

**LIBERTY UNION-THURSTON BOARD OF EDUCATION  
REGULAR MEETING**

Monday, December 11, 2017 - 7:00 P.M.  
Liberty Union - Thurston Schools District Office

<b>ROLL CALL:</b>	Caryl Caito	<u>present</u>
	Shaun Hochradel	<u>present</u>
	John Hutton	<u>present</u>
	Shawn Shook	<u>present</u>
	John Walter	<u>present</u>

**PLEDGE OF ALLEGIANCE**

**PRINCIPAL UPDATE**

- A. **Mrs. Linda Rainey**, Elementary School Principal - **Mrs. Holly Griffin** spoke; Mrs. Linda Rainey was not at the meeting.
- B. **Mr. Tim Turner**, Middle School Principal
- C. **Mr. Matt Gallatin**, High School Principal
- D. **Mrs. Sara Hayes**, Director of Student Services

**RECOGNITION:**

**STUDENTS OF THE MONTH: Destiny Kemmerling** - 12<sup>th</sup> Gr & **Jason Trapp** - 12<sup>th</sup> Gr

**PUBLIC PARTICIPATION AT BOARD MEETINGS**

File: KD (Also BDDH)

**REFRESHMENTS**

**EXECUTIVE SESSION**

**GO INTO EXECUTIVE SESSION**

**114-17** An Executive Session was requested for the purpose of discussing a legal matter and returned with action. Motion by Caryl Caito, second by Shawn Shook at 7:40pm. Caito, yes; Hochradel, yes; Hutton, yes; Shook, yes; Walter, yes. Motion carried.

**RETURN FROM EXECUTIVE SESSION**

**115-17** Motion by John Hutton, seconded by Shaun Hochradel, to return from Executive Session at 8:50p.m. Hochradel, yes; Hutton, yes; Shook, yes; Walter, yes; Caito, yes. Motion carried.

**116-17 MOTION TO ACCEPT SETTLEMENT**

After Board discussion, the Board moves **to accept** the settlement of \$20,000.00 from Stockmeister. Motion by Shawn Shook, second by Shaun Hochradel. Caito, yes; Hochradel, yes; Hutton, yes; Shook, yes; Walter, yes. Motion carried.

**DISCUSSION AND APPROVAL OF THE MINUTE**

**117-17** Motion by Shawn Shook, seconded by Caryl Caito, to approve the minutes of the Regular Meeting of the Liberty Union - Thurston Board of Education held on November 13, 2017, as printed. Hutton, yes; Shook, yes; Walter, yes; Caito, yes; Hochradel, yes. Motion carried.

**MONTHLY FINANCIAL STATEMENTS**

**118-17** Motion by Shaun Hochradel, seconded by Shawn Shook, to approve Monthly Financial items as stated below. Shook, yes; Walter, yes; Caito, yes; Hochradel, yes; Hutton, yes. Motion carried.

**A. TREASURER’S FINANCIAL REPORT:** Approved.

- 1. MONTHLY BANK RECONCILIATION**
- 2. TREASURER’S MONTHLY FINANCIAL REPORT**

**B. BILLS:** Approved.

**C. STUDENT ACTIVITY MONTHLY APPROPRIATIONS:** Approved.

<u>FUND</u>	<u>AMOUNT</u>
018	\$ 5,940.72
200	47,067.91
300	34,234.14
<b>Total Changes</b>	<b>\$ 87,242.77</b>

**D. DONATIONS:** Approved.

<u>Amount</u>	<u>Donor</u>	<u>Fund</u>
\$322.62	Misc: for Honor Flight Donation	Elementary Principal
80.00	Misc: Jeans Day	Middle School Principal
41.00	Misc: Spirit Wear	Middle School Principal
200.00	National FFA	FFA
60.00	Misc: for Fair Exhibits	FFA
250.00	Athletic Boosters - Concessions	Boys Soccer
125.00	Athletic Boosters - Concessions	Middle School Cheer
125.00	Athletic Boosters - Concessions	Middle School Football
400.00	Fairfield County Ag Society	Marching Band
100.00	Bradley Insurance Group	Washington DC Trip
307.45	Chipotle % of Sale	Girls Basketball
50.00	Faith Lutheran Church	High School Vocal
90.00	Misc: Donations for Senior Gifts	Football
<b>\$2,151.07</b>	<b>Total</b>	<b>-</b>

**NEW BUSINESS - FINANCIAL**

**119-17** Motion by Caryl Caito, seconded by Shawn Shook, to approve the New Business - Financial item(s) listed below. Walter, yes; Caito, yes; Hochradel, yes; Hutton, yes; Shook, yes. Motion carried.

**A. CORPORATE RESOLUTION:** Approval for the District Treasurer to make investments through the RAYMOND JAMES Brokerage Firm is requested. This broker is accessed as an investment service provider through People’s Bank. Approved.

**B. SERVICE PROVIDER: Balfour Yearbooks**  
 CONTRACT PERIOD: 2018-2019 School Year  
 SERVICES PROVIDED: Print Yearbook  
 COST: \$12,685 (estimated)

Approved.

**C. AUTHORIZE DISPOSAL OF DISTRICT PROPERTY**

- 1) TV DISPOSAL:** The Superintendent requests approval to dispose of two (2) district owned out-of-service TVs.  
 RCA - E056CP07J & Phillips BF1A0722200755
- 2) 100 CLAMSHELLS (LAPTOPS):** The Technology Director and the Superintendent request approval to offer 100 clamshells (laptops) to staff then

to public at \$25.00 each.

All LU Applications will be removed from the clamshells (laptops); they will have Cloud Ready (Google Chrome OS) installed. Liberty Union will NOT be held responsible for repairs after the sale.

Approved.

**NEW BUSINESS - PERSONNEL**

**120-17** Motion by John Hutton, seconded by Shaun Hochradel, to approve the Personnel item(s) listed below. Caito, yes; Hochradel, yes; Hutton, yes; Shook, yes; Walter, yes. Motion carried.

**A. EMPLOY PERSONNEL:** The superintendent requests and recommends approval to hire the following:

**1) Name: Linda Wilson**  
 Position: Title 1 MS Math Intervention Tutor  
 Rate: \$23.74 (to be paid from Title I)  
 (Flexible schedule during middle school instructional day)  
 Effective: January 8, 2018

Approved.

**2) Name: Rick Sarver**  
 Position: Building Services (current assignment: Elem School)  
 Rate: Step 0 - \$15.85 / 8 hours / day  
 Effective: January 2, 2018

Approved.

**B. CERTIFIED SUBSTITUTE LIST:** Approved the December, 2017, Certified Substitute List from the Fairfield County Educational Service Center.

**C. CLASSIFIED SUBSTITUTE LIST:** Approved the December, 2017, Classified Substitute List with the addition of the following name(s):

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Classification</u>
<b>Christine Klos</b>	1911 Country Pl Lancaster, Ohio 43105	740-205-3276	Food Services
<b>Kellie Saunders Waddell</b>	2260 Giesy Rd Baltimore, Ohio 43105	740-304-4900	Food Services
<b>Kyra Young</b>	125 Vivian Ln - Apt 13 Baltimore, Ohio 43105	740-503-3293	Handicap Aide Bus Aide

**D. SUPPLEMENTAL POSITIONS / CONTRACTS -** Approved the following personnel as recommend by the Superintendent.

<u>Name</u>	<u>Supplemental Position</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
<b>Kaper, Angie</b>	Mentor (½ year)	6	5	\$684.89
<b>Brown, Justin</b>	7 <sup>th</sup> Gr Boys Basketball		Volunteer	

**ELECT PRESIDENT PRO TEMPORE**

It is necessary to appoint a President Pro Tempore for the re-organizational meeting.

**121-17** Motion by Shaun Hochradel, seconded by Caryl Caito to appoint Shawn Shook as President Pro Tempore for the January 8, 2018, Board of Education Re-Organizational Meeting. Hochradel, yes; Hutton, yes; Shook, **abstain**; Walter, yes; Caito, yes. Motion carried.

**NEW BUSINESS - OTHER**

**BOARD POLICIES:** The following policy was presented and reviewed at the November 13, 2017, Regular Board of Education meeting. This policy is recommended for approval at this time.

**122-17** Motion by Shawn Shook, seconded by Caryl Caito, to approve New Business - Other items (policy) as printed. Hutton, yes; Shook, yes; Walter, yes; Caito, yes; Hochradel, yes. Motion carried.

## **File: IEE - INDEPENDENT EDUCATIONAL EVALUATION POLICY**

An independent educational evaluation ("IEE") is an evaluation conducted by a qualified examiner who is not an employee of a student's school district. A parent has a right to an IEE at public expense if the parent disagrees with an evaluation that the school district conducted. For purposes of this policy, "evaluation" means the procedures used to determine whether a child has a disability and the nature and extent of the special education and related services the child needs. In the event the district receives a parent request for an IEE, the district must either provide the IEE at school expense pursuant to this policy or request a due process hearing to show that its evaluation is appropriate. The IEE must meet district criteria for IEEs, which is the same criteria that the district uses when it conducts its own evaluations. If the district requests a due process hearing and the hearing officer determines that the district's evaluation is appropriate, the parent still has a right to an IEE, but not at public expense. Parents may only request one publicly funded IEE for each evaluation completed by the school district.

2460.03 Parents of a student with a disability, as defined by the Individuals with Disabilities Education Improvement Act ("IDEIA"), have the right to obtain an independent educational evaluation ("IEE") subject to the criteria set forth in this Policy.

If a parent requests an IEE at public expense, the parent may be asked for a reason why he/she objects to the District's evaluation. However, the explanation by the parent may not be required and the District will not unreasonably delay either providing the IEE at public expense or initiating a due process hearing - pursuant to O.A.C. 3301-51-05(G) - to defend its evaluation. There is no requirement that the parents specify areas of disagreement with the District's evaluation as a prior condition to obtaining the IEE. Unless the District chooses to initiate a due process hearing, the District will respond to the parents' request in a manner that allows the IEE to be provided at public expense in a timely manner.

If parents request an IEE at public expense, the District will, without unnecessary delay:

- A. Provide information to parents about where an IEE may be obtained and the District's criteria applicable for IEEs; and
- B. Either initiate a due process hearing to show that its evaluation is appropriate; or
- C. Provide an IEE at public expense, unless the School District demonstrates in a due process hearing that the evaluation obtained by the parent did not meet District criteria.

If the District initiates a due process hearing and the final decision is that the District's evaluation is appropriate, the parents may still obtain an IEE but not at public expense.

### **MINIMUM QUALIFICATION FOR EVALUATION**

The independent examiner must possess the following minimum and current qualifications:

- A. Medical (physical) examinations, including vision examinations, must be conducted by a licensed doctor of medicine or doctor of osteopathy. Visual acuity evaluations must be completed by an optometrist. Visual examinations for the purpose of identifying a visual impairment must be done by an M.D. or D.O.
- B. All general intelligence and achievement evaluations must be conducted by a psychologist who holds a license from the State of Ohio, Board of Psychology or who holds an Ohio School Psychologist certificate/license from the Ohio Department of Education. Any other evaluations provided by a psychologist as part of the IEE must be conducted by a psychologist who holds a license from the State of Ohio, Board of Psychology, or who holds an Ohio School Psychologist certificate/license from the Ohio Department of Education.
- C. Audiological evaluations must be conducted by an audiologist who holds a license from the Ohio Board of Speech Pathology and Audiology; and Ohio special education teacher's certificate/license for audiology from the Ohio Department of Education and at least a Master's Degree in audiology or its equivalent from an accredited institution.
- D. Speech/Language evaluations must be conducted by a speech/language pathologist who holds a license from the Ohio Board of Speech Pathology and Audiology and/or an Ohio special education teacher's certificate/license for speech and hearing therapy from the Ohio Department of Education.
- E. Physical therapy evaluations must be conducted by a physical therapist who holds a license from the Ohio Board of Occupational Therapy and Physical Therapy and/or a special education teacher's certificate/license for physical therapy from the Ohio Department of Education.
- F. Occupational therapy evaluations must be conducted by an occupational therapist who holds a license from the Ohio Board of Occupational Therapy and Physical Therapy and/or a special education teacher's certificate/license for occupational therapy from the Ohio Department of Education.
- G. Assessments for social/emotional/behavioral functioning must be conducted by professionals with appropriate certification or licensure in a relevant field, such as psychology, psychiatry, counseling or social work.
- H. Other evaluations must be conducted by qualified professionals as determined by State and Federal law and regulations and by professionals with the same qualifications as the School District uses in its evaluation team reports including, but not limited to, credentials, licenses, certificates, background and educational-related experience (including experience in a public school educational setting.)

### **MINIMUM FEES FOR VARIOUS EVALUATIONS**

The cost of the IEE will be based upon some of the following criteria:

- A. The amount of testing to be done;
- B. The time it takes to administer each test; and
- C. The time it takes to interpret and write up a meaningful report.

Unreasonable costs for travel, lodging, etc., will not be reimbursed. Costs above customary amounts will be approved only if the parent demonstrates that the costs reflect a reasonable and customary rate for such evaluative services, or if the parents demonstrate that there are other factors that make the extra-ordinary costs necessary. The District must be provided with a copy of a detailed bill itemizing all charges and costs of the IEE and related report, the amount of time in hours/minutes spent conducting and preparing the IEE and related report, the times spent on any other services billed to the District, and indicating specifically what person or persons performed each task or item billed to the District. A copy of the IEE report and the detailed bill must be submitted to the District within sixty (60) days of the date of completion of the IEE.

Independent Evaluation Costs - Up to the average of the prevailing rate:

Communication/Speech/Audiological	up to \$300.
Medical	up to \$100.
Occupational Therapy or Physical Therapy	up to \$300.
Psychological	up to \$1,800.
Vision Examination by Ophthalmologist/Optomtrist	up to \$150.
Behavior/Functional Behavior Assessment	up to \$400.

The Director Special Education shall maintain a list of sources for an IEE within the geographic area specified in Policy 2460.03. If parents select someone not listed to conduct the IEE, the District will negotiate a reasonable or maximum charge for the service.

The evaluation tool or methodology used by the research-based and generally accepted for use with children to assess for the suspected disabilities. The evaluator must provide all testing materials. All assessment/evaluation instruments must meet the following requirements:

- A. All evaluation instruments must be administered by a qualified examiner, be age appropriate to the child, and be administered, scored and interpreted in conformance with the publisher's instructions and in accordance with all applicable professional criteria and standards.
- B. The evaluation instruments are to be chosen on the basis of their relevancy to the educational questions to be addressed by the evaluation. This means that the instruments should be those that are commonly known to, and used by, public school professionals.
- C. The evaluation instruments must be provided and administered in the child's native language or other of communication, unless it is clearly not feasible to do so.
- D. The evaluation instruments must be current; have acceptable reliability and validity according to professional testing standards; be generally accepted in the field of educational evaluation; and provide information relevant to determining eligibility for special education or for developing and IEP. Norm-referenced evaluation instruments must be appropriately normed and standardized for the specific purpose for which they are used.
- E. Tests must be administered and selected so as to best ensure that when a test is administered to a child with impaired sensory, manual or speaking skills, the test results accurately reflect the child's aptitude or achievement level or whatever other factors the test purports to measure, rather than reflecting the child's impaired sensory, manual or speaking skills except where those skills are factors which the test purports to measure.
- F. Meaningful parts to an IEE may include:
  - 1) observation in school/classroom setting;
  - 2) interview of school personnel;
  - 3) a description of the educational history, including a listing of educational interventions; and
  - 4) a review and summary of education records.

#### **NEW BUSINESS - INFORMATION:**

**BOARD POLICY:** The following policies are presented to the Board of Education for review at this time and will be recommended for approval at the January 8, 2018, Regular Board of Education meeting:

- A. **File: IGBB - PROGRAMS FOR GIFTED AND TALENTED STUDENTS WHO ARE GIFTED**
- B. **File: JED-E-1 - EXCESSIVE ABSENCE LETTER**
- C. **File: JED-E-2 - HABITUALLY TRUANT PARENT LETTER**

#### **NEW BUSINESS - INFORMATION:**

**NEXT REGULAR BOARD OF EDUCATION MEETING** will be held (7:00 p.m.) immediately following the "Re-Organizational Meeting" on January 8, 2018, at 6:50 p.m. in the **Liberty Union District Office**.

**ADJOURN**

**123-17** Motion by John Hutton, seconded by Caryl Caito, to adjourn at 9:17 p.m. Walter, yes; Caito, yes; Hochradel, yes; Hutton, yes; Shook, yes. Motion carried.

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President

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Attest