

**LIBERTY UNION-THURSTON BOARD OF EDUCATION
REGULAR MEETING**

Monday, January 12, 2015 - 7:00 P.M.

Liberty Union District Office

ROLL CALL:
 Caryl Caito - present
 Shaun Hochradel - present
 John Hutton - present
 Shawn Shook - present
 John Walter - present

PLEDGE OF ALLEGIANCE:

Gavin Beery	Hannah Chabot	Heidi Chabot	Sebastian Coulter
Ben Fisher	Kaleb Fleahman	Mekenna Gaskill	Payton Hochradel
Annika McManes	Sophia Poling	Dominick Stanley	Abby Todd

RECOGNITION:

A. BOARD OF EDUCATION MEMBERS:

	<u>Name</u>	<u>Position</u>	<u>LU Grad</u>	<u>Term Began</u>
1)	John Hutton	President	1978	Jan, 2003
2)	Shaun Hochradel	Vice President	1996	Appointed Aug 15, 2009
3)	Shawn Shook	Member	1986	Jan, 2012
4)	John Walter	Member	1990	Jan, 2012
5)	Caryl Elliott Caito	Member	1978	Jan, 2014

B. HIGH SCHOOL STUDENTS-OF-THE-MONTH: Cari Cooley & Tessa Price

ANNUAL BOARD REORGANIZATION: It is necessary to appoint a President Pro Tempore for the reorganizational meeting.

001-15 Motion by Shawn Shook, seconded by Caryl Caito, to appoint John Hutton as President Pro Tempore for the January 12, 2015, Board of Education Re-Organizational Meeting. Caito, yes; Hochradel, yes; Hutton, yes; Shook, yes; Walter, yes. Motion carried.

ELECTION OF BOARD PRESIDENT:

002-15 Motion by Shawn Shook, seconded by John Walter to nominate John Hutton as Board of Education President for calendar year 2015. Hochradel, yes; Hutton, **abstain**; Shook, yes; Walter, yes; Caito, yes. Motion carried.

ELECTION OF BOARD VICE-PRESIDENT:

003-15 Motion by John Walter, seconded by John Hutton to nominate Shaun Hochradel as Board of Education Vice-President for calendar year 2015. Hutton, yes; Shook, yes; Walter, yes; Caito, yes; Hochradel, **abstain**.

OATH OF OFFICE:

The Treasurer administered the Oath of Office to newly elected President and Vice-President of the Board of Education.

ESTABLISH REGULAR MONTHLY MEETINGS: The Board of Education must establish the monthly date and time for regular board meetings in calendar year 2015.

004-15 Motion by Shaun Hochradel, seconded by Caryl Caito to establish the second Monday (day) of the month at 7:00 (time) P.M. as the date and time for regular monthly meetings of the Board of Education in calendar year 2015. The meetings will be held in the district office at 1108 S. Main St, unless otherwise announced. Shook, yes; Walter, yes; Caito, yes; Hochradel, yes; Hutton, yes. Motion carried.

REQUEST ADVANCE PAYMENT:

005-15 Motion by Shawn Shook, seconded by Caryl Caito, to give the Treasurer authority to request advance payment on taxes collected, as allowed by law. Walter, yes; Caito, yes; Hochradel, yes; Hutton, yes; Shook, yes. Motion carried.

ESTABLISH BOARD LEGAL COUNSEL: The legal firm Brickler & Eckler, LLP is recommended to provide legal assistance to the Board of Education and their designees during calendar year 2015.

006-15 Motion by Shaun Hochradel, seconded by Shawn Shook to approve the legal firm of Brickler & Eckler, LLP to provide legal assistance to the Board of Education and their designees during calendar year 2015. Caito, yes; Hochradel, yes; Hutton, yes; Shook, yes; Walter, yes. Motion carried.

PUBLIC PARTICIPATION AT BOARD MEETINGS File: KD (Also BDDH)

BALTIMORE TREE COMMISSION - Steve Cothrel, representing the Baltimore Downtown Restoration Committee, requested approval of the following Memorandum of Understanding.

007-15 Motion by John Walter, seconded by Caryl Caito, supports efforts of the Village of Baltimore Tree Commission in requesting financial funds as printed below. Hochradel, yes; Hutton, yes; Shook, yes; Walter, yes; Caito, yes. Motion carried.

MEMORANDUM OF UNDERSTANDING (MOU)

Between

**Baltimore Downtown Restoration Committee and
Liberty Union Thurston Board of Education**

This is an agreement between Baltimore Downtown Restoration Committee, hereinafter called BDRC and Liberty Union Thurston Board of Education hereinafter called LUTBOE.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to Tree Sale Fundraiser conducted by the BDRC with the assistance of LUTBOE by permitting the fundraiser materials to be sent home with the students of LUT Elementary and Middle School.

In particular, this MOU is intended to:

- Establish the boundaries by which the fundraiser will be conducted
- Clarify the roles of the BDRC and LUTBOE in the fundraiser
- Increase the understanding of the need for the partnership
- Reduce the cost to the LUTBOE, BDRC and Village of Baltimore for the greening of the Safe Routes to School Path

II. BACKGROUND

The Liberty Union Thurston Schools and the Village of Baltimore have formed a collaborative partnership to promote and encourage the safe and healthy travel of children to the school campus located within the Village of Baltimore. With the development of the Safe Routes to School (SRTS) Program, a new 6ft walking and bike path, sidewalks and signaled crosswalks have been installed. The BDRC, in conjunction with the LUTBOE and Village of Baltimore have formed a Commemorative and Memorial Tree Program.

The goal is to complete the tree planting along the SRTS path on State Route 158 heading north from the LUT Elementary and Middle School campus. The completion of the planting is very crucial to the health and welfare of students and residents in the community. Trees are a community’s green infrastructure, improving our neighborhoods, campuses and parks. Tree lined streets slow vehicular traffic, soften noise, cool our homes and buildings.

Trees proved more than just an aesthetic role, providing an important function for social and economic factors as well. Trees provide a wide variety of environmental services to area residents by providing clean air, serves as a barrier to and assists with storm water runoff as well as cleans our drinking water. Economically they boost local property values and contribute to more welcoming, healthy, and safe neighborhoods. Increased tree canopy reduces crime, there is less graffiti, vandalism and littering in outdoor spaces with trees as a part of the natural landscape than in comparable plant-less spaces.

Every dollar spent on planting and caring for a community tree yields benefits that are two to five times that investment.

III. BDRC RESPONSIBILITIES UNDER THIS MOU

The BDRC shall undertake the following activities:

- Develop a fundraising program that will be very low cost, the BDRC would like to propose a fundraiser

sponsored by the Arbor Day Foundation consisting of one year old tree seedlings. More information can be found: <http://shop.arborday.org/content.aspx?page=gift-trees>

- Deliver, sort and get trees to the appropriate student (volunteer student helpers from the school would be appreciated)
- Share all information with the district concerning the fundraiser, including revenue and any feedback given by the student’s families.
- Provide documentation and maintain all records as to the disbursement of funds from the fundraiser.
- Comply with all rules and guidelines set forth by the LUTBOE for the fundraiser
- Evaluate the effectiveness of the fundraiser and tree planting program, and give a written summary to the LUTBOE at the conclusion of the fundraiser and planting.

Proposed Timeline of Events

Fundraising Materials will be printed and delivered to the Elementary and Middle Schools the week of: March 30, 2015

Orders will be collected by: April 10, 2015

Delivery should be made by April 24, 2015 (in time for Arbor Day)

Arbor Day Festivities will take place May 3, 2015

IV. LUTBOE RESPONSIBILITIES UNDER THIS MOU

The LUTBOE shall undertake the following activities:

- Support the greening efforts of the BDRC by permitting the fundraiser

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. Modification of this may be done in writing and must be signed by both parties.
2. Termination of the program can only take place prior to the delivery of fundraising materials to the students.

VI. EFFECTIVE DATE AND SIGNATURE

This MOU shall be in effect upon the signature of BDRC’s and LUTBOE’s authorized officials. It shall be in force from _____ to _____.

Parties indicate agreement with this MOU by their signatures.

REFRESHMENTS - Prepared by Liberty Union Food Services Department

DISCUSSION AND APPROVAL OF THE MINUTES:

008-15 Motion by Shawn Shook, seconded by John Walter, to approve the minutes of the Regular Meeting of the Liberty Union-Thurston Board of Education held on December 8, 2014, as printed. Hutton, yes; Shook, yes; Walter, yes; Caito, yes; Hochradel, yes. Motion carried.

MONTHLY FINANCIAL STATEMENTS

009-15 Motion by Shawn Shook, seconded by John Walter, to approve Monthly Financial items as stated below. Shook, yes; Walter, yes; Caito, yes; Hochradel, yes; Hutton, yes. Motion carried.

A. TREASURER’S FINANCIAL REPORT: Approved.

1. **MONTHLY FUNDS BALANCE**
2. **RECEIPT OF FUNDS**
3. **STATUS OF APPROPRIATIONS**
4. **MONTHLY BANK RECONCILIATION**

B. BILLS: Approved.

C. STUDENT ACTIVITY MONTHLY APPROPRIATIONS: Approved.

<u>FUND</u>	<u>AMOUNT</u>
018	\$10,124.62
200	9,515.23
300	26,601.93
Total Changes	\$46,241.78

D. DONATIONS: Approved.

<u>Amount</u>	<u>Donor</u>	<u>Fund</u>
\$ 356.66	Kroger - Community Rewards	MS Principal
36.00	Misc: Jeans Day	Renaissance
300.00	Misc: Admission to HS Play	MS Play

120.00	The Car Company	FFA
100.00	Doug & Bette Merle	Athletics
447.50	General Mills - Box Tops for Education	MS Library
520.10	General Mills - Box Tops for Education	HS Library
5,809.98	Booster - Fair Booth	Jr Class
500.00	Booster Bingo	Cross Country
\$8,190.24	Total	

NEW BUSINESS - FINANCIAL:

010-15 Motion by Caryl Caito, seconded by Shaun Hochradel, to approve the New Business Financial item(s) listed below. Walter, yes; Caito, yes; Hochradel, yes; Hutton, yes; Shook, yes. Motion carried.

- A. TAX BUDGET FOR FISCAL YEAR 2016:** Approved the school district tax budget; the complete budget is on file in the Treasurer’s office.

- B. ADJUSTMENT TO SUBSTITUTE RATE-OF-PAY:** Approved to adjust the rate of pay to \$8.10 per hour for substitute workers in the following classification as required (effective 1-1-2015):
 Teacher Aide
 Bus Aide
 Cook/Cashier
 Data Processing

PERSONNEL

011-15 Motion by Shawn Shook, seconded by Caryl Caito, to approve the Personnel items listed below. Caito, yes; Hochradel, yes; Hutton, yes; Shook, yes; Walter, yes. Motion carried.

- A. RESIGNATION: Mr. Justin Halfhill**, custodian, has submitted his resignation, effective January 5, 2015. Approved.

- B. CERTIFIED SUBSTITUTE LIST -** Approved the certified substitute teacher list as submitted from the Fairfield County Educational Service Center Superintendent.

NEW BUSINESS OTHER:

012-15 Motion by John Walter, seconded by Caryl Caito, to approved the New Business - Other items as printed below. Hochradel, yes; Hutton, yes; Shook, yes; Walter, yes; Caito, yes. Motion carried.

- A. SPRING BREAK BASEBALL TRIP PROPOSAL:** Approved Varsity Baseball Coach, **Mike Schmidt**, permission to schedule a spring break trip for high school baseball players, as follows:
 Dates: April 2-6, 2015
 Location: South Carolina
 Transportation: Parents
 Lodging: Hotel
 Chaperones: Coaches and Parents
 Cost: Approximately \$50 per athlete (balance from fundraising)

- B. SPRING BREAK SOFTBALL TRIP PROPOSAL:** Approved Varsity Softball Coach, **Bill Putnam, Sr.**, permission to schedule a spring break trip for high school softball players, as follows:
 Dates: April 1-6, 2015
 Location: South Carolina
 Transportation: Parents
 Lodging: Hotel
 Chaperones: Coaches and Parents
 Cost: Approximately \$150 per athlete (balance from fundraising)

- C. MIDDLE SCHOOL MODEL UNITED NATIONS -** Board of Education granted approval for participation in the Junior High Model United Nations Program as requested:
 Dates: March 15 -17, 2015
 Location: Columbus Hyatt Regency Hotel
 Chaperones: Advisors & Program Security

Student Cost: \$250.00 (Approximately)

NEW BUSINESS - INFORMATION: The policy IKEB-E was presented for review only and will be placed on the February 9, 2015, agenda for Board consideration.

SPECIAL BOARD OF EDUCATION WORK SESSION will be held on Saturday, January 17, 2015, at 8:00 a.m.

NEXT REGULAR MEETING: The next regular Board of Education Meeting will be held on **Monday, February 9, 2015, 7:00 p.m.** in the Liberty Union District Office.

ADJOURN:

013-15 Motion by Shawn Shook, seconded by Shawn Hochradel, to adjourn at 7:50 p.m. Hutton, yes; Shook, yes; Walter, yes; Caito, yes; Hochradel, yes. Motion carried.

President

Attest