

**LIBERTY UNION-THURSTON BOARD OF EDUCATION
REGULAR MEETING**

October 10, 2011 - 7:00 P.M.

Liberty Union High School Library

ROLL CALL:	Art Brate	<u>present</u>
	Judith Cosgray	<u>present</u>
	Shaun Hochradel	<u>absent</u>
	John Hutton	<u>absent</u>
	Mike Raver	<u>present</u>

PLEDGE OF ALLEGIANCE

RECOGNITION:

- A. STUDENTS OF THE MONTH: Sarah Feyko and Autumn Johnson**
- B. TECHNOLOGY STAFF: Mrs. Linda Young and Mr. John LaBelle**
- C. STATE AUDITOR RECOGNITION: Mr. David I. Butler, Jr., LU-T District Treasurer**
- D. STATE BOARD OF EDUCATION MEMBER: Mr. Joseph L. Farmer**

Mr. Joseph L. Farmer presented the LU-T District "Excellent Schools" banner.

REFRESHMENTS: Prepared by the Liberty Union - Thurston Food Services Department

PUBLIC PARTICIPATION AT BOARD MEETINGS File: KD (Also BDDH)

Mrs. Carla Kazlauskys, 1107 Pleasantville Rd, Baltimore, was present to discuss bus routes.

DISCUSSION AND APPROVAL OF THE MINUTES:

103-11 Motion by Judith Cosgray, seconded by Mike Raver, to approve the minutes of the Regular Meeting of the Liberty Union-Thurston Board of Education held on September 12, 2011, as printed. Brate, yes; Cosgray, yes; Hochradel, **absent**; Hutton, **absent**; Raver, yes. Motion carried.

OLD BUSINESS - BOARD POLICY: The LU-T Policy Committee reviewed Policy Sections H, I and J, and re-approved these sections, with the following revisions:

Note: These revisions were presented for review in September.

104-11 Motion by Mike Raver, seconded by Art Brate, to approve the Policies presented in Old Business, as printed below: Cosgray, yes; Hochradel, **absent**; Hutton, **absent**; Raver, yes; Brate, yes. Motion carried.

A. ADMISSION OF EXCHANGE STUDENTS File: JECBA-R

The following regulations shall be observed in administering the foreign exchange student program:

1. Exchange students must be associated with an organized foreign exchange program that is approved by the Ohio Association of Secondary School Administrators and/or National Association of Secondary School Principals. Such organizations must maintain either an office or a representative in central Ohio.
2. The sponsoring parents and/or representatives of the approved sponsoring organization must contact the designated coordinator of the foreign exchange student program in the high school guidance office.
3. Exchange students must have a host family assigned and accepted by July 1. If, after the July 1 deadline and a maximum of four (4) foreign exchange students have not been registered, an organization may add one additional exchange student if that student will be registered for the entire school year. The maximum number of foreign exchange students to be enrolled in any given year is four (4). Each applicant must be proficient in English as determined by the high school administration.
4. The Board reserves the right to restrict the number of foreign exchange students within any given academic year.

5. The school reserves the right to deny enrollment to foreign exchange students if approval by the high school guidance office has not been given by July 1 preceding the year of desired enrollment.
6. In order to provide a quality education and to minimize potential disruption, the high school will not accept foreign exchange students after the school year has begun. However, students who were accepted before the July 1 deadline will not be denied enrollment due to late arrival.
7. Exchange students must be full-time students carrying a full academic class-load. Enrollment eligibility shall be determined on an annual basis. Exchange students shall receive pass/fail grades only for purposes of class GPA ranking. The coordinator shall keep a record of the students' actual grades for permanent records.
8. Exchange students will not be accepted on a part-time basis. Part-time is defined as less than a full school day or school year.
9. Priority for enrollment will be granted to students enrolling in grade 12.
10. Exchange students completing grade 12 will receive a standard diploma (marked honorary) granted to regular high school graduates. Exchange students are not eligible for an honors diploma.

To receive a standard diploma (marked honorary), the exchange student must successfully complete:

- 1 credit English (Comp. 11, Comp. 12, or College Prep English)
- ~~1/2 credit American History~~
- ~~1/2 credit Principles of Democracy~~
- ~~1/2 credit Economics~~
- 1 credit Social Studies**
- 1 credit Science**
- 1 credit Mathematics

The remainder of the schedule will be electives selected by the student.

Those students who complete the above requirements will be permitted to participate in graduation ceremonies with expenses borne by the student or sponsoring parents.

11. Exchange students are expected to share their cultural heritage to the fullest extent possible including topics such as government, economics, historical understanding and language.
12. Exchange students are subject to the same rules, fees and regulations of the Board as apply to all high school students.

[Adoption date: October 9, 2000]
 [Revised: October 10, 2011]

LEGAL REFS.:

CROSS REFS.:

B. EXCLUSIONS AND EXEMPTIONS FROM SCHOOL ATTENDANCE File: JEG

A child of compulsory school age residing in the District may be legally excused from public school attendance by:

1. holding a full-time Age and Schooling Certificate and being regularly employed;
2. receiving approved home instruction;
3. attending a private **school**, ~~or~~ parochial school or **charter school or**;
4. having graduated from an approved high school.

The District may temporarily deny admittance to any student who is otherwise entitled to be admitted to the District if the student has been suspended or expelled from the schools of another district in the State of Ohio or an out-of-state district and if the period of suspension or expulsion has not expired. The student and parent(s) will have an opportunity for a hearing before the Superintendent / designee to determine the admittance or non-admittance of the student.

[Adoption date: January 10, 2000]
 [Revised: October 10, 2011]

LEGAL REFS.: ORC 3321.02; 3321.03; 3321.04; 3321.07

CROSS REFS.: IGCF, Home Instruction
 JEA, Compulsory Attendance Ages
 JECE, Student Withdrawal from School (Loss of Driving Privileges)
 JEGA, Permanent Exclusion
 JHCC, Communicable Diseases
 JK, Employment of Students

C. DANGEROUS WEAPONS IN THE SCHOOLS File: JFCJ

The Board is committed to providing the students of the District with an educational environment which is free of the dangers of firearms, knives and other dangerous weapons.

The definition of a firearm is any weapon (including a starter gun) which is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or firearm silencer or any destructive device (as defined in 18 U.S.C.A. Section 921),

which includes any explosive, incendiary or poisonous gas, bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine or device similar to any of the devices described above. A knife is defined as a cutting instrument having a sharp blade.

Unless a student is permanently excluded, the Superintendent shall expel a student from school for a period of one year for bringing a firearm or knife to school, **on school grounds**, a school building, on a school mode of transportation, or any extra-curricular activity. The superintendent may reduce the expulsion on a case-by-case basis in accordance with this policy. Any such expulsion shall extend, as necessary, into the school year following the school year in which the incident that gives rise to the expulsion takes place.

Matters which might lead to a reduction of the expulsion period include:

- the student's mental and/or physical characteristics or conditions;
- the age of the student and its relevance to the punishment;
- the prior disciplinary history of the student and/or the intent of the perpetrator.

A student may be expelled for up to one year for firearm-related or knife-related incidents occurring off school property while at a school-sponsored interscholastic competition, extracurricular event or other school-sponsored activity.

A student who is suspended, expelled, removed or permanently excluded for misconduct involving a firearm or knife may also lose his/her driving privileges. The District must notify the county registrar and juvenile judge within two weeks of the suspension, expulsion or permanent exclusion.

The Board prohibits students from knowingly possessing an object on school premises, in a school building, at a school activity, or on a school bus if **both** of the following apply:

1. The object is indistinguishable from a firearm, whether the object is capable of being fired or not.
2. The person indicates that the object is a firearm and knowingly displays or brandishes the object.

As defined by Ohio law and for purposes of this policy, an "object that is indistinguishable from a firearm" means an object made, constructed or altered so that, to a reasonable person without specialized training in firearms, the object appears to be a firearm.

Students found in violation of numbers 1 and 2 above may be reported to the local police authority and may be prosecuted under state criminal statutes, as well as disciplined in accordance with the provisions of the District's Student Code of Conduct and Ohio law.

The Superintendent is authorized to expel a student from school for a period not to exceed one year for making a bomb threat to a school building, or to any premises at which a school activity is occurring at the time of the threat. Any expulsion under this division extends, as necessary, into the school year following the school year in which the incident that gives rise to the expulsion takes place.

[Adoption date: January 10, 2000]
 [Revised: October 9, 2000]
 [Revised: June 4, 2001]
 [Revised: October 10, 2011]

LEGAL REFS.: ORC 2923.122
 3313.66; 3313.661; 3313.662; 3321.13
 18 USC 921
 20 USC 2701 et seq. - Title IX 9001-9005
 20 USC 8921

CROSS REFS.: JEGA, Permanent Exclusion
 JFC, Student Conduct
 JGD, Student Suspension
 JGDA, Emergency Removal of Student
 JGE, Student Expulsion
 Student Code of Conduct

D. EDUCATION AGENCY RELATIONS GOLAS

File: LA

The Board cooperates with other district, **the Fairfield County ESC**, and with other local, state and regional agencies and organizations in the solution of educational problems of common concern. This cooperation extends but is not limited to such areas as research, exchange of information and data, coordination of curriculum, coordination of school calendars and activities and construction of facilities which might be efficiently used on a cooperative basis. To serve a broader area, the District may consider other activities.

In carrying out this policy, the Superintendent may include in his/her recommendations to the Board an evaluation of the desirability and feasibility of cooperation with other agencies in endeavors which could benefit the District.

[Adoption date: January 10, 2000]

All other policies in sections “K” and “L” are recommended for re-approval without revision.

MONTHLY FINANCIAL STATEMENTS

105-11 Motion by Art Brate, seconded by Judith Cosgray, to approve Monthly Financial items as stated below: Hochradel, **absent**; Hutton, **absent**; Raver, yes; Brate, yes; Cosgray, yes. Motion carried.

A. TREASURER’S FINANCIAL REPORT

- 1. MONTHLY FUNDS BALANCE**
- 2. RECEIPT OF FUNDS**
- 3. STATUS OF APPROPRIATIONS**
- 4. MONTHLY BANK RECONCILIATION**

B. BILLS

C. STUDENT ACTIVITY MONTHLY APPROPRIATIONS

<u>FUND</u>	<u>AMOUNT</u>
018	\$ 1,407.01
200	10,067.48
300	19,890.67
Total Changes	\$31,365.16

D. DONATIONS

<u>Amount</u>	<u>Donor</u>	<u>Fund</u>
\$425.50	Kroger Card Rewards	MS Principal
196.77	Target - Take Charge of Education	HS Principal
63.85	Target - Take Charge of Education	MS Principal
300.89	Target Take Charge of Education	Elem Principal
50.00	Ohio Pork Producers	FFA
500.00	Booster Bingo	Football
500.00	Booster Bingo	HS Volleyball
500.00	Booster Bingo	Boys Soccer
250.00	Booster Concessions	Cross Country
250.00	Booster Concessions	MS Volleyball
\$3,037.01	Total	

NEW BUSINESS: FINANCIAL

106-11 Motion by Mike Raver, seconded by Judith Cosgray, to approve the New Business - Financial items listed below Hutton, **absent**; Raver, yes; Brate, yes; Cosgray, yes; Hochradel, **absent**. Motion carried.

A. FIVE-YEAR FORECAST: The Ohio Department of Education requires all public school districts to prepare a five-year financial forecast. The District Treasurer and Superintendent have revised the forecast and have reviewed it with the Board Finance Committee.

Approved the five-year forecast as requested.

B. MAINTENANCE SHOP RESOLUTION:

AWARDING CONTRACTS FOR THE MAINTENANCE / STORAGE BUILDING PROJECT

WHEREAS, bids were received on September 26, 2011, for the building trades packages for the new Maintenance / Storage building (the “Project”); and

WHEREAS, the Architect interviewed the representatives of the apparent low bidder for each bid package for the Project, reviewed the bid to verify that the bidder had included the work, equipment, and materials specified in the bid amount, evaluated the experience and qualifications of the bidder to perform the specified work, and prepared the attached letter of recommendation dated October 8, 2011, recommending that the contracts for the work be awarded to the following contractors, each of which has been evaluated and determined to be the lowest responsible bidder for the specified work, including the alternate items listed:

Contract	Contractor	Base Bid	Alternates	Total Contract
General Trades	Stockmeister Enterprises, Inc 704 E Main St Jackson, Oh 45640	\$374,000.00	G-1 \$20,400.00 G-2 \$20,958.00 G-3 \$2,282.00 G-4 \$_____00	\$417,640.00
Plumbing & HVAC	Command Heating Inc. 1671 Gateway Circle Grove City, Oh 43123	\$79,900.00	Not Applicable	\$79,900.00
Electrical	X-F Construction Services, Inc 1120 Claycraft Rd Columbus, Oh 43230	\$129,450.00	Not Applicable	\$129,450.00

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Liberty Union - Thurston Local School District as follows:

1. Based upon the recommendation of the Architect, the Board awards the contracts for the building trades packages work to each of the contractors listed above, in the total amount stated, including the alternates noted in the chart, as the lowest responsible bidder for the specified work.
2. The Board President or his design, the Superintendent and the Treasurer are authorized to sign, as required, a Contract between the Board and each of the contractors listed above and any related documents, to document the award of the building trade contracts for the project.

C. OLD MIDDLE SCHOOL DEMO RESOLUTION:

AWARDING CONTRACT FOR THE LIBERTY UNION - THURSTON DEMOLITION BID PACKAGE

WHEREAS, bids were received on September 20, 2011, for the Liberty Union Demolition Bid Package, which is part of the Ohio School Facilities Commission’s Classroom Facilities Assistance Program project (the “Project”); and

WHEREAS, the Construction Manager met with representatives of the apparent low bidder, reviewed the bid to verify that the bidder had included the work, equipment, and materials specified in the bid amount, evaluated the experience and qualifications of the bidder to perform the specified work, and prepared, in consultation with the Architect, the attached letters of recommendation dated October 6, 2011, recommending that the contracts for the work be awarded to the following contractor, which has been evaluated and determined to be the lowest responsible bidder for the specified work, including the alternate item listed:

CONTRACT	CONTRACTOR	BASE BID	ALTERNATES	TOTAL CONTRACT
BP-500-Demolition	Watson General Contracting	\$721,712	\$112,311	\$834,023

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Liberty Union-Thurston Local School District as follows:

1. Based upon the recommendation of the Construction Manager and Architect, the Board awards the contract for the Liberty Union - Thurston Demolition Bid Package work to the contractor listed above, in the total amount stated, including the alternate noted in the chart, as the lowest responsible bidder for the specified work, subject to the approval of the OSFC.
2. The Board President or his designee, the Superintendent, and the Treasurer are authorized to sign, as required, a Contract between the Board and the contractor listed above and any related documents, to document the award of the building trade contracts for the CFAP project work.

D. PURCHASED SERVICE AGREEMENTS

- 1) **SERVICE PROVIDER:** **Eagles Wings Academy**
CONTRACT PERIOD: 2011/2012 School Year
SERVICE PROVIDED: Educational Placement for Special Needs Student, per I.E.P.
COST: \$125 per Day - Effective September 29, 2011
- 2) **SERVICE PROVIDER:** **ESC of Central Ohio**
CONTRACT PERIOD: 2011/2012 School Year
SERVICE PROVIDED: Orientation and Mobility Services for Visually Impaired Student
COST: \$4,901.88

E. 2012 REVISED APPROPRIATIONS

LIBERTY UNION THURSTON SCHOOLS				
FY 2012 Revised Appropriations				10/10/11 R
Governmental Fund Types				
Fund Class / Name	Fund No / SCC	Total Approp	ADJ	NEW Approp
<u>General Fund Class</u>				
General Fund	001	\$12,400,000.00	\$0.00	\$12,400,000.00
<u>Special Revenue Class</u>				
Public School Support	018	\$ 82,435.47	\$ (2.00)	\$ 82,433.47
Local Rotary	019	249.85	0.00	249.85
Classroom Fac Maint	034	573,373.24	0.00	573,373.24
Athletics	300	431,001.40	0.00	431,001.40
Ed Jobs	504	307,594.46	0.00	307,594.46
Race to the Top	506	41,775.93	0.00	41,775.93
OPAPP	506-9190	24,545.45	0.00	24,545.45
IDEA Part B	516	228,084.43	0.00	228,084.43
Title I	572	178,813.34	0.00	178,813.34
Title II A	590	94,471.04	0.00	94,471.04
EPA	599	0.00	\$42,704.48	42,704.48
Total Special Revenue Class		\$1,962,344.61	\$42,704.48	\$2,005,047.09
<u>Debt Service Fund Class</u>				
Bond Retirement Fund	002	\$1,110,428.48	\$0.00	\$1,110,428.48
<u>Capital Project Fund Class</u>				
Perm Imp	003	\$ 143,783.62	\$0.00	\$ 143,783.62
Building Fund	004	1,369,850.23	0.00	1,369,850.23
CI Build - State	010-9000	171,015.02	0.00	171,015.02
CI Build - Local	010-9001	5,597,416.80	0.00	5,597,416.80
Proprietary Fund Types				
<u>Enterprise Fund Class</u>				
Food Service Fund	006	\$ 520,000.00	\$0.00	\$ 520,000.00
<u>Internal Service Fund</u>				
Special Rotary Fund	014	\$28,020.75	\$0.00	\$28,020.75
Employee Benefits Fund	024	1,595,704.70	0.00	1,595,704.70
Total Internal Services		\$1,623,725.45	\$0.00	\$1,623,725.45
Fiduciary Fund Type				
<u>Trust Fund Class</u>				
Custodial Refresh Fund	022	\$ 62,190.97	\$0.00	\$ 62,190.97
Student Activity Fund	200	140,943.02	0.00	140,943.02
Total Trust Fund Class		\$203,133.99	\$0.00	\$203,133.99
<u>Agency Funds</u>				
South Central Ins Cons	026	42,630,807.20	0.00	42,630,807.20
Total Appropriations - All Fund Types		\$67,732,505.40	\$42,702.48	\$67,775,207.88

NEW BUSINESS - PERSONNEL

106-11 Motion by Judith Cosgray, seconded by Art Brate, to approve the New Business - Personnel items listed below. Raver, yes; Brate, yes; Cosgray, yes; Hochradel, **absent**; Hutton, **absent**. Motion carried.

A. RESIGNATION: Approved the resignation (for retirement) of **Mrs. Kelli Brownfield**, Elementary School Principal, effective June 30, 2012.

We thank **Mrs. Brownfield** for her loyal, dedicated service to the LU-T School District, and wish her the best in retirement.

B. EMPLOY BUS DRIVER: Approved the following candidate for employment as recommended by the Transportation Coordinator and Superintendent:

Name: **Jennifer Langham**
 Position: Bus Driver
 Hours: 3 Hours Daily When School is in Session
 Compensation: \$16.90 per Hour (Step 0)
 Starting Date: October 17, 2011

C. EMPLOY CASHIER: Approved the following candidate for employment as recommended by the Food Services Coordinator and Superintendent:

Name: **Pam Pulvermacher**
 Position: Cashier
 Hours: 2 Hours Daily When School is in Session
 Compensation: \$15.12 per Hour (Step 0)
 Starting Date: October 17, 2011

D. SUPPLEMENTAL CONTRACT POSTIONS - Approved the following candidates for supplemental positions as listed below:

<u>NAME</u>	<u>POSITION</u>	<u>LEVEL</u>	<u>STEP</u>	<u>SALARY</u>
Rob Compton	JV Boys Basketball	3	9	3,211.19
Luke Kincaid	Freshman Boys Basketball	4	0	1,259.29
Brad Kelly	8 th Gr Boys Basketball	4	0	1,259.29
Randy Logue	7 th Gr Boys Basketball	4	0	1,259.29
James Peck	8 th Gr Girls Basketball	4	8	2,487.10
Kelli Carroll	JrHi Basketball Cheerleaders	6	0	787.06
Marcus Alford	JrHi Wrestling	4	6	2,077.83
Seth Williamson	Winter Sports Faculty Mgr	3	3	2,329.69

E. CERTIFIED SUBSTITUTE LIST: Approved the substitute teacher list for October, 2011, as nominated by the Fairfield County Superintendent.

F. CLASSIFIED SUBSTITUTE LIST: Approved the Classified Substitute List for October, 2011, with the addition of the following name(s):

<u>Name</u>	<u>Address</u>	<u>Classification</u>
Heather Hanes-Hoover	8159 High St - Box 28 Thurston, Oh	Bus Aide Bus Driver

NEW BUSINESS: OTHER

107-11 Motion by Judith Cosgray, seconded by Mike Raver, to approve the New Business - Other item as listed below. Brate, _____; Cosgray, _____; Hochradel, _____; Hutton, _____; Raver, _____.

A. ENVIRONMENTAL COVENANT: Approved an Environmental Covenant:
 In order to resolve issues with a previously removed underground storage fuel tank, an “Environmental Covenant,” through the Bureau of Underground Storage Tank Regulations (**BUSTR**) was requested.
 The Environmental Covenant would prohibit construction on the site.
 The site has been surveyed, and is .248 acre in size, and will be used as a driveway and parking lot.

B. NATIONAL FFA CONVENTION: Approved the agriculture education department attendance at the National FFA Convention in Indianapolis, Indiana:
 Dates: October 19 - 22, 2011
 Transportation: Commercial Bus
 Chaperones: Two Vo-Ag Teachers and Parents
 Lodging: Hotel
 Student Cost: \$320 per Student
 Board of Education Cost: \$900 plus Substitute Teachers

C. EIGHTH-GRADE TRIP PROPOSAL: Board of Education approved an **eighth-grade trip** to Washington, D.C. as requested.

Dates: May 20 -22, 2012
 Transportation: Commercial Buses
 Lodging: Best Western Hotel; Woodbridge, Virginia
 Chaperones: Three teachers, Ten to Twelve Parents

Student Cost: \$380 per Student

Note: The trip is optional for students. Fundraising opportunities will be provided to help defray individual student costs.

D. HIGH SCHOOL MODEL UNITED NATIONS PROGRAM: Board of Education approved **high school students** to participate in the Model United Nation Program as requested:

Dates: December 11 - 13, 2011
Lodging: Columbus Hyatt Regency Hotel (Model U.N. Conference Site)
Chaperones: Advisor, Conference Security, Parents
Transportation: Parent Transportation
Student Cost: \$215 per Student

E. MIDDLE SCHOOL MODEL UNITED NATIONS PROGRAM: Board of Education approved **middle school students** to participate in the Model United Nations Program as requested:

Dates: March 11-13, 2012
Lodging: Columbus Hyatt Regency Hotel (Model U.N. Conference Site)
Chaperones: Advisor, Conference Security, Parents
Transportation: School Bus
Student Cost: Approximately \$200

F. SIXTH-GRADE OUTDOOR EDUCATION: Board of Education approved student participation in a **sixth-grade outdoor education** program as requested:

Dates: April 2 - 3 - 4, 2012
Location: Camp Pilgrim Hills
Service Provider: Nature’s Classroom
Chaperones: LU-T Staff and Parents
Transportation: School Buses
Student Cost: \$144

BOARD POLICY REVISION: The Board Policy Committee has reviewed policy sections “K” and “L”. The following policies include recommended revisions:

- A. PUBLIC INFORMATION PROGRAM** **File: KB**
- B. COMMUNITY USE OF SCHOOL FACILITIES** **File: KG**
COMMUNITY USE OF SCHOOL FACILITIES **File: KG-E** (Equal Access)
- C. RELATIONS WITH COMMUNITY ORGANIZATIONS** **File: KM**
- D. EDUCATION AGENCY RELATIONS GOLAS** **File: LA**

Note: These policies are for review only in October, and will be placed on the November 14, 2011, agenda (including any additional revision) for Board consideration.

INFORMATION

- A. “RACE TO THE TOP” COMMITTEE:** Members of the District Race to the Top Committee provided an update.
- B. CONSTRUCTION PROJECT UPDATE:** Architect, **Joe Schappa**, provided an update on the progress of the high school renovation and new middle school construction.

NEXT REGULAR MEETING: The next Board of Education Meeting will be held on Monday, December 12, 2011, at 7:00 p.m. at the Liberty Union High School Library.

ADJOURN:

109-11 Motion by Mike Raver, seconded by Art Brate, to adjourn at 8:54 p.m. Cosgray, yes; Hochradel, **absent**; Hutton, **absent**; Raver, yes; Brate, yes. Motion carried.

President

Attest