

**LIBERTY UNION-THURSTON BOARD OF EDUCATION  
RE-ORGANIZATIONAL MEETING & REGULAR MEETING**

**January 11, 2010**

**7:00 P.M. - Liberty Union High School Library**

If you need to use the elevator to go to the library on the second floor of the high school, please call the District Office at 862-4171 on the day of the meeting.

- 1. **ROLL CALL:**
  - Art Brate \_\_\_\_\_
  - Joe Farmer \_\_\_\_\_
  - Shaun Hochradel \_\_\_\_\_
  - John Hutton \_\_\_\_\_
  - Mike Raver \_\_\_\_\_

**2. PLEDGE OF ALLEGIANCE**

3. **Note:** During the regular meeting of the LU-T Board of Education on December 14, 2009, **Mr. Art Brate** was elected President Pro Tempore for the January “re-organizational meeting”.

4. **ELECTION OF BOARD PRESIDENT:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to nominate \_\_\_\_\_ as Board President for calendar year 2010. Brate, \_\_\_\_\_; Farmer, \_\_\_\_\_; Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_.

5. **ELECTION OF BOARD VICE-PRESIDENT:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to nominate \_\_\_\_\_ as Board Vice-President for calendar year 2010. Farmer, \_\_\_\_\_; Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_; Brate, \_\_\_\_\_.

6. **OATH OF OFFICE:** The Treasurer will administer the Oath of Office to the newly elected President and Vice President of the Board of Education, and also to the newly elected members.

7. **ESTABLISH REGULAR MONTHLY MEETINGS:** The Board must establish the monthly date and time for regular Board meetings in calendar year 2010.  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to establish \_\_\_\_\_ (day) of the month at \_\_\_\_\_ (time) P.M. as the date and time for regular monthly meetings of the Board of Education in calendar year 2010. The meetings will be held in the high school library unless otherwise announced. Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_; Brate, \_\_\_\_\_; Farmer, \_\_\_\_\_.

**8. REQUEST ADVANCE PAYMENT:** It is recommended that the Treasurer be given authority to request advance payment during calendar year 2010 on taxes collected, as allowed by law.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to give authority to the Treasurer to request advance payment on taxes collected, as allowed by law. Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_ Brate, \_\_\_\_\_; Farmer, \_\_\_\_\_; Hochradel, \_\_\_\_\_.

**9. ESTABLISH BOARD LEGAL COUNSEL:** The legal firm Bricker & Eckler, LLP is recommended to provide legal assistance to the Board of Education and their designees during the calendar year 2010.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the legal firm Brickler & Eckler, LLP, as the firm to provide legal assistance to the Board of Education during the calendar year 2010. Raver, \_\_\_\_\_; Brate, \_\_\_\_\_; Farmer, \_\_\_\_\_; Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_.

**10. RECOGNITION**

**A. STUDENTS OF THE MONTH:** Quinton Cook & Heather Hite

**B. TEACHER OF THE MONTH:** Mrs. Mindy Beery, First-Grade Teacher

<b>C. LU-T BOARD OF EDUCATION MEMBERS:</b>	<u>Mr. Art Brate</u>	18 years
	<u>Mr. Joe Farmer</u>	18 years
	<u>Mr. Shawn Hochradel</u>	½ year
	<u>Mr. John Hutton</u>	7 years
	<u>Mr. Mike Raver</u>	20 years
	Total Years of Service	63 ½ years

**11. PUBLIC PARTICIPATION AT BOARD MEETINGS**

File: KD (Also BDDH)

All meetings of the board and board-appointed committees are open to the public. Delegations or individuals are welcome at board meetings, subject to the following regulations designed to expedite deliberations and provide for full consideration of problems and questions:

- A. Establish appointment to present communications or petitions to the board three working days before the board meeting.
- B. Submit communications in writing at the time of requesting an appointment so that they may be duplicated and given to board members in the agenda materials.
- C. Limit presentations to 30 minutes with additional time to be granted by a vote of the majority of the Board. Each individual will be allotted three minutes until the total time of 30 minutes is used.
- D. Only upon the request of the board members will communications from the public be read aloud at the board meetings. These communications will be read by the board president, unless it is in violation of board policy. Such violation will be determined through consultation between the board president or treasurer and the superintendent.
- E. Each person addressing the Board shall give his/her name, address, and who they represent. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.
- F. The board will take questions and problems under advisement and issue responses after due deliberations, usually at the next meeting.
- G. If questions or problems relate to personnel, the Board will go into executive session to receive such presentations.

Board agendas are available to all those who attend board meetings. The section on the agenda for public participation shall be indicated. Noted in each agenda shall be a short paragraph outlining the board policy on public participation at board meetings.

[Adoption date: January 10, 2000]

[Revised: October 9, 2000]

[Revised: April 9, 2001]

LEGAL REFS.: ORC 121.22  
3313.20

CROSS REFS.: BCE, Board Committees  
BD, School Board Meetings

**12. REFRESHMENTS:** Prepared by the Food Services Department

**13. DISCUSSION AND APPROVAL OF THE MINUTES**

**LIBERTY UNION-THURSTON BOARD OF EDUCATION  
REGULAR MEETING**

**December 14, 2009**

**7:00 P.M. - Liberty Union High School Library**

**ROLL CALL:**

Art Brate	Present
Joe Farmer	Present
Shaun Hochradel	Present
John Hutton	Present
Mike Raver	Present

**PLEDGE OF ALLEGIANCE**

**RECOGNITION**

- A. STUDENTS OF THE MONTH:** Matt Thompson & Megan VanAlmsick
- B. TEACHER OF THE MONTH:** Mrs. Charlotte Muesegaes, High School Integrated Technology
- C. LIBERTY UNION HIGH SCHOOL MARCHING BAND:** State Marching Band Competition
- D. VARSITY BOYS GOLF TEAM:** MSL Champions
- E. JV BOYS GOLF TEAM:** MSL Champions
- F. LANDON HUTCHISON:** MSL "Player of the Year"
- G. JIM REED:** MSL "Coach of the Year"
- H. JV FOOTBALL TEAM:** MSL Champions
- I. JUNIOR HIGH BOYS CROSS COUNTRY TEAM:** MSL Champions
- J. VARSITY GIRLS CROSS COUNTRY TEAM:** MSL Champions
- K. VARSITY BOYS CROSS COUNTRY TEAM:** MSL Champions/State Qualifier
- L. BRANDON ALTIERS:** MSL Junior High "Runner of the Year"
- M. JEFF HANSON:** State Qualifier
- N. DREW MCCORMICK:** MSL "Runner of the Year"/State Qualifier
- O. KRISTA MATHEWS:** All-Ohio
- P. JON MORRIS:** MSL "Coach of the Year"

**PUBLIC PARTICIPATION AT BOARD MEETINGS**

File: KD (Also BDDH)

**REFRESHMENTS:** Prepared by the Food Services Department

**MINUTES**

**115-09** Motion by Joe Farmer, seconded by Shaun Hochradel, to approve the minutes of the Liberty Union-Thurston Board of Education Regular Meeting held on November 9, 2009, and the Special Meeting held on November 24, 2009, as printed. Brate, yes; Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

**MONTHLY FINANCIAL STATEMENTS**

**116-09** Motion by John Hutton, seconded by Mike Raver, to approve the following monthly financial items: Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes. Motion carried.

- A. TREASURER’S FINANCIAL REPORT**
  - 1. MONTHLY FUNDS BALANCE**
  - 2. RECEIPT OF FUNDS**
  - 3. STATUS OF APPROPRIATIONS**
  - 4. MONTHLY BANK RECONCILIATION**

**B. BILLS**

**C. STUDENT ACTIVITY MONTHLY APPROPRIATIONS**

<u>FUND</u>	<u>AMOUNT</u>
018	\$ 1,783.25
200	10,176.14
300	24,381.13
<b>Total Changes</b>	<b>\$36,340.52</b>

**D. DONATIONS**

<u>Amount</u>	<u>Donor</u>	<u>Fund</u>
\$ 25.00	In Memory of Paul Wooster: MS Staff	HS Football
500.00	Booster Bingo	Boys Soccer
<b>\$525.00</b>	<b>Total</b>	

**NEW BUSINESS: FINANCIAL**

**117-09** Motion by Joe Farmer, seconded by Shaun Hochradel, to approve the New Business: Financial item(s) listed below: Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes; Farmer, yes. Motion carried.

**SUBSTITUTE PAY RATES**

Approval for the following substitute pay rates is requested:

<u>Position</u>	<u>Rate</u>
Health Aide	\$ 8.00
Library Aide	8.00
Teacher Aide	7.30
Bus Aide	7.30
Bus Drivers	10.75
Cashiers	7.70
Cooks	7.50
Cleaners	9.00
Custodians	9.00
Maintenance	9.00
Secretary	8.50
Data Processing	7.50
Tutor	20.00
Teacher	80.00

Retired Teacher	85.00
Wednesday School	60.00
LPDC	14.75

**NEW BUSINESS - PERSONNEL**

**118-09** Motion by Mike Raver, seconded by Art Brate, to approve the New Business - Personnel items listed. Hutton, yes; Raver, yes; Brate, yes; Farmer, yes; Hochradel, yes. Motion carried.

- A. REDUCTION OF HOURS:** Approved employee, **Betsy Alt**'s, request of a reduction in contracted hours, from 32.5 hours to 26 hours per week, effective immediately.

This reduction of hours for the "Classroom Aide for Handicapped Students" position was made possible by the addition of an Intervention Specialist in the elementary school.

- B. REVISE TECHNOLOGY ASSISTANT CONTRACT:** **John Labelle**, Technology Assistant, is currently working 220 days per year. In order to better meet the technology needs of the district, revising the Technology Assistant contract to 260/261 days per year is approved, beginning immediately, for the current contract year.

- C. EMPLOY MATHEMATICS TUTOR:** The following candidate is approved for temporary employment:

NAME: **Linda Wilson**  
 POSITION: Fifth-Grade Mathematics Specialist  
 DUTIES: Provide Intensive Mathematics Intervention for Students through Individual Instruction, Small-Group Instruction, Inclusion-based Instruction, and Team Teaching  
 WORK SCHEDULE: Fifty Days, Scheduled from January 19 - April 16, 2010  
 COMPENSATION: \$160 per Day  
 NOTE: This Position is Grant-Funded

**D. SUBSTITUTE LISTS**

- 1) **CERTIFIED SUBSTITUTE LIST:** Approved the substitute teacher list for December, 2009, as nominated by the Fairfield County Superintendent.
- 2) **CLASSIFIED SUBSTITUTE LIST:** Approved the classified substitute list for December, 2009, with the addition of the following name(s).

<u>Name</u>	<u>Address</u>	<u>Classification</u>
<b>Marisa Guild</b>	1030 Carroll Eastern Rd Lancaster, Ohio	Handicapped Aide

**NEW BUSINESS: OTHER** - (See "B" approval below)

**Tabled A. RESOLUTION OF NECESSITY (HS Flooring)**

**DECLARING URGENT NECESSITY FOR FLOORING,  
 WAIVING COMPETITIVE BIDDING, AND  
 AUTHORIZING THE SOLICITATION OF COST PROPOSALS FOR THE WORK  
 REQUIRED FOR THE HIGH SCHOOL PROJECT**

WHEREAS, the Board of Education of the Liberty Union-Thurston Local School District (the "District") is a participant in the Ohio School Facilities Commission's Classroom Facilities Assistance Program and through that program is renovating the existing high school building; and

WHEREAS, bids were received and contracts awarded for the work at the existing high school building, and it was subsequently discovered that the linoleum flooring was left out of the specifications; and

WHEREAS, the estimated cost for the flooring material is \$321,835.00; and

WHEREAS, due to the schedule by which flooring must be ordered, delivered, and ready for installation, there is not time to include the material in the bid packages for the middle school portion of the overall CFAP project, and Feinknopf Macioce Schappa Architects, the Board's Architect for the Project, recommends that cost proposals be solicited from three vendors to provide the flooring material so that the installation can proceed without delay and additional cost to the Project; and

WHEREAS, the Superintendent recommends that the Board declare an urgent necessity, pursuant to its authority in Ohio Revised Code Section 3313.46, waive competitive bidding, and authorize the solicitation of cost proposals for the linoleum flooring so that the material can be ordered and delivered in time to maintain the phase one flooring installation schedule;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Liberty Union-Thurston Local School District as follows:

1. Based upon the Superintendent's recommendation with respect to the procurement of the linoleum flooring for the high school renovations, the Board declares an urgent necessity, pursuant to the authority granted to the Board in Ohio Revised Code Section 3313.46, and waives competitive bidding for these items so that the flooring can be ordered, delivered, and installed in accordance with the phase one flooring installation schedule for the high school work and no delays or additional costs will be incurred as a result of the purchase of the flooring material.
2. The Board authorizes the Superintendent, working with the Construction Manager and Architect, to solicit competitive cost proposals from at least three vendors that can provide the flooring material within the timeframe required to maintain the phase one flooring installation schedule, to review the proposals received, and to determine which vendor submitted the lowest responsible proposal and to enter into an agreement with that vendor for the purchase and delivery of the flooring in an amount that is anticipated to be approximately \$321,835.00.
3. All of the foregoing authorizations are subject to the approval of the Ohio School Facilities Commission.

**119-09** Motion by John Hutton, seconded by Joe Farmer, to approve the Other New Business item(s) listed below: Raver, yes; Brate, yes; Farmer, yes; Hochradel, yes; Hutton, yes. Motion carried.

**B. TAX LEVY: RESOLUTION TO PROCEED**

RESOLUTION DETERMINING TO PROCEED WITH THE  
PROPOSITION OF A RENEWAL INCOME TAX  
(R.C. § 5748.02 and R.C. § 5748.03)

WHEREAS, the Board at its meeting on November 9, 2009, determined that it is necessary to raise annually additional revenues of at least Six Hundred Thirty Thousand Dollars (\$630,000) for the purpose of providing for the current operating expenses of the School District; and

WHEREAS, the Tax Commissioner of the State of Ohio has estimated and certified the property tax rate and the income tax rate required in order to produce such additional revenues; and

WHEREAS, the income tax rate, rounded to the nearest one-fourth of one percent as required by law, is one-half percent (0.5%) per annum; and

WHEREAS, such rate is not higher than the income tax approved by the voters of the School District on May 3, 2005, for five (5) years (the "Existing Income Tax");

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Liberty Union - Thurston Local School District, Fairfield County, Ohio, a majority of the members thereof concurring, that:

Section 1. It is hereby determined to be necessary to proceed with the proposition of levying a renewal of the Existing Income Tax on the school district income of individuals and estates resident in the School District. Such renewal income tax shall be at the rate of one-half

percent (0.5%) per annum, shall be for the purpose of providing for current operating expenses of the School District, shall take effect on January 1, 2011, and shall be levied for five (5) years (the "Income Tax").

Section 2. The income that shall be subject to the Income Tax is the taxable income of individuals and estates as defined in Ohio Revised Code Section 5748.01 (E)(1)(a) and (2).

Section 3. The question of levying such renewal income tax shall be submitted to the electors of the School District at the election to be held at the usual voting places within the School District on May 4, 2010.

Section 4. The form of the ballot to be used at said election shall be as follows:

AFFIRMATIVE VOTE IS NECESSARY FOR PASSAGE

	FOR THE TAX
	AGAINST THE TAX

Section 5. The Treasurer of the School District is hereby directed to certify a copy of this Resolution to the Board of Elections of Fairfield County, Ohio, not later than February 18, 2010.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and that all deliberation of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**REVIEW OF BOARD OF EDUCATION POLICIES:** The following policies were reviewed in December, and will be placed on the January 11, 2010, agenda for approval:

- A. **File: IGBM - CREDIT FLEXIBILITY**
  
- B. **File: IGBM-R - CREDIT FLEXIBILITY**
  
- C. **File: IND/INDA - SCHOOL CEREMONIES AND OBSERVANCES/PATRIOTIC EXERCISES**

**ANNUAL BOARD RE-ORGANIZATION:** The Board of Education Re-Organizational Meeting, with the regular meeting immediately following, will be held on January 11, 2010, at 7:00 p.m. in the high school library.

It is necessary to appoint a President Pro Tempore for the re-organizational meeting.

**120-09** Motion by Joe Farmer, seconded by Shaun Hochradel to appoint **Art Brate** as President Pro Tempore for the January 11, 2010, Board of Education Re-Organizational Meeting. Brate, **abstain**; Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

**INFORMATION**

- A. **CONSTRUCTION PROJECT UPDATE:** Architect, Joe Schappa, provided a construction update.
  
- B. **NEXT REGULAR MEETING:** The Board of Education Re-Organizational Meeting, with the regular meeting **immediately following**, will be held on Monday, January 11, 2010, at 7:00 p.m. in the high school library.
  
- C. **SPECIALBOARD OF EDUCATION MEETING:** A **Special Meeting** of The Board of Education will meet on **Saturday, January 23, 2010, at 8:30 a.m. in the high school library.**

**ADJOURN**

**121-09** Motion by Joe Farmer, seconded by John Hutton, to adjourn at 8:47 p.m. Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes. Motion carried.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the Liberty Union-Thurston Board of Education Regular Meeting held on December 14, 2009, as printed above: **Brate**, \_\_\_\_\_; Farmer, \_\_\_\_\_; Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_.

**14. MONTHLY FINANCIAL STATEMENTS**

**A. TREASURER’S FINANCIAL REPORT**

- 1. MONTHLY FUNDS BALANCE**
- 2. RECEIPT OF FUNDS**
- 3. STATUS OF APPROPRIATIONS**
- 4. MONTHLY BANK RECONCILIATION**

**B. BILLS**

**C. STUDENT ACTIVITY MONTHLY APPROPRIATIONS**

<u>FUND</u>	<u>AMOUNT</u>
018	\$11,638.01
200	50,538.42
300	22,890.32
<b>Total Changes</b>	<b>\$85,066.75</b>

**E. DONATIONS**

<u>Amount</u>	<u>Donor</u>	<u>Fund</u>
\$ 250.00	Baltimore Lions Club	Renaissance
6,305.41	Athletic Boosters - Fairbooth	Jr Class
500.00	Booster Bingo	Football
500.00	Booster Bingo	Cross Country
100.00	Baltimore Lions Club	Vocal Ensemble
100.00	LU Youth Volleyball - Player Officiated	Volleyball
2,190.00	Athletic Boosters Reimbursement for Passion Sports	Athletics
360.00	Athletic Boosters - Champion Shirts	Cross Country
500.00	Lancaster Fairfield Community Action Recycling	5 <sup>th</sup> Grade Science
2,180.66	Kroger Plus Card	5 <sup>th</sup> Grade Activity
62.91	Kroger Plus Card	HS Yearbook
<b>\$13,048.98</b>	<b>Total</b>	

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve monthly financial items stated above: **Farmer**, \_\_\_\_\_; Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_; Brate, \_\_\_\_\_.

## 15. OLD BUSINESS: BOARD POLICY

- A. **Policy IND (SCHOOL CEREMONIES AND OBSERVANCES/PATRIOTIC EXERCISES)** was placed on the December 11, 2009 agenda, with recommended revision, for review only.

The Board believes that special recognition should be given to national holidays. The building principal should encourage a discreet observance of these holidays which have become a part of the American heritage. These observances may, in some instances, be in the form of a school assembly while in other instances they are a part of the classroom work.

The Board directs the administration to develop specific activities within each building to convey the meaning and significance of Veterans Day. The observance must be at least one hour long, except in buildings that schedule class periods of less than an hour. In those buildings, the observance must be at least one standard class period in length.

### Religious Holidays and Observances

The following guidelines govern the observance of, and teaching about, religious holidays in the schools:

1. The public schools must be neutral in matters of religion. The schools must show no preference for one religion over another. They must refrain from the promotion of any religion or all religions; consequently, no religious celebrations may be conducted by the public schools.  
 "Religious celebration" is defined as:
  - A. a formal observance, including worship or religious services of any kind, whether or not conducted by a member of the clergy. Religious observances cannot be justified by the fact that the majority of students or individuals in a given community happen to approve of the practice or by the fact that individual students may absent themselves upon parental request;
  - B. the display of religious objects or symbols, except those that are integral parts of a short-term study in the curriculum, such as art, history, etc., or
  - C. the presentation of religious music, except to the extent that such music is presented for its musical rather than its religious content. Songs or music programs which have significance for a particular religion should not be sung or performed in the school during the period which coincides with the community celebration of the events portrayed in the music. Festive songs that cannot be associated with a religious celebration are permitted.
2. A program or observance related to a religious holiday in theme or timing should be evaluated as to its purpose and effect. If either the purpose or the effect is judged to be religious rather than secular, the activity should not be undertaken.
3. The school should avoid any activity, display or exhibit that promotes or gives its approval to religious matters.

### Patriotic Exercises

The Board does not require the daily recitation of the Pledge of Allegiance. However, the Board encourages reciting of the Pledge on a regular basis as determined by the classroom teacher or building principal. ***The District is prohibited from preventing a teacher from having student recite the Pledge of Allegiance in the teacher's classroom.***

The Board recognizes that beliefs of some persons prohibit participation in the Pledge, the salute to the United States Flag or other opening exercises. Therefore, such persons are excused from participation.

The Board prohibits the intimidation of any student by other students or staff aimed at coercing participation in reciting the pledge.

### School Prayer

The Board certifies that it does not have, nor will it adopt any policies that deny or prevent participation in constitutionally protected school prayer. This certification is submitted annually to the Ohio Department of Education by October 1.

Moment of Silence

The Board *may* provides for a moment of silence with participation of students for prayer, reflection or meditation upon a moral, philosophical or patriotic theme.

The Board, administrators or any District employee shall not require a student to participate in a moment of silence.

Constitution Day

On September 17 of each year, the District *may* ~~will~~ participate in the celebration of Constitution Day *by reciting the Preamble of the Constitution at 2:00 p.m. EST*. When the 17<sup>th</sup> falls on a weekend, the day of celebration will be announced.

[Approval date: January 10, 2000]  
[Revised: November 14, 2005]

LEGAL REFS.: U.S. Const. Amend. I, Establishment Cl..  
ORC 5.23  
3313.602; 3313.63; 3313.80

**B. POLICY IGBM and IGBM-R:** New policies (CREDIT FLEXIBILITY) was also placed on the December 11, 2009 for review only.

**File: IGBM - CREDIT FLEXIBILITY**

The Board recognizes that an effective educational program is one that provides opportunities for students to customize aspects of their learning around their respective needs and interests. Credit flexibility is one method to motivate and increase student learning by allowing access to more resources, customization around individual student needs and the use of multiple measures of learning.

Credit flexibility shifts the focus from “seat time” to performance. Students can earn units of high school credit based on an individually approved credit flexibility plan. The intent of credit flexibility is to meet increased expectations for high school graduation in response to globalization, technology and demographics, and to meet the demand for 21<sup>st</sup> century skills.

In accordance with State law, the District must develop and implement a credit flexibility plan that enables students to earn high school credit by:

1. completing coursework;
2. testing out or showing mastery of course content;
3. pursuing an educational option and/or an individually approved option and/or
4. any combination of the above.

The Superintendent/designee develops the District’s credit flexibility plan consistent with the provisions of the following regulation.

Adoption: [\_\_\_\_\_]

LEGAL REFS.: Carnegie Design Team Report to the State Board of Education,  
*New Emphasis on Learning: Ohio’s plan for credit flexibility shifts the focus from “seat time” to performance (March, 2009)*  
ORC 3313.60; 3313.603; 3313.309; 3313.6013; 3313.611; 3313.613;  
3313.614; 3313.90  
3321.04  
Chapter 3324  
Chapter 3365  
OAC Chapter 3301-46  
3301-35-06  
Chapter 3301-46

Chapter 3301-51  
Chapter 3301-61

CROSS REFS.: IGAD, Career-Technical Education  
IGBH, Alternative School Programs  
IGCB, Experimental Programs  
IGCD, Educational Options (Also LEB)  
IGCF, Home Instruction  
IGCH, Postsecondary Enrollment Options (Also LEC)  
IGE, Adult Education Programs  
IKA, Grading Systems  
IKE, Promotion and Retention of Students  
IKEB, Acceleration  
IKF, Graduation Requirements

NOTE: *In 2007, the Ohio General Assembly enacted Senate Bill (SB) 311, also known as the Ohio Core, which directed the State Board of Education to adopt a plan that enables students to earn units of high school credit based on demonstration of subject area competency, instead of or in combination with completing hours of classroom instruction.*

*SB 311 requires all local school boards to comply with the provisions of the State Board’s credit flexibility plan by adopting local board policy (ORC 3313.603(J). full implementation of the local board policy must be reached by the beginning of the 2010-2011 school year.*

**File: IGBM-R - CREDIT FLEXIBILITY**

In accordance with State law, the District’s plan for credit flexibility must:

1. identify the multiple methods of communication and frequency of each method the District will use to communicate the aspects of the credit flexibility policy and plan to students and parents on an on-going basis;
2. allow for demonstrated proficiency options on an on-going basis;
3. allow for graded options for demonstrated proficiency;
4. allow demonstration of proficiency to count towards course requirements for graduation;
5. determine credit equivalency for a Carnegie unit;
6. prohibit capping or limiting the number of courses or credits earned through credit flexibility;
7. allow for both simultaneous credit and/or partial credit to be earned;
8. not prohibit access to online education, postsecondary options or services from another district, as approved by the Board;
9. allow, if so desired, for the acceptance of credit from other districts and educational providers;
10. establish provisions for instances when students do not or cannot complete requirements and
11. establish a review process and submit data to the Ohio Department of Education about the methods and frequency of communication with students and parents.

In addition, the Superintendent/designee collects performance data including, but not limited to, the number of participating students, total credits earned and extent to which student participation reflects diversity of the student body.

The Ohio Department of Education recommends that the Superintendent maintain a “library” of courses that were previously accepted to assist student, parents and teachers with understanding available options (or those unique to local contexts and regional economic development interests).

Adoption: [ \_\_\_\_\_ ]

All policies are recommended for final approval.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Old Business policies as printed above. Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_; Brate, \_\_\_\_\_; Farmer, \_\_\_\_\_.

**16. NEW BUSINESS: FINANCIAL**

**A. TAX BUDGET FOR FISCAL YEAR 2011:** A copy of the complete school district tax budget is on file in the office of the Treasurer. An overview of the proposed tax budget will be provided by the Treasurer. Recommend approval.

**B. FINANCIAL AUDIT:** An independent audit of district financial records for the period July 1, 2008, through June 30, 2009, has been completed. The Treasurer and Superintendent will provide comment on the audit findings.

**C. FLOORING PURCHASE:** Linoleum flooring is needed for the first phase of the high school renovation. This purchase is outside the scope of materials put out for bid. The linoleum flooring proposal is a state term contract purchase. The price is the lower of two quotes received by the architect:

Provider: **Legacy Commercial Flooring**  
State Term Contract Price: \$33,112.81

Note: FMS Architects have recommended inclusion of a 3% contingency (\$993.38) in addition to the base bid.

Recommend approval of the flooring and contingency.

**D. UNDERGROUND STORAGE TANK REMOVAL FOLLOW-UP TESTING:** A one-thousand gallon underground storage tank was removed from district property in 1992. Since that time, a number of site assessments have been completed, as required by the Ohio Bureau of Underground Storage Tank Regulations. Approval for additional test borings and monitoring wells, as part of a BUSTR Tier 2 Evaluation is requested:

Service Provider: **Spence Environmental Consulting, Inc.**  
Cost: \$9,698

Note: Curt Spence will attend the board meeting, and will review the proposal and answer questions regarding the storage tank removal project.

Recommend approval.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the New Business: Financial items listed above. Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_; Brate, \_\_\_\_\_; Farmer, \_\_\_\_\_; Hochradel, \_\_\_\_\_.

**17. NEW BUSINESS: PERSONNEL**

**A. RESIGNATION:** Mrs. Christi Bachman, Vocational Agriculture Teacher, has submitted her resignation, effective January 19, 2010. Recommend approval.

**B. EMPLOY BUS DRIVER:** Due to expanded transportation needs for special education programs, the following candidate is recommended for employment:

NAME: **Lisa Gruezke**  
 POSITION: Bus Driver  
 HOURS: 1 ¾ Hour Daily When School is in Session  
 HOURLY RATE OF PAY: \$16.90  
 STARTING DATE: January 19, 2010

**C. EMPLOY TEACHER:** The following candidate is recommended for employment:

NAME: **Christopher B. Turner**  
 POSITION: Vocational Agriculture Teacher  
 UNIVERSITY: The Ohio State University & Ashland University  
 DEGREE: Bachelor of Science & Master of Administration  
 LICENSE: Agriculture Business & Agriculture Production  
 SALARY: \$18,889.44 (MA - Step 2)  
 STARTING DATE: January 19, 2010

NOTE: This employment is for the remainder of the 2009/2010 school year only (92 days).

**D. EXTENDED SERVICE CONTRACTS:** The following personnel is recommended for extended service contracts for the 2009/2010 school year:

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Amount</u>
<b>Christopher Turner</b>	Vocational Educational	20	\$ 4106.40

**E. CERTIFIED SUBSTITUTE LIST:** Recommend approval of the substitute teacher list for January, 2010, as nominated by the Fairfield County Superintendent.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the New Business - Personnel items listed above. Raver, \_\_\_\_\_; Brate, \_\_\_\_\_; Farmer, \_\_\_\_\_; Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_.

**18. NEW BUSINESS: OTHER**

**REVIEW OF BOARD OF EDUCATION POLICIES:** The following policy is presented for review only and will be placed on the February 8, 2010, agenda for approval:

File: DJH

**CREDIT CARDS**

The Board recognizes the efficiency and convenience afforded the day-to-day operation of the District through the use of credit cards under the supervision of the Treasurer. However, credit cards are not to be used to circumvent the general purchasing procedures required by State law and Board policies.

The Board authorizes the use of credit cards in the following manner:

Credit Cards

1. All credit cards ~~issued to and in the name of the District~~ *use* shall be held and supervised by the Treasurer and used only for approved District-related activities.
2. Credit cards may be used for District-related transportation, reservations and expenses, conference registrations and hotel reservation guarantees for the Board and staff.
3. If monies are budgeted and deposited with the Treasurer in advance, credit cards may be used by school employees for student trips and competitions for safety and security reasons.
4. With prior approval of the Treasurer, credit cards may be used by school employees for school-related purchases from a vendor who does not accept purchase orders or vouchers.
5. Usually tips are not permitted to be paid with credit cards.
6. The Treasurer keeps a record of all credit card use. *Principals, supervisors or other employees using credit cards must provide the Treasurer with all credit card use records.*
7. Receipts and appropriate form(s) are to be turned in with the credit card to the Treasurer within five (5) business days upon completion of approved use. Failure to turn in receipts and appropriate form(s) to the Treasurer within five (5) business days may result in the charges being deemed unrelated or unsubstantiated. The user is responsible for any unsubstantiated or unrelated purchases.

[Adoption date: October 11, 2004]

CROSS REFS.: DJ, Purchasing  
 DJB, Petty Cash Accounts  
 DLC, Expense Reimbursement  
 GCL, Professional Staff Development Opportunities  
 GDL, Support Staff Develop

**19. INFORMATION**

**A. CONSTRUCTION PROJECT UPDATE**

**B. HIV/AIDS AWARENESS AND TESTING PROGRAM**

**20. EXECUTIVE SESSION:** An Executive Session is requested, for the purpose of completing the performance evaluation of the Treasurer.

**A. GO INTO EXECUTIVE SESSION:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to go into Executive Session at \_\_\_\_\_ p.m. Brate, \_\_\_\_\_; Farmer, \_\_\_\_\_; Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_.

**B. RETURN FROM EXECUTIVE SESSION:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to return from Executive Session at \_\_\_\_\_ p.m. Farmer, \_\_\_\_\_; Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_; Brate, \_\_\_\_\_.

- 21. SPECIAL MEETING:** A special meeting of the Board of Education is scheduled for Saturday, January 23, 2010, at 8:30 a.m. in the high school library.
  
- 22. NEXT REGULAR MEETING:** The next regular meeting of the Liberty Union-Thurston Board of Education will be held on Monday, February 8, 2010, at 7:00 p.m. in the high school library.
  
- 23. ADJOURN:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ p.m. Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_; Brate, \_\_\_\_\_; Farmer, \_\_\_\_\_.