

**LIBERTY UNION-THURSTON BOARD OF EDUCATION  
RE-ORGANIZATIONAL / REGULAR MEETING**

**January 10, 2011**

**7:00 P.M. - Liberty Union High School Library**

<b>ROLL CALL:</b>	Art Brate	<u>present</u>
	Joe Farmer	<u>present</u>
	Shaun Hochradel	<u>present</u>
	John Hutton	<u>present</u>
	Mike Raver	<u>present</u>

**PLEDGE OF ALLEGIANCE**

Note: During the regular meeting of the LU-T Board of Education on December 13, 2010, **Mr. Art Brate** was elected President Pro Tempore for the January “Re-Organizational Meeting.”

**ELECTION OF BOARD PRESIDENT:**

**001-11** Motion by Joe Farmer, seconded by John Hutton to nominate Mr. Art Brate as Board President for calendar year 2011. Brate, **abstain**; Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

**ELECTION OF BOARD VICE-PRESIDENT:**

**002-11** Motion by Joe Farmer, seconded by Shaun Hochradel to nominate Mr. Mike Raver as Board Vice-President for calendar year 2011. Farmer, yes; Hochradel, yes; Hutton, yes; Raver, **abstain**; Brate, yes. Motion carried.

**OATH OF OFFICE:** The Treasurer administered the Oath of Office to the newly elected President and Vice President of the Board of Education.

**ESTABLISH REGULAR MONTHLY MEETINGS:** The Board must establish the monthly date and time for regular Board meetings in calendar year 2011.

**003-11** Motion by Mike Raver, seconded by Art Brate to establish the 2<sup>nd</sup> Monday (day) of the month at 7:00 (time) P.M. as the date and time for regular monthly meetings of the Board of Education in calendar year 2011. The meetings will be held in the high school library unless otherwise announced. Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes; Farmer, yes. Motion carried.

**REQUEST ADVANCE PAYMENT:** It is recommended that the Treasurer be given authority to request advance payment during calendar year 2011 on taxes collected, as allowed by law.

**004-11** Motion by John Hutton, seconded by Shaun Hochradel, to give authority to the Treasurer to request advance payment on taxes collected, as allowed by law. Hutton, yes; Raver, yes; Brate, yes; Farmer, yes; Hochradel, yes. Motion carried.

**ESTABLISH BOARD LEGAL COUNSEL:** The legal firm Bricker & Eckler, LLP is recommended to provide legal assistance to the Board of Education and their designees during the calendar year 2011.

**005-11** Motion by Joe Farmer, seconded by Mike Raver, to approve the legal firm Brickler & Eckler, LLP, as the firm to provide legal assistance to the Board of Education during the calendar year 2011. Raver, yes; Brate, yes; Farmer, yes; Hochradel, yes; Hutton, yes. Motion carried.

**RECOGNITION:**

**A. AWARDING OF DIPLOMA:** Katie Blackburn

**B. STUDENTS OF THE MONTH:** Taylor Moore & Seth Womax

<b>C. BOARD OF EDUCATION MEMBERS:</b>	<u>Mr. Art Brate</u>	19 years
	<u>Mr. Joe Farmer</u>	19 years
	<u>Mr. Shaun Hochradel</u>	1½ years
	<u>Mr. John Hutton</u>	8 years



Total Internal Services		\$1,448,000.00	\$0.00	\$1,448,000.00
<b>Fiduciary Fund Type</b>				
<b>Trust Fund Class</b>				
Custodial Refresh. Fund	022	\$60,000.00	\$0.00	\$60,000.00
Student Activity Fund	200	\$120,000.00	\$0.00	\$120,000.00
Total Trust Fund Class		\$0.00	\$0.00	\$0.00
<b>Agency Funds</b>				
South Central Ins. Cons.	026	\$38,000,000.00	\$0.00	\$38,000,000.00
Total Appropriations-All Fund Types		<b>\$70,283,251.41</b>	<b>\$418,778.17</b>	<b>\$70,702,029.58</b>

**D. STUDENT ACTIVITY MONTHLY APPROPRIATIONS**

FUND	AMOUNT
018	\$ 12,957.50
200	46,667.24
300	20,992.92
<b>Total Changes</b>	<b>\$80,617.66</b>

**E. DONATIONS**

Amount	Donor	Fund
\$1,665.37	Misc: Adopt-a-Family	FFA
5,466.15	LU Ath Boosters - Fairbooth	Jr Class
2,218.59	Ath Boosters - Reimb for Logan Clay	Athletics
298.53	Kroger	HS Yearbook
1,624.76	Kroger	5 <sup>th</sup> Grade Activity
500.00	Lancaster Fairfield Community Action	5 <sup>th</sup> Grade Science
87.00	Misc: Dodge Ball	Leo
<b>\$11,850.40</b>	<b>Total</b>	

**OLD BUSINESS:** The following revisions to existing policies and new policies are recommended by the Ohio School Boards Association and the LU-T Policy Committee.

**008-11** Motion by John Hutton, seconded by Shaun Hochradel, to approve Old Business - Board Policies policies as printed below: Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes. Motion carried.

**A. JFC - Revision STUDENT CONDUCT (Zero Tolerance)**

Students are expected to conduct themselves in such a way that exhibits respect and consideration for the rights of others. Students of the District must conform with school regulations and accept directions from authorized school personnel. The Board has “zero tolerance” of violent, disruptive, harassing, intimidating, bullying or any other inappropriate behavior by its students.

A student who fails to comply with established school rules or with any reasonable request made by school personnel on school property and/or at school-related events is subject to approved student discipline regulations. Students are also subject to discipline, as outlined in the Student Code of Conduct for misbehavior that occurs off school property when the misbehavior endangers the health and safety of students within the District or adversely affects the education process. The Superintendent/designee develops regulations, which establish strategies ranging from prevention to intervention to address student misbehavior, and provides continuing instruction in dating violence prevention in health education courses in grades 7 through 12.

Students and parents annually receive, at the beginning of the school year or upon entering enrolling in the District schools during the year, written information on the rules and regulations to which they are subject while in school or participating in any school-related activity or event. The information includes the types of conduct which are subject to suspension or expulsion from school or other forms of disciplinary action. The Board directs the administration to make all students aware of the Student Code of Conduct and the fact that any violations of the Student Code of Conduct are punishable. The rules also apply to any form of student misconduct directed at a District official or employee or the property of a District official or employee, regardless of where the misconduct occurs.

If a student violates this policy or the Student Code of Conduct, school personnel, students or parents should report the student to the appropriate principal. The administration cooperates in any prosecution pursuant to the criminal laws of the State of Ohio and local ordinances.

A student may be expelled for up to one year if he/she commits an act that inflicts serious physical harm to persons or property if it was committed at school, on other school property or at a school activity, event or program.

The Superintendent is authorized to expel a student from school for a period not to exceed one year for making a bomb threat to a school building, or to any premises at which a school activity is occurring at the time of the threat. Any expulsion under this provision extends, as necessary, into the school year following the school year in which the incident that gives rise to the expulsion takes place.

Matters which might lead to a reduction of the expulsion period include the student’s mental and/or physical characteristics or conditions, the age of the student and its relevance to the punishment, the prior disciplinary history of the student and/or the intent of the perpetrator.

The Student Code of Conduct is made available to students and parents and is posted in a central location within each building.

[Adoption date: January 10, 2000] [Revised: June 14, 2010]

LEGAL REFS.: Gun-Free Schools Act; 20 USC 8921  
 The Elementary and Secondary Education Act; 20 USC 1221 et seq.  
 Children’s Internet Protection Act; **47 USC 254(h)(5)(b)(iii)**;  
 (P.L. 106-554, HR 4577, 2000, 114 Stat 2763)  
 ORC 3313.20; 3313.534; 3313.66; 3313.661; 3313.662; 3313.66

CROSS REFS.: AC, Nondiscrimination  
 EBC, Emergency/Safety Plans  
 ECAB, Vandalism

EDE, Computer/Online Services (Acceptable Use and Internet Safety)  
 JFCA, Student Dress Code  
 JFCEA, Gangs  
 JFCF, Hazing and Bullying (Harassment, Intimidation and Dating (Violence)  
 JFCJ, Weapons in the Schools  
 JFCK, Use of Electronic Communication Equipment by Students  
 JG, Student Discipline  
 JGA, Corporal Punishment  
 JGD, Student Suspension  
 JGDA, Emergency Removal of Student  
 JGE, Student Expulsion  
**JM, Staff-Student Relations (Also GBH)**  
 Student Handbooks

Detach and Return

\* \* \* \* \*

**PARENT SIGNATURE FORM  
2010-2011**

As the parent or guardian of \_\_\_\_\_, I have read the Zero Tolerance Policy.

Parent(s) / Guardian(s) Name (Clearly print) \_\_\_\_\_

Parent(s) / Guardian(s) Name (Signature) \_\_\_\_\_

**B. JHCB - Revision INOCULATIONS OF STUDENTS IMMUNIZATIONS**

Immunization against diphtheria, pertussis, tetanus, poliomyelitis, rubeola, rubella and mumps is required for each student unless the parent(s) file an objection. ~~The Board also requires tuberculosis examinations in compliance with law.~~ **In order to minimize the spread of preventable illnesses in schools and provide students with a healthier learning environment, the Board requires immunizations in compliance with State law and the Ohio Department of Health for each student unless the parent(s) file an objection. The Board may also require tuberculosis examinations in compliance with law.**

Students eligible for kindergarten and students new to the District must present written evidence of similar immunizations, or written evidence to indicate that they are in the process of receiving such immunizations, or to be completed no later than the day of entrance. ~~Students entering the seventh grade must present evidence of MMR booster.~~ Students failing to complete such immunizations within 14 days after entering are not permitted to return to school.

~~Beginning with the 1999-2000 school year all kindergarten students are required to receive hepatitis B immunizations.~~

~~Beginning with the 2006-2007 school year all kindergarten students are required to receive varicella vaccination or provide written evidence of chicken pox disease.~~

**The District maintains an immunization record for each student, available in writing to parents upon request.**

[Adoption date: July 10, 2006]

LEGAL REFS.: ORC 3313.67; 3313.671; 3313.71; 3313.711  
3701.13

CROSS REFS.: JEC, School Admission  
JEG, Exclusions and Exemptions from School Attendance  
JHCA, Physical Examinations of Students  
**JHCC, Communicable Diseases**

**C. GBCB - Revision STAFF CONDUCT**

All staff members have a responsibility to make themselves familiar with, and to abide by, the laws of the State of Ohio and the negotiated agreements, the policies of the Board and the administrative regulations designed to implement them.

The Board expects staff members to conduct themselves in a manner, which not only reflects credit to the District, but also presents a model worthy of emulation by students. **Unless otherwise permitted by law, staff members are not permitted to bring a deadly weapon or dangerous ordnance into a school safety zone.**

All staff members are expected to carry out their assigned responsibilities. Essential to the success of ongoing operations and the instructional program are the following specific responsibilities, which are required of all personnel:

1. faithfulness and promptness in attendance at work;
2. support and enforcement of policies of the Board and regulations of the administration;
3. diligence in submitting required reports promptly at the times specified;
4. care and protection of District property and
5. concern and attention toward their own and the District's legal responsibility for the safety and welfare of students, including the need to ensure that students are under supervision at all times.

[Adoption date: January 10, 2000]

LEGAL REFS.: ORC 124.34  
2923.1212; 2923.122  
3319.081; 3319.16; 3319.31; 3319.36

CROSS REFS.: GBCA, Staff Conflict of Interest  
GBCC, Staff Dress and Grooming  
GBH, Staff-Student Relations (Also JM)  
JFC, Student Conduct (Zero Tolerance)  
JHF, Student Safety  
KGB, Public Conduct on District Property

**D. IIAB - New SUPPLEMENTARY MATERIALS SELECTION AND ADOPTION**

The right to a free choice among alternative is basic to a democratic society. It is through the exercise of the freedoms set forth in the Bill of Rights that an informed choice can take place. Our educational system must, therefore, allow free access to a full range of instructional materials to insure the realization of this freedom.

Needs of the individual school, based on knowledge of the curriculum and the existing collection, are given first consideration. Supplementary materials and other resources are selected by the professional staff to increase the effectiveness of the instructional program. Supplementary instructional materials means instructional content, regardless of format, that is provided to the student, including printed or representational materials, audio-visual materials and materials available in electronic or digital formats (such as materials accessible through the Internet.)

Materials are considered on the basis of overall purpose; timeliness or permanence; importance of the subject matter, quality of the writing or production; readability and popular appeal; authoritativeness; reputation of the publisher or producer, reputation and significance of the author, artist, composer, producer, etc.; format and price.

Supplementary materials support and are consistent with the general educational goals of the District and the written objectives of specific courses.

The materials should make a contribution to the balance of the individual school collection of materials for which they are selected. Materials should be appropriate for the subject area, age level, ability level, emotional development and social development of the students for whom they are selected.

Each item should be approached from a board perspective, looking at the work as a whole and judging controversial elements in context rather than as isolated parts. Periodicals, for example, should be selected and purchased for their over-all reputation, and should not be rejected because of an occasional article that may be offensive.

Films and other rented instructional materials are used in the classroom for education purposes only. No rented film that includes a notice that the film is intended for "home use only" will be shown to a class for entertainment purposes.

When using film, instructional television or any other technology (coupled with graded courses of study and general curriculum materials), teachers should keep in mind that the software delivered to the student must be suitable to both the skill and maturity level of the learner. Federal copyright rules must be followed at all times.

In addition, parents have the right to inspect any materials used as part of the educational curriculum to which their child will be exposed.

The recommendation of supplementary materials rests with the Superintendent/designee and final approval rests with the Board.

[Adopted: ]

LEGAL REF.: U.S. Const. Art I, Section 8  
 Copyright Act, 17 USC 101 et seq.  
 Family Educational Rights and Privacy Act; 20 USC Section 1232h  
 ORC 3313.642  
 3329.06; 3329.07; 3329.08  
 OAC 3301-35-04; 3301-35-06

CROSS REFS.: EDE, Computer / Online Services (Acceptable Use and Internet Safety)  
 EGAA, Copyright  
 IIAA, Textbook Selection and Adoption  
 IIAC, Library Materials Selection and Adoption  
 INB, Teaching about Controversial Issues  
 KLB, Public Complaints about the Curriculum or Instructional Materials

**E. EBBC - Revision BLOODBORNE PATHOGENS**

Staff / **and** students incur some risk of infection and illness each time they are exposed to bodily fluids or other potentially infectious materials. While the risk to staff / **and** students of exposure to body fluids due to casual contact with individuals in the school environment is very low, the Board regards any such risk as serious.

Consequently, the Board directs adherence to universally recognized precautions. Universally recognized precautions require that staff and students approach infection control as if all direct contact with human blood and body fluids is known to be infectious for HIV, HBV, **HCV** and/or other bloodborne pathogens. \*

To reduce the risk to staff / **and** students by minimizing or eliminating staff exposure incidents to bloodborne pathogens, the Board directs the Superintendent to develop and implement an exposure control plan. **This plan must be reviewed and updated at least annually in accordance with Federal law.**

The plan shall include annual in-service training for staff and students; first-aid kits in each school room and each school **student transportation** vehicle; correct procedures for cleaning up body fluid spills and for personal clean-up.

Training is followed by an offer of immunization with hepatitis B vaccine for all staff who are required to provide first aid to students and/or staff. The vaccine is also offered to all staff who have occupational exposure as determined by the Administrator.

[Adoption date: January 10, 2000] [Revised: October 9, 2000]  
 [Revised: ]

LEGAL REFS.: 29 CFR (Code of Federal Regulations) 1910.1030  
 ORC 3707.26  
 Public Employment Reduction Act, ORC 4167.01 et seq.

CROSS REFS.: **EBBA, First Aide**  
**EBC, Emergency / Safety Plans**  
 OSHA Exposure Control Plan  
 GBEA, HIV/AIDS (Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome, (also JHCCA)  
 PERRA Exposure Control Plan  
**JHCC, Communicable Diseases**

\* Bloodborne pathogens are pathogenic microorganisms that are present in human blood and can cause disease in humans. These include, but are not limited to, hepatitis B virus (HBV), **hepatitis C virus (HCV)** and human immunodeficiency virus (HIV).

**F. EBC - Revision EMERGENCY / SAFETY PLANS**

The Board acknowledges that the safety and well-being of students and staff are priorities. Although emergencies and disasters cannot be predicted, **effective prevention and management strategies** emergency/safety plans are used prepared to minimize their effects of **emergency situations arising in the District.**

**An emergency is defined as an event which threatens the actual safety and security of students, employees or visitors of the District or whose impact threatens the feeling of safety and security, both of which are detrimental to a positive learning environment. Emergencies include, but are not limited to, fire, natural disasters, medical emergencies, industrial accidents, suicide, death of a student or employee, acts of violence, trauma and terrorism.**

**Comprehensive School Safety Plans and Drills**

The Board directs the Superintendent/designee to prepare emergency/safety plans for use by staff and students in each school building in case of fire, civil emergencies and natural disasters. The plans are posted in each classroom and other areas accessible to staff and students.

**The comprehensive safety plan sets a protocol for addressing and responding to serious threats to the safety of the school property, students, staff, volunteers and visitors. Each protocol includes procedures deemed appropriate by the Board or governing authority for responding to threats and emergency events including, but not limited to, notification of appropriate law enforcement personnel, calling upon specified emergency response personnel for assistance and informing parents of affected students.**

**The administration reviews the plan annually, considering the most current information dealing with subjects, as well as making relevant information about the plan known to the community. When the comprehensive safety plan is used, assessment of the way the emergency was handled is completed by the Board and the administration. Suggestions for improvement, if necessary, are solicited from all stakeholders.**

State law determines the type and number of drills the District must conduct in order to adequately prepare staff and students for emergency and disaster situations. Drills provide both students and staff with practice in responding to emergency conditions should such conditions occur.

**A copy of each school building’s current comprehensive safety plan and blueprint is filed with the law enforcement agency that has jurisdiction over the school building and, upon request, the fire department that serves the political subdivision in which the school building is located. A copy of each school building’s current comprehensive safety plan and floor plan is filed with the Ohio Attorney General. The floor plan is used solely by law enforcement responding to an emergency in the building and is not a public record.**

**The administration reviews the plan annually, considering the most current information dealing with the subjects, as well as making relevant information about the plan known to the community. When the comprehensive safety plan is used, assessment of the way the emergency was handled is completed by the Board and the administration. Suggestions for improvement, if necessary, are solicited from all stakeholders.**

**Although the plan is reviewed annually, State law requires the District’s comprehensive safety plan must be updated every three years and within 90 days whenever a major modification to an individual school building necessitates changes in that building’s plan. The District’s emergency/safety plans must be updated every three years and whenever a major modification to an individual school building necessitates changes in that building’s plan procedures.**

[Adoption date: ]

LEGAL REFS.: The Elementary and Secondary Education Act; 20 USC 1221 et seq.  
 Family Educational Rights and Privacy Act; 20 USC Section 1232g  
 U.S. Const. Amend. IV  
 ORC 3313.20

CROSS REFS.: EBC, Emergency / Safety Plans  
 EEACCA, Video Cameras on Transportation Vehicles  
 JFC, Student Conduct (Zero Conduct)  
 JFCJ, Weapons in the Schools  
 JFG, Interrogations and Searches  
 JO, Student Records  
 KK, Visitors to the Schools

**G. EDE - Revision COMPUTER/ON-LINE SERVICES**

**STATEMENT OF COMPLIANCE WITH CHILDREN’S INTERNET PROTECTION ACT  
 (TITLE XVII)**

The Liberty Union-Thurston Board of Education has in place a policy of Internet safety for minors that includes the operation of a technology protection measure with respect to any of its computers with Internet access that protects against access through such computers to visual depictions that are:

- I. obscene;
- II. child pornography; or
- III. harmful to minors;

And is enforcing the operation of such technology protection measures during any use of such computers.

Technology can greatly enhance the instructional program, as well as the efficiency of the District. The Board recognizes that careful planning is essential to ensure the successful, equitable and cost-effective implementation of technology-based materials, equipment, systems and networks.

Computers and use of the District network or online services support learning and enhance instruction, as well as assist in administration. Computer networks allow people to interact with many computers; the Internet allows people to interact with hundreds of thousands of networks.

All computers are to be used in a responsible, efficient, ethical and legal manner. Failure to adhere to this policy and the guidelines below will result in the revocation of the user’s access privilege. Unacceptable uses of the computer / network include but are not limited to:

1. Violating the conditions of State and Federal law dealing with students’ and employees’ rights to privacy, including unauthorized disclosure, use and dissemination of personal information;
2. Using profanity, obscenity or other language which may be offensive to another user or intended to harass, intimidate or bully other users;
3. Accessing personal social networking websites for non-educational purposes;
4. Re-posting (forwarding) personal communication with the author’s prior consent;
5. Copying commercial software and/or other material in violation of copyright law;
6. Using the network for financial gain, for commercial activity or for any illegal activity;
7. “Hacking” or gaining unauthorized access to other computers or computer systems, or attempting to gain such unauthorized access;
8. Accessing and/or viewing inappropriate material and
9. downloading of freeware or shareware programs.

The Superintendent / designee shall develop a plan to address the short- and long-term technology needs and provide for compatibility of resources among school sites, offices and other operations. As a basis for this plan, he/she shall examine and compare the costs and benefits of various resources and shall identify the blend of technologies and level of service necessary to support the instruction program.

Because access to online services provides connections to other computer systems located all over the world, users (and parents of users who are under 18 years old) must understand that neither the school nor the District can control the content of the information available on these systems. Some of the information available is controversial and sometimes offensive.

The Board does not condone the use of such materials. Employees, students and parents of students must be aware that the privileges to access online services are withdrawn from users who do not respect the rights of others or who do not follow the

rules and regulations established. A user’s agreement is signed to indicate the user’s acknowledgment of the risks and regulations for computer / online services use. The District has implemented technology-blocking measures to prevent students from accessing inappropriate material or materials considered to be harmful to minors on school computers. The District has also purchased monitoring devices which maintain a running log of Internet activity, recording which sites a particular user has visited.

“Harmful to minors” is defined as any picture, image, graphic image file or other visual depiction that:

1. Taken as a whole and with respect to minors appeals to a prurient interest in nudity, sex or excretion;
2. Depicts, describes or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts or lewd exhibition of genitals or
3. Taken as a whole, lacks serious literary, artistic, political or scientific value as to minors.

Annually, a student who wishes to have computer network and Internet access during the school year must read the acceptable use and Internet safety policy and submit a properly signed agreement form. Students and staff are asked to sign a new agreement each year after reviewing the policies and regulations of the District.

[Adoption date: January 10, 2000] [Revised: October 9, 2000]  
 [Revised: November 13, 2000] [Revised: December 11, 2000]  
 [Revised: August 11, 2003]

LEGAL REFS.: U.S. Const. Art. I & 8  
 Family Educational Rights and Privacy Act; 20 USC 1232g et seq.  
 Children’s Internet Protection Act; 47 USC 254 (h)(5)(b)(iii); (P.L. 106-554,  
 HR 4577, 2000, 114 Stat 2763  
 ORC 1329.54-1329.67  
 3313.20  
 3319.321

CROSS REFS.: AC, Nondiscrimination  
 ACA, Nondiscrimination on the Basis of Sex  
 ACAA, Sexual Harassment  
 GBCB, Staff Conduct  
 GBH, Staff-Student Relations (Also JM)  
 IB, Academic Freedom  
 IIA, Instructional Materials  
 IIBG, Computer-Assisted Instruction  
 IIBH, District Websites  
 JFC, Student Conduct (Zero Tolerance)  
 JFCF, Hazing and Bullying (Harassment, Intimidation and Dating Violence)  
 Staff Handbooks  
 Student Handbooks

**H. JHCC - Revision COMMUNICABLE DISEASES**

The Board recognizes that controlling the spread of communicable diseases through casual contact is essential to the well-being of the school community and to efficient District operation.

In order to protect the health and safety of students and staff, the Board follows all State laws and Ohio Department of Health regulations pertaining to immunizations and other means for controlling communicable diseases that are spread through casual contact in the schools.

All students with signs or symptoms of diseases suspected as being communicable to others are given immediate attention and sent home if such action is indicated.

Any student suspected or reported to have a communicable disease is examined by a school nurse or public health nurse. Upon the recommendation of the school nurse, the student may be excluded from school. Re-admission is dependent upon a decision of a physician, school nurse or public health nurse.

Parents are informed when necessary, if a communicable disease occurs in their child’s classroom or on the bus so that early signs or symptoms can be observed and appropriate preventative measures can be instituted.

[Adoption date: January 10, 2000] [Revised: March 13, 2006]  
 LEGAL REFS.: ORC 3313.67; **3313.671**; 3313.68; 3313.71  
 3319.321  
 3707.04; 3707.06; 3707.08; **3707.16**; 3707.20; 3707.21; 3707.26

CROSS REFS.: JEG, Exclusions and Exemptions from School Attendance  
**JHCA, Physical Examinations of Students**  
**JHCB, Immunizations**

**I. EGAAA - Revision COPYRIGHT**

The Board conforms to existing ~~United States~~ **Federal** copyright laws and maintains the highest ethical standards in the use of copyrighted materials for instructional purposes.

The Board encourages its staff to enrich the learning programs by making proper use of supplementary materials. It is the responsibility of the staff to abide by the copying procedures and obey the requirements of the **Federal** law. Under no circumstances may employees of the District violate copyright requirements in order to perform their duties properly. The Board is not responsible for any violations of the Copyright Act by its employees.

Public Law 94-533, The Copyright Act, affects all employees because it sets guidelines regarding the duplication and use of all copyrighted materials - print, nonprint, music, computer software and others. The Superintendent is responsible for disseminating the guidelines for duplication and use of copyrighted materials to all employees.

Any employee who is uncertain as to whether the ~~use or~~ **use or** reproducing ~~of use of~~ **use of** copyrighted materials complies with the ~~procedures~~ **Federal guidelines** or is permissible under **Federal** law shall contact the Superintendent / designee.

[Adoption date: January 10, 2000] [Revised: October 9, 2000]  
 LEGAL REFS.: U.S. Const. Art. I & 8  
 Copyright Act, **Pub. L. No. 94-533**; 17 USC & 101 et seq.

CROSS REFS.: IIA, Instructional Materials  
 IIAC, Library Materials Selection and Adoption

**J. IIBH - Revision DISTRICT WEB SITE PUBLISHING**

School District websites school web pages provide the District with unique and ever-changing ways to opportunities to engage students, impact student learning and interact with the community and improve student learning. School District web sites:

1. give the Board opportunities to communicate its mission, goals, policies and plans with the community;
1. 2. allow an individual schools to provide current and complete information to its community at large;
2. 3. give the community a means to communicate effectively with students and personnel the Board and staff ;
3. 4. create expanded means for student expression and/or
4. 5. provide new avenues for teachers to help students meet high standards of performance and
6. provide opportunities for staff to communicate with students.

**Purpose and Use of District Web Sites**

The primary purpose of a District's web site is to communicate effectively with its community. The technology coordinator is responsible for maintaining the District's websites in accordance with the directives provided by the Superintendent. The principal / designee of each school shall ensure that the site school's web page is maintained in such a way that the community receives reasonably current and accurate information.

The District may elect to have its web site serve additional purposes related to its educational mission. These include, but are not limited to:

1. publishing a student newspaper;
2. posting teacher-created class information or;
3. publishing appropriate student class work.

When a school allows student publications on its website web page, the purpose of including such publications shall be clearly identified in that section of the site page. These publications shall be consistent with the District's mission, goals, policies, programs and activities of the District. All publications shall meet established District requirements related to student print publications and be in accordance with State and Federal law related to student expression.

**Advertising or Sponsorships**

Any use of advertising or sponsorships that appear on a school the District's website must be approved by the Superintendent / designee. Guidelines Use must be consistent with District policies and guidelines used in for other District publications.

The Board directs the Superintendent to develop regulations to implement all the provisions of this policy. Such These regulations shall address staff and student and staff privacy and content standards for web site publications.

[Adoption date: January 10, 2000] [Revised: October 9, 2000]

LEGAL REGS.: Family Educational Rights and Privacy Act; 20 USC & 1232g et seq.  
 Children's Internet Protection Act; 47 USC 254(h)(5)(b)(iii); (P.L. 106-554,  
 HR 4577, 2000, 114 Stat 2763)  
 ORC 149.41; 149.43  
 3313.20  
 OAC 3301-35-04; 3301-35-06

CROSS REG.: EDE, Computer / On Line Services (Acceptable Use and Internet Safety)  
 IGDB, Student Publications  
 JO, Student Records  
 KBA, Public's Right to Know  
 KJ, Advertising in the Schools

**K. IL-R - New TESTING PROGRAMS**

In accordance with State law, the District's plan for testing security must:

1. be in writing;
2. identify, by name and title, every person authorized to be present in the assessment room or to have access to secure assessment materials;
3. specify the procedure for handling, tracking and maintaining the security of assessment materials from the time they are received by the District or school to the time they are taken to the District's central collection location and shipped to a third-party scoring contractor;
4. specify the procedure for handling, tracking and maintaining secure testing materials on site before, during and after assessment administration, including the accounting for and storing of all assessment materials;
5. specify the procedure for handling, tracking and maintaining secure testing materials after administration of the final assessment and final make-up assessment;
6. specify the appropriate procedure for investigating any alleged security violations or unethical practices, including, but not limited to, cheating by a student or any person assisting a student in cheating;
7. specify the procedure for determining whether to invalidate a student's assessment score;
8. specify that within 10 days after an investigation determining that an assessment security violation has occurred, the District will notify the director of the assessment or his/her designee in the Ohio Department of Education of such finding and
9. specify how each procedure established in accordance with the Ohio Administrative Code shall be communicated in writing and discussed every school year with all employees, students and any other persons authorized to be present during assessments or having access to secure assessment materials.

[Adoption date: January 10, 2000]

**NEW BUSINESS - FINANCIAL**

**009-11 Motion by Shaun Hochradel, seconded by Joe Farmer, to approve New Business - Financial:** items stated below: Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes; Farmer, yes. Motion carried.

**A. TAX BUDGET - FY12:** Approved an overview of the proposed tax budget provided by the Treasurer.

A copy of the complete school district tax budget is on file in the office of the Treasurer.

**B. FINANCIAL AUDIT:** Approved the independent audit of district financial records for the period July 1, 2009 - June 30, 2010, as been completed.

The Treasurer summarized the audit findings.

- C. **ADJUST SUBSTITUTE PAY SCALE:** Approved an adjustment in substitute pay as required, per Federal guidelines.

<u>Position</u>	<u>Rate</u>
Teacher Aide	7.40
Bus Aide	7.40

**D. PURCHASED SERVICE AGREEMENTS**

- 1) **SERVICE PROVIDER: Excel Academy**  
 CONTRACT PERIOD: Remainder of 2010/2011 School Year  
 SERVICE PROVIDED: Education of Special Needs Student per IEP  
 COST: \$125 per Day  
 Approved.
- 2) **SERVICE PROVIDER: Study Island**  
 CONTRACT PERIOD: One Year  
 SERVICE PROVIDED: OGT Remediation Program (30 Seats)  
 COST: \$864  
 Approved.

**NEW BUSINESS: PERSONNEL**

**010-11** Motion by John Hutton, seconded by Shaun Hochradel, to approve the New Business - Personnel items listed below. Hutton, yes; Raver, yes; Brate, yes; Farmer, yes; Hochradel, yes. Motion carried.

- A. **RETIREMENT:** Approved the resignation of **Ed Miller**, High School Principal, for retirement purposes, effective May 31, 2011.  
 Mr. Miller has also requested to be re-hired, effective June 2, 2011. A public hearing will be scheduled in order to address this re-hire request.
- B. **SUPPLEMENTAL CONTRACT POSTIONS:** Approved the recommended following candidates for supplemental positions as listed below:

<u>NAME</u>	<u>POSITION</u>	<u>LEVEL</u>	<u>STEP</u>	<u>SALARY</u>
<b>Debbie Howdyshell</b>	HS Model UN (2010)	8	2	\$ 503.72
<b>Debbie Howdyshell</b>	LPDC	6	9	1,542.63
<b>Renee Mangette</b>	LPDC	6	9	1,542.63
<b>Thomas Basso</b>	Weight Room Coach	-	-	Volunteer

- C. **CERTIFIED SUBSTITUTE LIST:** Approved the substitute teacher list for January, 2011, as nominated by the Fairfield County Superintendent.

**NEW BUSINESS: OTHER**

**BOARD POLICIES:** Policy GBH - Staff-Student Relations is recommended by OSBA and the LU-T Policy Committee. The policy is for “review only” in January, and will be placed on the February 14, 2011 agenda, with any revisions, for consideration.

**INFORMATION**

- A. **“RACE TO THE TOP” COMMITTEE:** **Holly Lavender**, Member of the District Race to the Top Committee provided an update.
- B. **CONSTRUCTION PROJECT UPDATE:** Architect, **Joe Schappa**, provided an update on the progress of the high school renovation and new middle school construction.

**EXECUTIVE SESSION:** An Executive Session is requested in order to complete the performance evaluation of the Treasurer.

**GO INTO EXECUTIVE SESSION:**

**011-11** Motion by John Hutton, seconded by Mike Raver, to go into Executive Session at 8:16 p.m. Hutton, yes; Raver, yes; Brate, yes; Farmer, yes; Hochradel, yes. Motion carried.

**RETURN FROM EXECUTIVE SESSION:**

**012-11** Motion by Shaun Hochradel, seconded by Joe Farmer, to return from Executive Session at 8:43 p.m. Raver, yes; Brate, yes; Farmer, yes; Hochradel, yes; Hutton, yes. Motion carried.

**SPECIAL MEETING:** A special meeting of the LU-T Board of Education is scheduled for Saturday, January 22, 2011, at 8:30 a.m. in the high school library.

**NEXT REGULAR MEETING:** The next Board of Education Meeting will be held on Monday, February 14, 2011, at 7:00 p.m. in the high school library.

**ADJOURN:**

**013-11** Motion by John Hutton, seconded by Mike Raver, to adjourn at 8:44 p.m. Brate, yes; Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

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President

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Attest