 2009/2010 school year. Recommend approval.

B. TERMINATION: Termination of Middle School Cheerleading Advisor, Sirina Mirick, with 50% pay is recommended.

C. CHANGE OF CLASSIFICATION: Rick Delynko, Building Services Supervisor, requests a change in classification for employee **Chad Kille**. **Chad** has been employed for one year as a “Cleaner”, and is now recommended to be approved as “Custodian” effective October 19, 2009. Recommend approval.

D. EMPLOY CLASSROOM AIDE: The Elementary School Principal recommends the following candidate for employment:

Name: **Krystal Washburn**
 Position: Third-Grade Teacher Aide
 Hours: 6 ¾ Hours Daily When School is in Session
 Compensation: \$13.51 per hour - Step 0
 Starting Date: October 19, 2009

Recommend approval.

E. SUPPLEMENTAL CONTRACT POSITIONS: The following candidates are recommended for supplemental positions as listed, contingent upon obtaining “Pupil Activity Validation: permits, issued by the Ohio Department of Education.

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
Susan Steffen	MS Cheerlead Advisor (2009 FB)	7	10	(50%) 527.29
Chuck Bauer	Asst Football (2009)	3	7	2,729.50
Kevin Burns	HS Boys Basketball	-	-	Volunteer
Matt Altiers	Co-8 th Gr Boys Basketball	4	0	(50%) 620.34
Brian Arnold	Co-8 th Gr Boys Basketball	4	0	(50%) 620.34
Christopher Staten	7 th Gr Boys Basketball	4	0	1,240.68
David May	Head Girls Varsity Basketball	1-A	8	5,148.83
Mark Chapman	HS Girls Basktball	-	-	Volunteer
Bill Moore	HS Girls Basketball	-	-	Volunteer
Justin Myers	JV Girls Basketball	3	0	1,861.02
Kelley Savage	8 th Gr Girls Basketball	4	3	1,643.90
Mark McEvoy	MS Girls Basketball	-	-	Volunteer
James Peck	7 th Gr Girls Basketball	4	7	2,047.12
Tony Caito	MS Girls Basketball	-	-	Volunteer
Julie Mirick	Var Basket Cheerleading	4	0	1,240.68
Julie Mirick	JV Basket Cheerleading	5	0	1,023.56
Brett Bressler	Head Varsity Wrestling	2	11	5,272.89
Miles Haines	HS Wrestling	-	-	Volunteer
Curtis Milan	MS Wrestling	-	-	Volunteer
Brian Doner	Var Swimming	-	-	Volunteer
Kelly Doner	Var Swimming	-	-	Volunteer
Jared Stewart	Var Baseball	2	5	3,908.14
Christopher Staten	Baseball	-	-	Volunteer
Michael Schmidt	JV Baseball	3	8	3,163.74
Bill Putnam	Var Softball	2	11+	5,272.89
Doug Mix	Softball	-	-	Volunteer
Jennifer Lauvray	JV Softball	3	2	2,295.26
Krista Azeltine	Head Boys Track	2	11	5,272.89
Jon Morris	Head Girls Track	2	11	5,272.89
Tim Smith	Co-Asst Track	3	2	(50%) 1,147.63
Jacob Kemmerer	Co-Asst Track	3	2	(50%) 930.51
Ashleigh Miller	Asst Track	3	4	2,295.26
Jeff Smolewski	Track	-	-	Volunteer
Susan Steffen	MS Girls Track	4	8	2,450.34

Renee Mangette	MS Boys Track	4	7	2,047.12
Ed Miller	HS Student Council Advisor	8	0	349.19

Recommend approval.

F. SUBSTITUTE LISTS:

- 1) **CERTIFIED SUBSTITUTE LIST:** Recommend approval of the substitute teacher list for **October, 2009**, as nominated by the Fairfield County Superintendent.

Motion by _____, seconded by _____, to approve the New Business - Personnel items listed above. Hutton, _____; Raver, _____; Brate, _____; Farmer, _____; **Hochradel, _____.**

10. NEW BUSINESS: OTHER

- A. **CONSTRUCTION DOCUMENT REVIEW:** The Ohio School Facilities Commission requires Board of Education approval for construction design plans at various points. The high school “construction document” phase submittals have been completed, which represent the final design drawings. Approval for the CD documents is requested. Recommend approval.

- B. **HIGH SCHOOL MODEL UNITED NATIONS:** Approval is requested for high school student participation in a Model United Nations program.

Dates: January 10 - 12, 2010
 Location: Hyatt Regency Hotel - Columbus, Ohio
 Transportation: Parent Transportation
 Chaperones: Parents and Advisor
 Student Cost: Approximately \$250

Recommend approval.

- C. **MIDDLE SCHOOL MODEL UNITED NATIONS:** Approval is requested for middle school participation in a Model United Nations program.

Dates: March 21 - 23, 2009
 Location: Hyatt Regency Hotel - Columbus, Ohio
 Transportation: School Buses
 Chaperones: Parents and Advisor
 Student Cost: Approximately \$200 per Student

Recommend approval.

Motion by _____, seconded by _____, to approve the Other New Business items listed above. Raver, _____; Brate, _____; Farmer, _____; **Hochradel, _____; Hutton, _____.**

- 11. **EXECUTIVE SESSION:** An executive session is requested, in order to discuss labor negotiations. Recommend approval.

A. GO INTO EXECUTIVE SESSION: Motion by _____, seconded by _____, to go into Executive Session at _____ p.m. Brate, _____; Farmer, _____; Hochradel, _____; Hutton, _____; Raver, _____.

B. RETURN FROM EXECUTIVE SESSION: Motion by _____, seconded by _____, to return from Executive Session at _____ p.m. Farmer, _____; Hochradel, _____; Hutton, _____; Raver, _____; Brate, _____.

12. NEGOTIATED CONTRACT: A tentative agreement with LUTEA for a negotiated contract, effective now through June 30, 2010, has been reached. Board of Education approval for the contract, as outlined in the tentative agreement, is requested. Recommend approval.

Motion by _____, seconded by _____, to approve the LUTEA negotiated contract. Hochradel, _____; Hutton, _____; Raver, _____; Brate, _____; Farmer, _____.

13. INFORMATION: CONSTRUCTION PROJECT UPDATE

14. TAX LEVY DISCUSSION: The half-percent income tax levy which was passed by local voters in 2005 will expire in 2010. The Strategic Planning Committee and Finance Committee have looked at options. Opportunity for discussion with the full Board of Education regarding tax levy options is requested.

15. NEXT REGULAR MEETING: The next regular meeting of the Liberty Union-Thurston Board of Education will be held on Monday, November 9, 2009, at 7:00 p.m. in the high school library.

16. ADJOURN: Motion by _____, seconded by _____, to adjourn at _____ p.m. Hutton, _____; Raver, _____; Brate, _____; Farmer, _____; Hochradel, _____.