

**LIBERTY UNION-THURSTON BOARD OF EDUCATION
REGULAR MEETING**

December 14, 2009

7:00 P.M. - Liberty Union High School Library

ROLL CALL:

Art Brate	Present
Joe Farmer	Present
Shaun Hochradel	Present
John Hutton	Present
Mike Raver	Present

PLEDGE OF ALLEGIANCE

RECOGNITION

- A. STUDENTS OF THE MONTH:** Matt Thompson & Megan VanAlmsick
- B. TEACHER OF THE MONTH:** Mrs. Charlotte Muesegaes, High School Integrated Technology
- C. LIBERTY UNION HIGH SCHOOL MARCHING BAND:** State Marching Band Competition
- D. VARSITY BOYS GOLF TEAM:** MSL Champions
- E. JV BOYS GOLF TEAM:** MSL Champions
- F. LANDON HUTCHISON:** MSL "Player of the Year"
- G. JIM REED:** MSL "Coach of the Year"
- H. JV FOOTBALL TEAM:** MSL Champions
- I. JUNIOR HIGH BOYS CROSS COUNTRY TEAM:** MSL Champions
- J. VARSITY GIRLS CROSS COUNTRY TEAM:** MSL Champions
- K. VARSITY BOYS CROSS COUNTRY TEAM:** MSL Champions/State Qualifier
- L. BRANDON ALTIERS:** MSL Junior High "Runner of the Year"
- M. JEFF HANSON:** State Qualifier
- N. DREW MCCORMICK:** MSL "Runner of the Year"/State Qualifier
- O. KRISTA MATHEWS:** All-Ohio
- P. JON MORRIS:** MSL "Coach of the Year"

PUBLIC PARTICIPATION AT BOARD MEETINGS

File: KD (Also BDDH)

All meetings of the board and board-appointed committees are open to the public. Delegations or individuals are welcome at board meetings, subject to the following regulations designed to expedite deliberations and provide for full consideration of problems and questions:

- A. Establish appointment to present communications or petitions to the board three working days before the board meeting.
- B. Submit communications in writing at the time of requesting an appointment so that they may be duplicated and given to board members in the agenda materials.
- C. Limit presentations to 30 minutes with additional time to be granted by a vote of the majority of the Board. Each individual will be allotted three minutes until the total time of 30 minutes is used.
- D. Only upon the request of the board members will communications from the public be read aloud at the board meetings. These communications will be read by the board president, unless it is in violation of board policy. Such violation will be determined through consultation between the board president or treasurer and the superintendent.
- E. Each person addressing the Board shall give his/her name, address, and who they represent. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

- F. The board will take questions and problems under advisement and issue responses after due deliberations, usually at the next meeting.
- G. If questions or problems relate to personnel, the Board will go into executive session to receive such presentations.

Board agendas are available to all those who attend board meetings. The section on the agenda for public participation shall be indicated. Noted in each agenda shall be a short paragraph outlining the board policy on public participation at board meetings.

[Adoption date: January 10, 2000] [Revised: October 9, 2000] [Revised: April 9, 2001]
 LEGAL REFS.: ORC 121.22 3313.20 CROSS REFS.: BCE, Board Committees
 BD, School Board Meetings
 BDDB, Agenda Format
 BDDC, Agenda Preparation and Dissemination

REFRESHMENTS: Prepared by the Food Services Department

MINUTES

115-09 Motion by Joe Farmer, seconded by Shaun Hochradel, to approve the minutes of the Liberty Union-Thurston Board of Education Regular Meeting held on November 9, 2009, and the Special Meeting held on November 24, 2009, as printed. **Brate**, yes; Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

MONTHLY FINANCIAL STATEMENTS

116-09 Motion by John Hutton, seconded by Mike Raver, to approve the following monthly financial items: **Farmer**, yes; Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes. Motion carried.

- A. TREASURER’S FINANCIAL REPORT**
 - 1. MONTHLY FUNDS BALANCE**
 - 2. RECEIPT OF FUNDS**
 - 3. STATUS OF APPROPRIATIONS**
 - 4. MONTHLY BANK RECONCILIATION**

B. BILLS

C. STUDENT ACTIVITY MONTHLY APPROPRIATIONS

<u>FUND</u>	<u>AMOUNT</u>
018	\$ 1,783.25
200	10,176.14
300	24,381.13
Total Changes	\$36,340.52

D. DONATIONS

<u>Amount</u>	<u>Donor</u>	<u>Fund</u>
\$ 25.00	In Memory of Paul Wooster: MS Staff	HS Football
500.00	Booster Bingo	Boys Soccer
\$525.00	Total	

NEW BUSINESS: FINANCIAL

117-09 Motion by Joe Farmer, seconded by Shaun Hochradel, to approve the New Business: Financial item(s) listed below: **Hochradel**, yes; Hutton, yes; Raver, yes; Brate, yes; Farmer, yes. Motion carried.

SUBSTITUTE PAY RATES

Approval for the following substitute pay rates is requested:

<u>Position</u>	<u>Rate</u>
Health Aide	\$ 8.00
Library Aide	8.00
Teacher Aide	7.30
Bus Aide	7.30
Bus Drivers	10.75
Cashiers	7.70
Cooks	7.50
Cleaners	9.00
Custodians	9.00
Maintenance	9.00

Secretary	8.50
Data Processing	7.50
Tutor	20.00
Teacher	80.00
Retired Teacher	85.00
Wednesday School	60.00
LPDC	14.75

NEW BUSINESS - PERSONNEL

118-09 Motion by Mike Raver, seconded by Art Brate, to approve the New Business - Personnel items listed. **Hutton**, yes; Raver, yes; Brate, yes; Farmer, yes; Hochradel, yes. Motion carried.

- A. REDUCTION OF HOURS:** Approved employee, **Betsy Alt**'s, request of a reduction in contracted hours, from 32.5 hours to 26 hours per week, effective immediately.

This reduction of hours for the "Classroom Aide for Handicapped Students" position was made possible by the addition of an Intervention Specialist in the elementary school.

- B. REVISE TECHNOLOGY ASSISTANT CONTRACT:** **John Labelle**, Technology Assistant, is currently working 220 days per year. In order to better meet the technology needs of the district, revising the Technology Assistant contract to 260/261 days per year is approved, beginning immediately, for the current contract year.

- C. EMPLOY MATHEMATICS TUTOR:** The following candidate is approved for temporary employment:

NAME: **Linda Wilson**
 POSITION: Fifth-Grade Mathematics Specialist
 DUTIES: Provide Intensive Mathematics Intervention for Students through Individual Instruction, Small-Group Instruction, Inclusion-based Instruction, and Team Teaching
 WORK SCHEDULE: Fifty Days, Scheduled from January 19 - April 16, 2010
 COMPENSATION: \$160 per Day
 NOTE: This Position is Grant-Funded

D. SUBSTITUTE LISTS

- 1) **CERTIFIED SUBSTITUTE LIST:** Approved the substitute teacher list for December, 2009, as nominated by the Fairfield County Superintendent.
- 2) **CLASSIFIED SUBSTITUTE LIST:** Approved the classified substitute list for December, 2009, with the addition of the following name(s).

<u>Name</u>	<u>Address</u>	<u>Classification</u>
Marisa Guild	1030 Carroll Eastern Rd Lancaster, Ohio	Handicapped Aide

NEW BUSINESS: OTHER - (See "B" approval below)

- Tabled A. RESOLUTION OF NECESSITY (HS Flooring)**

**DECLARING URGENT NECESSITY FOR FLOORING,
 WAIVING COMPETITIVE BIDDING, AND
 AUTHORIZING THE SOLICITATION OF COST PROPOSALS FOR THE WORK
 REQUIRED FOR THE HIGH SCHOOL PROJECT**

WHEREAS, the Board of Education of the Liberty Union-Thurston Local School District (the "District") is a participant in the Ohio School Facilities Commission's Classroom Facilities Assistance Program and through that program is renovating the existing high school building; and

WHEREAS, bids were received and contracts awarded for the work at the existing high school building, and it was subsequently discovered that the linoleum flooring was left out of the specifications; and

WHEREAS, the estimated cost for the flooring material is \$321,835.00; and

WHEREAS, due to the schedule by which flooring must be ordered, delivered, and ready for installation, there is not time to include the material in the bid packages for the middle school

portion of the overall CFAP project, and Feinknopf Macioce Schappa Architects, the Board's Architect for the Project, recommends that cost proposals be solicited from three vendors to provide the flooring material so that the installation can proceed without delay and additional cost to the Project; and

WHEREAS, the Superintendent recommends that the Board declare an urgent necessity, pursuant to its authority in Ohio Revised Code Section 3313.46, waive competitive bidding, and authorize the solicitation of cost proposals for the linoleum flooring so that the material can be ordered and delivered in time to maintain the phase one flooring installation schedule;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Liberty Union-Thurston Local School District as follows:

1. Based upon the Superintendent's recommendation with respect to the procurement of the linoleum flooring for the high school renovations, the Board declares an urgent necessity, pursuant to the authority granted to the Board in Ohio Revised Code Section 3313.46, and waives competitive bidding for these items so that the flooring can be ordered, delivered, and installed in accordance with the phase one flooring installation schedule for the high school work and no delays or additional costs will be incurred as a result of the purchase of the flooring material.
2. The Board authorizes the Superintendent, working with the Construction Manager and Architect, to solicit competitive cost proposals from at least three vendors that can provide the flooring material within the timeframe required to maintain the phase one flooring installation schedule, to review the proposals received, and to determine which vendor submitted the lowest responsible proposal and to enter into an agreement with that vendor for the purchase and delivery of the flooring in an amount that is anticipated to be approximately \$321,835.00.
3. All of the foregoing authorizations are subject to the approval of the Ohio School Facilities Commission.

119-09 Motion by John Hutton, seconded by Joe Farmer, to approve the Other New Business item(s) listed below: **Raver**, yes; Brate, yes; Farmer, yes; Hochradel, yes; Hutton, yes. Motion carried.

B. TAX LEVY: RESOLUTION TO PROCEED

RESOLUTION DETERMINING TO PROCEED WITH THE
PROPOSITION OF A RENEWAL INCOME TAX
(R.C. § 5748.02 and R.C. § 5748.03)

WHEREAS, the Board at its meeting on November 9, 2009, determined that it is necessary to raise annually additional revenues of at least Six Hundred Thirty Thousand Dollars (\$630,000) for the purpose of providing for the current operating expenses of the School District; and

WHEREAS, the Tax Commissioner of the State of Ohio has estimated and certified the property tax rate and the income tax rate required in order to produce such additional revenues; and

WHEREAS, the income tax rate, rounded to the nearest one-fourth of one percent as required by law, is one-half percent (0.5%) per annum; and

WHEREAS, such rate is not higher than the income tax approved by the voters of the School District on May 3, 2005, for five (5) years (the "Existing Income Tax");

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Liberty Union - Thurston Local School District, Fairfield County, Ohio, a majority of the members thereof concurring, that:

Section 1. It is hereby determined to be necessary to proceed with the proposition of levying a renewal of the Existing Income Tax on the school district income of individuals and estates resident in the School District. Such renewal income tax shall be at the rate of one-half percent (0.5%) per annum, shall be for the purpose of providing for current operating expenses of the School District, shall take effect on January 1, 2011, and shall be levied for five (5) years (the "Income Tax").

Section 2. The income that shall be subject to the Income Tax is the taxable income of individuals and estates as defined in Ohio Revised Code Section 5748.01 (E)(1)(a) and (2).

Section 3. The question of levying such renewal income tax shall be submitted to the electors of the School District at the election to be held at the usual voting places within the School District on May 4, 2010.

Section 4. The form of the ballot to be used at said election shall be as follows:

AFFIRMATIVE VOTE IS NECESSARY FOR PASSAGE

	FOR THE TAX
	AGAINST THE TAX

Section 5. The Treasurer of the School District is hereby directed to certify a copy of this Resolution to the Board of Elections of Fairfield County, Ohio, not later than February 18, 2010.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and that all deliberation of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

REVIEW OF BOARD OF EDUCATION POLICIES: The following policies were reviewed in December, and will be placed on the January 11, 2010, agenda for approval:

A. File: IGBM - CREDIT FLEXIBILITY

The Board recognizes that an effective educational program is one that provides opportunities for students to customize aspects of their learning around their respective needs and interests. Credit flexibility is one method to motivate and increase student learning by allowing access to more resources, customization around individual student needs and the use of multiple measures of learning.

Credit flexibility shifts the focus from “seat time” to performance. Students can earn units of high school credit based on an individually approved credit flexibility plan. The intent of credit flexibility is to meet increased expectations for high school graduation in response to globalization, technology and demographics, and to meet the demand for 21st century skills.

In accordance with State law, the District must develop and implement a credit flexibility plan that enables students to earn high school credit by:

1. completing coursework;
2. testing out or showing mastery of course content;
3. pursuing an educational option and/or an individually approved option and/or
4. any combination of the above.

The Superintendent/designee develops the District’s credit flexibility plan consistent with the provisions of the following regulation.

Adoption: [_____]

LEGAL REFS.: Carnegie Design Team Report to the State Board of Education, *New Emphasis on Learning: Ohio’s plan for credit flexibility shifts the focus from “seat time” to performance (March, 2009)*

- ORC 3313.60; 3313.603; 3313.309; 3313.6013; 3313.611; 3313.613; 3313.614; 3313.90
- 3321.04
- Chapter 3324
- Chapter 3365
- OAC Chapter 3301-46
- 3301-35-06
- Chapter 3301-46
- Chapter 3301-51
- Chapter 3301-61

- CROSS REFS.:
- IGAD, Career-Technical Education
 - IGBH, Alternative School Programs
 - IGCB, Experimental Programs
 - IGCD, Educational Options (Also LEB)
 - IGCF, Home Instruction
 - IGCH, Postsecondary Enrollment Options (Also LEC)
 - IGE, Adult Education Programs
 - IKA, Grading Systems
 - IKE, Promotion and Retention of Students
 - IKEB, Acceleration
 - IKF, Graduation Requirements

NOTE: *In 2007, the Ohio General Assembly enacted Senate Bill (SB) 311, also known as the Ohio Core, which directed the State Board of Education to adopt a plan that enables students to earn units of high school credit based on demonstration of subject area competency, instead of or in combination with completing hours of classroom instruction.*

SB 311 requires all local school boards to comply with the provisions of the State Board’s credit flexibility plan by adopting local board policy (ORC 3313.603(J). full implementation of the local board policy must be reached by the beginning of the 2010-2011 school year.

B. File: IGBM-R - CREDIT FLEXIBILITY

In accordance with State law, the District’s plan for credit flexibility must:

1. identify the multiple methods of communication and frequency of each method the District will use to communicate the aspects of the credit flexibility policy and plan to students and parents on an on-going basis;
2. allow for demonstrated proficiency options on an on-going basis;
3. allow for graded options for demonstrated proficiency;
4. allow demonstration of proficiency to count towards course requirements for graduation;
5. determine credit equivalency for a Carnegie unit;
6. prohibit capping or limiting the number of courses or credits earned through credit flexibility;
7. allow for both simultaneous credit and/or partial credit to be earned;
8. not prohibit access to online education, postsecondary options or services from another district, as approved by the Board;
9. allow, if so desired, for the acceptance of credit from other districts and educational providers;
10. establish provisions for instances when students do not or cannot complete requirements and
11. establish a review process and submit data to the Ohio Department of Education about the methods and frequency of communication with students and parents.

In addition, the Superintendent/designee collects performance data including, but not limited to, the number of participating students, total credits earned and extent to which student participation reflects diversity of the student body.

The Ohio Department of Education recommends that the Superintendent maintain a “library” of courses that were previously accepted to assist student, parents and teachers with understanding available options (or those unique to local contexts and regional economic development interests).

Adoption:

C. File: IND/INDA - SCHOOL CEREMONIES AND OBSERVANCES/PATRIOTIC EXERCISES

The Board believes that special recognition should be given to national holidays. The building principal should encourage a discreet observance of these holidays which have become a part of the American heritage. These observances may, in some instances, be in the form of a school assembly while in other instances they are a part of the classroom work.

The Board directs the administration to develop specific activities within each building to convey the meaning and significance of Veterans Day. The observance must be at least one hour long, except in buildings that schedule class periods of less than an hour. In those buildings, the observance must be at least one standard class period in length.

Religious Holidays and Observances

The following guidelines govern the observance of, and teaching about, religious holidays in the schools:

1. The public schools must be neutral in matters of religion. The schools must show no preference for one religion over another. They must refrain from the promotion of any religion or all religions; consequently, no religious celebrations may be conducted by the public schools.
 “Religious celebration” is defined as:
 - A. a formal observance, including worship or religious services of any kind, whether or not conducted by a member of the clergy. Religious observances cannot be justified by the fact that the majority of students or individuals in a given community happen to approve of the practice or by the fact that individual students may absent themselves upon parental request;
 - B. the display of religious objects or symbols, except those that are integral parts of a short-term study in the curriculum, such as art, history, etc., or
 - C. the presentation of religious music, except to the extent that such music is presented for its musical rather than its religious content. Songs or music programs which have significance for a particular religion should not be sung or performed in the school during the period which coincides with the

community celebration of the events portrayed in the music. Festive songs that cannot be associated with a religious celebration are permitted.

2. A program or observance related to a religious holiday in theme or timing should be evaluated as to its purpose and effect. If either the purpose or the effect is judged to be religious rather than secular, the activity should not be undertaken.
3. The school should avoid any activity, display or exhibit that promotes or gives its approval to religious matters.

Patriotic Exercises

The Board does not require the daily recitation of the Pledge of Allegiance. However, the Board encourages reciting of the Pledge on a regular basis as determined by the classroom teacher or building principal. *The District is prohibited from preventing a teacher from having student recite the Pledge of Allegiance in the teacher’s classroom.*

The Board recognizes that beliefs of some persons prohibit participation in the Pledge, the salute to the United States Flag or other opening exercises. Therefore, such persons are excused from participation.

The Board prohibits the intimidation of any student by other students or staff aimed at coercing participation in reciting the pledge.

School Prayer

The Board certifies that it does not have, nor will it adopt any policies that deny or prevent participation in constitutionally protected school prayer. This certification is submitted annually to the Ohio Department of Education by October 1.

Moment of Silence

The Board *may* provides for a moment of silence with participation of students for prayer, reflection or meditation upon a moral, philosophical or patriotic theme.

The Board, administrators or any District employee shall not require a student to participate in a moment of silence.

Constitution Day

On September 17 of each year, the District *may will* participate in the celebration of Constitution Day *by reciting the Preamble of the Constitution at 2:00 p.m. EST.* When the 17th falls on a weekend, the day of celebration will be announced.

[Approval date: January 10, 2000]
 [Revised: November 14, 2005]

LEGAL REFS.: U.S. Const. Amend. I, Establishment Cl.
 ORC 5.23
 3313.602; 3313.63; 3313.80

ANNUAL BOARD RE-ORGANIZATION: The Board of Education Re-Organizational Meeting, with the regular meeting immediately following, will be held on January 11, 2010, at 7:00 p.m. in the high school library.

It is necessary to appoint a President Pro Tempore for the re-organizational meeting.

120-09 Motion by Joe Farmer, seconded by Shaun Hochradel to appoint **Art Brate** as President Pro Tempore for the January 11, 2010, Board of Education Re-Organizational Meeting. **Brate, abstain**; Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

INFORMATION

- A. CONSTRUCTION PROJECT UPDATE:** Architect, Joe Schappa, provided a construction update.
- B. NEXT REGULAR MEETING:** The Board of Education Re-Organizational Meeting, with the regular meeting **immediately following**, will be held on Monday, January 11, 2010, at 7:00 p.m. in the high school library.
- C. SPECIALBOARD OF EDUCATION MEETING:** A **Special Meeting** of The Board of Education will meet on **Saturday, January 23, 2010, at 8:30 a.m. in the high school library.**

ADJOURN

121-09 Motion by Joe Farmer, seconded by John Hutton, to adjourn at 8:47 p.m. **Farmer**, yes; Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes. Motion carried.

President

Attest