

A public hearing was held Monday, February 9, 2015, at 6:30 p.m. for the purpose of the 30 day notice regarding adoption of the 2015-2016 school calendar.

**LIBERTY UNION-THURSTON BOARD OF EDUCATION
REGULAR MEETING**

Monday, February 9, 2015 - 7:00 P.M.

Liberty Union District Office

ROLL CALL

Caryl Caito present
Shaun Hochradel present
John Hutton present
Shawn Shook present
John Walter present

PLEDGE OF ALLEGIANCE lead by the following 2nd graders:

Anthony Angelo Paige Devoe Brooke Gaskill Payton Hochradel
Leah Huber Riley Kennedy Emmalee Putnam Gunnar Ross
Johnathon Ward Luke Williams Anna Wolfe

MOMENT OF SILENCE - to reflect on three former Liberty Union teachers:

Hermalee Hardin, taught high school home economics;
Donna Morehouse, taught high school special education, third grade and fifth grade and;
Nancy Perdue, taught high school English.

RECOGNITION

HIGH SCHOOL STUDENTS-OF-THE-MONTH - Madison Donald & Cera Maraughha

PUBLIC PARTICIPATION AT BOARD MEETINGS

File: KD (Also BDDH)

There was none.

REFRESHMENTS - Prepared and served by Liberty Union Food Services Department

DISCUSSION AND APPROVAL OF THE MINUTES

019-15 Motion by Shawn Shook, seconded by Caryl Caito, to approve the minutes of the Regular Meeting of the Liberty Union - Thurston Board of Education held on January 12, 2015, and the Special Meeting of the Liberty Union - Thurston Board of Education held on January 17, 2015, as printed above. Hochradel, yes; Hutton, yes; Shook, yes; Walter, yes; Caito, yes. Motion carried.

OLD BUSINESS - The following policy was presented for review only in January and was presented to the Board for approval.

020-15 Motion by Shaun Hochradel, seconded by John Walter, to approve Policy IKEB-R, Liberty Union Thurston District Policy for the Identification of and Services for Students Who Are Gifted, as printed above. Hutton, yes; Shook, yes; Walter, yes; Caito, yes; Hochradel, yes. Motion carried.

**LIBERTY UNION - THURSTON DISTRICT POLICY AND PLAN
FOR THE IDENTIFICATION OF AND SERVICE
OF CHILDREN WHO ARE GIFTED POLICY IKEB-R**

DEFINITION

“Gifted” means students who perform or show potential for performing at remarkably high levels of accomplishment when compared to others of their age, experience or environment and who are identified under division (A), (B), (C) or (D) of section 3324.03 of the Ohio Revised Code.

DISTRICT IDENTIFICATION PLAN

The district accepts referrals, screens and identifies, or screens and reassesses students who perform or show potential for performing at high levels of accomplishment in the areas of superior cognitive ability, specific academic ability, creative thinking ability, and/or visual and/or performing arts. The district must follow policy and procedures established in Ohio Administrative Code 3301-51-15. These rules specify that assessment instruments must come from the list approved by the Ohio Department of Education.

➤ **Superior Cognitive Ability**

Assessments the district administers that provide for superior cognitive identification (provide at least two for assessment and reassessment purposes):

<p>Superior Cognitive Ability: Otis Lennon School Ability Test- 8th Edition: Screening SAI 123, Identification 126 Cognitive Abilities Test Form 7 VQN Composite (CogAT) K-2 - Screening SAS 123, Identification 127; Grades 3-12 - Screening 123; Identification 128 Stanford 10 Achievement Test Complete Battery: Screening 90%ile, Identification 95%ile Wechsler Individual Achievement Test (WIAT) - 3rd Edition: Screening 90%ile, Identification 95%ile</p>

➤ **Specific Academic Ability**

Assessments the district administers that provide for specific academic identification (provide at least two for assessment and reassessment purposes):

<p>Specific Academic Ability: Stanford 10 Achievement Test: Screening 90%ile, Identification 95%ile Woodcock-Johnson III, Tests of Achievement - NU (Form A or B) Screening 92%ile, Identification 95%ile Wechsler Individual Achievement Test (WIAT) - 3rd Edition Screening 90%ile, Identification 95%ile</p>

Assessments the district administers that provide for creative thinking identification (provide at least two for assessment and reassessment purposes):

<p>Gifted and Talented Evaluation Scale (GATES) Creative Thinking Checklist Screening 80, Identification 83 Scales for Rating the Behavior Characteristics of Superior Students (SRBCSS) Creative Thinking Checklist Screening 48, Identification 51 Otis Lennon School Ability Test 8th Edition: Screening SAI 109, Identification 110 Cognitive Abilities Test Form 7 VQN Composite: Screening SAS 108, Identification 111 (K-1), 112 (2-12)</p>
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➤ **Visual and Performing Arts**

Assessments the district administers that provide for visual and performing arts identification (provide at least two for each arts area for assessment and reassessment purposes):

<p>Display of Work, Audition or Performance: ODE Rubric: Art Display Screening 20, Identification 21 Musical performance Screening 17, Identification 18 Drama performance Screening 19, Identification 20 Dance audition Screening 25, Identification 26 And Gifted and Talented Evaluation Scale (GATES) Checklist Screening 57, Identification 78 Scales for Rating the Behavior Characteristics of Superior Students (SRBCSS) Art Checklist Screening 59, Identification 61 Musical Checklist Screening 37, Identification 39 Drama Checklist Screening 54, Identification 57</p>

IDENTIFICATION PROCESS

The district shall provide at least two opportunities each year for assessment in the case of children requesting assessment or recommended for assessment by teachers, parents or other children.

The district ensures there are ample and appropriate scheduling procedures for assessments and reassessment using:

Type of Assessment	Content Area(s)	Grade Level(s)
• Whole-grade tests	Superior Cog. & Specific Academic	3 rd & 6 th
• Individually-administered tests	All Areas	K-12 upon referral
• Audition, performance	Visual/Performing Arts	K-12 upon referral
• Display of work	Visual Arts	K-12 upon referral
• Exhibition		
• Checklists	Creative Thinking	K-12 upon referral

Referral

Children may be referred in writing on an ongoing basis, based on the following:

- Child request (self-referral);
- Teacher recommendation;
- Parent/guardian request;
- Child referral of peer; and

- Other (e.g., psychologist, community members, principal, gifted coordinator, etc.)

Upon receipt of a referral, the district will:

- Follow the process as outlined in this brochure; and
- Notify parents of results of screening or assessment and identification within 30 days.

Screening

The district ensures equal access to screening and further assessment of all district children, including culturally or linguistically diverse children, children from low socio-economic backgrounds, children with disabilities and children for whom English is a second language.

Identification

When the screening assessment has been completed, if the data obtained is from an approved identification instrument and the score meets cut-off scores specified in department of education guidance, the identification decision is made and student’s educational needs are determined. Identification scores remain in effect for the remainder of the student’s K-12 school experience.

Reassessment

When the screening assessment has been completed, if the data is from an approved screening instrument or from an identification instrument on which the student is within a district-specified range below the identification score, re-assessment for possible identification occurs.

Out of District Scores

The district accepts scores, completed within the preceding 24 months on assessment instruments approved for use by the Ohio Department of Education, provided by other schools and/or trained personnel outside the school district.

Transfer

The district ensures that any child transferring into the district will be assessed within 90 days of the transfer at the request of the parent. Parents shall contact the building principal.

Appeal Procedure

An appeal by the parent is the reconsideration of the result of any part of the identification process which would include:

- Screening procedure or assessment instrument (which results in identification);
- The scheduling of children for assessment;
- The placement of a student in any program; and
- Receipt of services.

Parents should submit a letter to the superintendent or designee outlining the nature of the concern. The superintendent or designee will convene a meeting with the parent/guardian, which may include other school personnel. The superintendent or designee will issue a written final decision within 30 days of the appeal. This written notice should include the reason for the decision(s).

DISTRICT SERVICE PLAN

The district ensures equal opportunity for all district students identified as gifted to receive any services offered by the district for which the student meets the criteria. **(Include all formal services provided by the district.)**

District Name for Service	Service Setting	Grade Level	Criteria for Service	Service Provider	
	Guidance Services				
	Regular Classroom Cluster Group				
	Regular Classroom with Acceleration				
	Regular Classroom AP				
	Regular Classroom PSEO				
8 th Grade Algebra	Regular Classroom Honors	8th	Superior Cognitive, Specific Academic Identification	Regular Classroom Teacher	
	Educational Options				
	Co-teaching Guidance Services				
	Co-teaching Cluster Group				
	Co-teaching Acceleration				
	Co-teaching AP				
	Resource Room/Pull Out				
	Co-teaching Honors				

	Educational Options with GIS				
	Self-Contained Classroom (Whole Grade)				
5 th -8 th Grades LA	Self-Contained Classroom (Single Subject)	5 th -8 th Grades	Superior Cognitive or Specific Academic Reading/Language Arts	GIS	
	Other (Use of this option should be rare and is likely to generate a request for additional information.)				

Written Education Plans

When students identified as gifted are reported to parents and the Ohio Department of Education as served, they must have a Written Education Plan in compliance with the *Operating Standards for Identifying and Serving Gifted Students*.

Withdrawal

If at any time a student wishes to withdraw from gifted programs or services the request should be written by the parent or child to the building administrator. If children request to withdraw, parents will be notified.

DISTRICT ENRICHMENT PLAN

Enrichments are activities purposely designed to expose students to a wide variety of disciplines, issues, occupations, hobbies, persons, places and/or events. They may expand the scope of the regular curriculum or introduce topics not covered in the general education program. Any staff member may be the originator of enrichment, and the student audience will vary depending on interest and ability. Enrichments are not reported to the Ohio Department of Education as gifted services.

IDENTIFICATION AND SERVICE PLAN APPROVAL

District identification and service plans must be sent to the Ohio Department of Education as a part of the annual self-report. The department will review the plans within 60 days of submission. Changes in identification and/or service plan procedures must be reported to the Ohio Department of Education immediately upon revision. The department will review and notify the district within 60 days of receipt of revisions.

If you have questions, please call your building principal or coordinator of gifted services for the Fairfield County Educational Service Center at **740-653-3193**.

[Approved: November, 2011]
 [Revised: **February 9, 2015**]

MONTHLY FINANCIAL STATEMENTS

021-15 Motion by Caryl Caito, seconded by Shawn Shook, to approve Monthly Financial items as stated below: Shook, yes; Walter, yes; Caito, yes; Hochradel, yes; Hutton, yes. Motion carried.

A. TREASURER’S FINANCIAL REPORT: Approved.

- 1. MONTHLY FUNDS BALANCE**
- 2. RECEIPT OF FUNDS**
- 3. STATUS OF APPROPRIATIONS**
- 4. MONTHLY BANK RECONCILIATION**

B. BILLS: Approved.

C. STUDENT ACTIVITY MONTHLY APPROPRIATIONS: Approved.

<u>FUND</u>	<u>AMOUNT</u>
018	\$ 594.42
200	1,992.70
300	22,087.18
Total Changes	\$24,674.30

D. DONATIONS: Approved.

<u>Amount</u>	<u>Donor</u>	<u>Fund</u>
\$ 24.00	Misc: Jeans Day	Renaissance
250.00	Booster Concession	Cross Country
31.24	Booster Concession	Softball
15.62	Booster Concession	Boys Basketball
250.00	Booster Concession	Boys Soccer
343.80	Booster Concession	MS Football
250.00	Booster Concession	Girls Soccer

199.77	Ares Sports Wear	MS Boys Basketball
500.00	Recycling Community Action	5 th Gr Science
50.00	Sherry Looney	5 th Gr Science
\$1,914.43	Total	-

NEW BUSINESS - FINANCIAL:

022-15 Motion by Shawn Shook, seconded by Shaun Hochradel, to approve the New Business Financial item(s) listed below: Walter, yes; Caito, yes; Hochradel, yes; Hutton, yes; Shook, yes. Motion carried.

A. WAIVER OF COMPETITIVE BIDDING FOR HVAC UNIT AT ELEMENTARY SCHOOL: Approved as recommended by the Superintendent and Maintenance Supervisor that the Board waive competitive bidding based upon an urgent necessity, as permitted by the Ohio Revised Code, for the heating and cooling of the elementary school building and authorize a contract for the work.

DECLARING URGENT NECESSITY, WAIVING COMPETITIVE BIDDING, AND AUTHORIZING A CONTRACT FOR HVAC WORK NEEDED AT THE ELEMENTARY SCHOOL BUILDING

Rationale:

1. The heating unit and the chiller at the elementary school is not working properly and, if it fails, there will be no heat and no cooling in the warmer months in the building.
2. The gymnasium rooftop HVAC unit is also not working properly and if it fails the gymnasium will not have heat for classroom instruction and other activities.
3. The District’s Maintenance Supervisor has observed the status of the equipment at the elementary school, evaluated its operation and the impact of its failure and operation on classroom instruction and use of the elementary school building, obtained pricing from qualified contractors to perform the needed work as expeditiously as possible, and recommended using **Capital City** to perform the needed work.
4. The Board has the authority under ORC Section 3313.46 to waive competitive bidding when an urgent necessity exists.
5. The Superintendent recommends that the work proceed using **Capital City** for the cost of **\$223,935. (above ground)**, which includes replacement equipment and its installation to address both HVAC conditions at the elementary school due to the unreliable equipment and the fact that there will be no heat in the building if the chiller fails and no heat in the gymnasium if the rooftop HVAC unit fails.

BE IT RESOLVED by the Liberty Union-Thurston Local School District Board of Education as follows:

Based upon the Superintendent’s and Maintenance Supervisor’s recommendation and information concerning the condition of the chiller at the elementary school and the rooftop HVAC unit servicing the elementary school gymnasium, under the authority granted to the Board in Ohio Revised Code Section 3313.46, the Board finds that an urgent necessity exists for heating at the elementary school and waives competitive bidding for the purchase and installation of the equipment required to address these issues as expeditiously as possible.

The Board authorizes the Superintendent, on behalf of the Board and working with the Maintenance Supervisor, to enter into an agreement with **Capital City** in the amount of **\$223,935. (above ground)** for the HVAC equipment needed to replace the chiller and the rooftop HVAC unit at the elementary school, as the contractor determined most capable and reliable to perform the required work in the best interest of the Board.

B. RESOLUTION TO PARTICIPATE WITH METROPOLITAN EDUCATIONAL COUNCIL (MEC) THE PURCHASE OF COMPETITIVE RETAIL NATURAL GAS SERVICE FROM DIRECT ENERGY BUSINESS MARKETING -

Approved.

RESOLUTION

AUTHORIZING THE PURCHASE OF COMPETITIVE RETAIL NATURAL GAS SERVICE FROM DIRECT ENERGY BUSINESS MARKETING, LLC, THE LOWEST RESPONSIBLE BID SUBMITTED TO LIBERTY UNION THURSTON LOCAL SCHOOL DISTRICT COMMENCING WITH THE JULY, 2015, BILLING CYCLE AND TERMINATING NO SOONER THAN JUNE, 2017, WITH POSSIBLE EXTENSIONS.

WHEREAS, the School District is a member of the Metropolitan Educational Council (“Council”), a body authorized by state statute to aggregate purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

WHEREAS, Council has conducted a Request for Proposal which was extended to all licensed competitive retail natural gas service providers in Ohio for supplying participating Council members; and

WHEREAS, Council has received several competitive offers from competitive retail natural gas suppliers which were in compliance with the Request for Proposal; and

WHEREAS, Council has selected the lowest responsible bid submitted in response to the Request for Proposal; and

WHEREAS, the Board has reviewed the Master Supply Agreement which implements the winning bid for natural gas service selected from the RFP for the period commencing with the July, 2015, billing cycle through June, 2017, with possible extensions;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE LIBERTY UNION - THURSTON LOCAL SCHOOL DISTRICT, COUNTY OF FAIRFIELD, STATE OF OHIO, as follows:

Section 1. The Board of Education of this School District does hereby authorize the Superintendent or the Superintendent’s designee to execute the ratification of the Master Supply Agreement between the School District and Direct Energy Business Marketing, LLC for natural gas service commencing with the July, 2015, billing cycle.

Section 2. The Board hereby directs the Treasurer to review the Master Supply Agreement and determine if the School District has sufficient funds to certify this resolution.

C. PURCHASED SERVICES

- 1) **Service Provider: Fairfield Medical Center**
 Contract Period: 9-1-2014 - 6-30-2015
 Services Provided: Department of Transportation Required Drug / Alcohol Testing
 Cost: \$42 per DOT Test and \$22 per Breath Test

Approved.

- 2) **Service Provider: American Mechanical Group**
 Contract Period: Summer, 2015
 Services Provided: Preventive Maintenance on all Kitchen Equipment
 Cost: \$5,180.00

NOTE: Repairs will cost \$82. per hour when necessary.
 (This is \$8 less than previous contractor.)

Approved.

- D. OPEN FUNDRAISING ACCOUNT - Scott Williamson,** Middle School Athletic Director, would like to open a fundraising account for the Middle School Boys Basketball Teams. The account would be used for awards and any other purchases the coaches feel are necessary. Funds for this account would be collected through donations and fundraisers. Approved.

- E. SALE OF SCHOOL BUS - Kevin Mapes,** Transportation Coordinator, recommends to offer for sale Bus #10 for an estimated value of \$900 and Bus #12 for an estimated value of \$3100. Approved.

PERSONNEL

023-15 Motion by **Shawn Shook**, seconded by John Walter, to approve the Personnel items listed below. Caito, yes; Hochradel, yes; Hutton, yes; Shook, yes; Walter, yes. Motion carried.

- A. CLASSROOM AIDE FOR HANDICAPPED STUDENTS -** The following candidate was recommended for employment by the Elementary Principal and the Special Education Supervisor:

Name: **Maria Wolfe**
 Position: Classroom Aide for Handicapped Students
 Hours: Seven Hours per Day when School is in Session
 Compensation: \$13.84 per Hour

NOTE: This position is the remainder of the 2014-2015 school year ONLY.

B. RESIGNATIONS:

- 1) **Shawn Parker**, boys high school varsity soccer coach, has submitted his resignation; approved.
- 2) **Ron Owens**, physical education teacher at the elementary, has submitted his resignation for retirement purposes, effective May 31, 2015.

We thank **Mr. Ron Owens** for his service to the LU-T District and wish him the best in retirement; resignation approved.

C. CERTIFIED SUBSTITUTE LIST - Approved the certified substitute teacher list as submitted from the Fairfield County Educational Service Center Superintendent.

D. SUPPLEMENTAL CONTRACT POSITIONS - Approved the following supplemental positions as requested:

<u>Name</u>	<u>Supplemental Position</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
Terry Morman	Softball	-	-	Volunteer
Erik Smolewski	Track	-	-	Volunteer

NEW BUSINESS INFORMATION

ESTABLISH BOARD COMMITTEES - Board Policy BCB authorizes the Board President to assign members of the Board of Education to various committees; the following committee members were assigned for the 2015 calendar year:

<u>Committee</u>	<u>Board Member(s)</u>
Athletic Council	Shawn Shook & John Walter
Transportation	Shawn Shook & John Walter
Land Lab	John Hutton & Shawn Shook
OSBA Student Achievement	Shaun Hochradel
Buildings & Grounds	John Hutton & Shawn Shook
Finance	Shaun Hochradel & Caryl Caito
Personnel	John Hutton & Shaun Hochradel
Legislative Liaison	Caryl Caito
Policy Review	Caryl Caito
Parks & Recreation	John Walter
Negotiations / Labor Management	John Walter & Caryl Caito
Curriculum	Shawn Shook & John Walter

EXECUTIVE SESSION - An Executive Session is requested to discuss legal matters.

GO INTO EXECUTIVE SESSION

024-15 Motion by Shaun Hochradel, seconded by Shawn Shook, to go into Executive Session at 7:52p.m. Hochradel, yes; Hutton, yes; Shook, yes; Walter, yes; Caito, yes. Motion carried.

RETURN FROM EXECUTIVE SESSION

025-15 Motion by Shawn Shook, seconded by Caryl Caito, to return from Executive Session at 10:00 p.m. Hutton, yes; Shook, yes; Walter, yes; Caito, yes; Hochradel, yes. Motion carried.

NEXT REGULAR MEETING - The next regular Board of Education Meeting will be held on **Monday, March 9, 2015, 7:00 p.m.** in the Liberty Union District Office.

ADJOURN:

026-15 Motion by John Walter, seconded by Shaun Hochradel, to adjourn at 10:01 p.m. Shook, yes; Walter, yes; Caito, yes; Hochradel, yes; Hutton, yes. Motion carried.

President

Attest