

**LIBERTY UNION-THURSTON BOARD OF EDUCATION
REGULAR MEETING**

November 12, 2012 - 7:00 P.M.

District Office Board Room

- 1. **ROLL CALL:** Shaun Hochradel _____
 John Hutton _____
 Mike Raver _____
 Shawn Shook _____
 John Walter _____

2. **PLEDGE OF ALLEGIANCE**

3. **RECOGNITION**

A. **STUDENTS OF THE MONTH:**

- 1) October: **Emily Burns & Aaron Goodman**
- 2) November: **Matt Maldovan**

B. **HIGH SCHOOL MARCHING BAND:** Superior rating at OMEA State Marching Band Competition - Mr. Ben Factor, Director

C. **JUNIOR HIGH GIRLS' CROSS COUNTRY TEAM:** MSL Champions - Mr. Scott Williamson, Coach

D. **HIGH SCHOOL BOYS' CROSS COUNTRY TEAM:** MSL Champions / State Cross Country Qualifiers - Mrs. Renee Mangette, Coach

E. **SEVENTH GRADE VOLLEYBALL TEAM:** MSL Champions - Miss Sarah Rowe, Coach

F. **MRS. MOLLY STILWELL:** Transportation Department Employee

4. **REFRESHMENTS**

5. **PUBLIC PARTICIPATION AT BOARD MEETINGS**

File: KD (Also BDDH)

All meetings of the board and board-appointed committees are open to the public. Delegations or individuals are welcome at board meetings, subject to the following regulations designed to expedite deliberations and provide for full consideration of problems and questions:

- A. Establish appointment to present communications or petitions to the board three working days before the board meeting.
- B. Submit communications in writing at the time of requesting an appointment so that they may be duplicated and given to board members in the agenda materials.

- C. Limit presentations to 30 minutes with additional time to be granted by a vote of the majority of the Board. Each individual will be allotted three minutes until the total time of 30 minutes is used.
- D. Only upon the request of the board members will communications from the public be read aloud at the board meetings. These communications will be read by the board president, unless it is in violation of board policy. Such violation will be determined through consultation between the board president or treasurer and the superintendent.
- E. Each person addressing the Board shall give his/her name, address, and who they represent. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.
- F. The board will take questions and problems under advisement and issue responses after due deliberations, usually at the next meeting.
- G. If questions or problems relate to personnel, the Board will go into executive session to receive such presentations.

Board agendas are available to all those who attend board meetings. The section on the agenda for public participation shall be indicated. Noted in each agenda shall be a short paragraph outlining the board policy on public participation at board meetings.

[Adoption date:	January 10, 2000]	[Revised: October 9, 2000]	[Revised: April 9, 2001]
LEGAL REFS.:	ORC 121.22 3313.20	CROSS REFS.:	BCE, Board Committees BD, School Board Meetings BDDB, Agenda Format BDDC, Agenda Preparation and Dissemination

6. DISCUSSION AND APPROVAL OF THE MINUTES:

**LIBERTY UNION-THURSTON BOARD OF EDUCATION
REGULAR MEETING**

October 8, 2012 - 7:00 P.M.

District Office Board Room

ROLL CALL:	Shaun Hochradel	<u>present</u>
	John Hutton	<u>absent</u>
	Mike Raver	<u>present</u>
	Shawn Shook	<u>present</u>
	John Walter	<u>present</u>

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION AT BOARD MEETINGS File: KD (Also BDDH)

DISCUSSION AND APPROVAL OF THE MINUTES:

098-12 Motion by Shook, seconded by Hochradel, to approve the minutes of the Regular Meeting of the Liberty Union - Thurston Board of Education held on October 8, 2012, as printed. Hochradel, yes; Hutton, **absent**; Raver, yes; Shook, yes; Walter, yes. Motion carried.

OLD BUSINESS - CORRECTION TO PREVIOUS MINUTES:

099-12 Motion by Walter, seconded by Shook, to approve the Old Business item as printed below. Hutton, **absent**; Raver, yes; Shook, yes; Walter, yes; Hochradel, yes. Motion carried.

The minutes from the April, 2012, meeting did not include contract approval for two staff members:

- Name: **Jennifer Bryan**
Contract: Continuing Contract
- Name: **Natalie Brate**
Contract: Continuing Contract

Approved to amend the meeting minutes to reflect approval for the contracts listed above.

MONTHLY FINANCIAL STATEMENTS

100-12 Motion by Hochradel, seconded by Walter, to approve Monthly Financial items as stated below. Raver, yes; Shook, yes; Walter, yes; Hochradel, yes; Hutton, **absent**. Motion carried.

A. TREASURER’S FINANCIAL REPORT

1. MONTHLY FUNDS BALANCE
2. RECEIPT OF FUNDS
3. STATUS OF APPROPRIATIONS
4. MONTHLY BANK RECONCILIATION

B. BILLS

C. STUDENT ACTIVITY MONTHLY APPROPRIATIONS

<u>FUND</u>	<u>AMOUNT</u>
018	\$ 3,934.95
200	10,696.00
300	25,425.21
Total Changes	\$40,056.16

D. DONATIONS

<u>Amount</u>	<u>Donor</u>	<u>Fund</u>
\$ 183.87	Target: Take Charge of Education	HS Principal
300.00	Target: Take Charge of Education	Elem Principal
20.13	Target: Take Charge of Education	Elem Principal
750.00	Booster Bingo	Cross Country
500.00	Booster Bingo	Girls Golf
250.00	Booster Bingo	Girls Track
2,080.00	Sodexo-Concessions	HS Cheerleading
\$4,084.00	Total	

NEW BUSINESS: FINANCIAL

101-12 Motion by Hochradel, seconded by Shook, to approve the New Business - Financial item(s) listed below. Shook, yes; Walter, yes; Hochradel, yes; Hutton, **absent**; Raver, yes. Motion carried.

A. FIVE-YEAR FORECAST

The Ohio Department of Education requires all public school districts to prepare a five-year financial forecast. The updated LU-T financial forecast has been reviewed by the Finance Committee. The complete five-year forecast is available in the office of the Treasurer.

Approved the five-year forecast as presented.

B. PURCHASED SERVICE AGREEMENTS

SERVICE PROVIDER: **Balfour**
 CONTRACT PERIOD: 2012/2013 School Year
 SERVICES PROVIDED: High School Yearbook Publishing
 COST: \$13,500

Approved.

EXECUTIVE SESSION: An Executive Session is requested for the purpose of discussing the employment of a public employee.

GO INTO EXECUTIVE SESSION

102-12 Motion by Shook, seconded by Walter, to go into Executive Session at 7:18 p.m. Walter, yes; Hochradel, yes; Hutton, **absent**; Raver, yes; Shook, yes. Motion carried.

RETURN FROM EXECUTIVE SESSION

103-12 Motion by Walter, seconded by Shook, to return from Executive Session at 7:50 p.m. Hochradel, yes; Hutton, **absent**; Raver, yes; Shook, yes; Walter, yes. Motion carried.

NEW BUSINESS - PERSONNEL

104-12 Motion by Hochradel, seconded by Shook, to approve the New Business - Personnel items listed below. Hutton, **absent**; Raver, yes; Shook, yes; Walter, yes; Hochradel, yes. Motion carried.

A. SUPPLEMENTAL CONTRACT POSITIONS - Approved the following supplemental positions as requested:

<u>NAME</u>	<u>POSITION</u>	<u>LEVEL</u>	<u>STEP</u>	<u>SALARY</u>
Gary Lecrone	Varsity Boys Basketball	1a	10	\$5,226.06
Rob Compton	JV Boys Basketball	2a	9	3,935.29
Bill Moore	H S Girls Basketball	-	-	Volunteer
Jaime Peardon	Var Basketball Cheerleading	4	0	1,259.29
Jennifer Cooley	JV Basketball Cheerleading	5	0	1,038.92
Trent Osborne	Knowledge Bowl	6	0	787.06
Seth Howard	M S Model United Nations	8	0	346.31
Debbie Howdyshell	Senior Class Advisor	6	3	1,038.92
Angie Landis	M S Basketball Cheerleading	6	-	Volunteer
Brett Bressler	Var Wrestling	2	11	5,351.99
Brian Doner	Var Swimming	-	-	Volunteer
Kelly Doner	Var Swimming	-	-	Volunteer
Brad Kelly	8 th Gr Boys Basketball	4	0	1,259.29
Mark Laski	7 th Gr Boys Basketball	4	0	1,259.29
James Peck	8 th Gr Girls Basketball	4	8	2,487.10
Tony Caito	8 th Gr Girls Basketball	-	-	Volunteer
Ben Bethel	7 th Gr Girls Basketball	4	1	1,259.29
Marcus Alford	M S Wrestling	4	6	2,077.83
Luke Kincaid	Fresh Boys Basketball	4	0	1,259.29
Seth Williamson	Winter Faculty Mgr	3	3	2,329.69

B. CERTIFIED SUBSTITUTE LIST: Approved the substitute teacher list for October, 2012, as nominated by the Fairfield County Superintendent.

NEW BUSINESS - OTHER

105-12 Motion by Walter, seconded by Hochradel, to approve the New Business - Other items listed below. Raver, yes; Shook, yes; Walter, yes; Hochradel, yes; Hutton, **absent**. Motion carried.

A. NATIONAL FFA CONVENTION

Granted the agriculture education department permission to attend the National FFA Convention in Indianapolis, Indiana:

- Dates: October 24 - 27, 2012
- Transportation: Commercial Bus
- Chaperones: Two Vo-Ag Teachers and Parents.
- Lodging: Hotel
- Student Cost: \$220 per Student
- Board of Education Cost: \$800 plus Substitute Teachers

B. EIGHTH-GRADE TRIP

Board of Education approved an eighth-grade trip to Washington, D.C. as requested:

- Dates: May 19 - 21, 2013
- Transportation: Commercial Buses
- Lodging: Best Western Hotel, Woodbridge, Virginia
- Chaperones: Three Teachers, Ten to Twelve Parents
- Student Cost: \$385 per Student

Note: The trip is optional for students. Fundraising opportunities will be provided in order to reduce individual student costs.

C. SIXTH-GRADE OUTDOOR EDUCATION

Board of Education approved the sixth-grade outdoor education program as requested:

- Dates: March 20 -22, 2013
- Location: Camp Pilgrim Hills, Bellville, Ohio
- Transportation: School Buses

Chaperones: Four Teachers; Eight Parents
Student Cost: \$141 per Student (Includes Cabin Lodging and all Meals)

D. HIGH SCHOOL MODEL UNITED NATIONS

Board of Education approved participation (eleven students) in the Senior Model United Nations Program as requested:

Dates: December 9 - 11, 2012
Location: Columbus Hyatt Regency Hotel
Transportation: Parents
Chaperones: Advisor
Student Cost: \$220 per Student

NEW BUSINESS: INFORMATION

A. CONSTRUCTION: Architect, Joe Schappa, presented preliminary plans for foundation and concrete work at the elementary school, and additional parking at the high school.

B. RACE-TO-THE-TOP COMMITTEE UPDATE

NEXT REGULAR MEETING: The next Board of Education Meeting will be held on **Monday, November 12, 2012**, at **7:00 p.m.** in the District Office Meeting Room.

ADJOURN

106-12 Motion by Shook, seconded by Walter, to adjourn at 8:33 p.m. Shook, yes; Walter, yes; Hochradel, yes; Hutton **absent**; Raver, yes. Motion carried.

Motion by _____, seconded by _____, to approve the minutes of the Regular Meeting of the Liberty Union - Thurston Board of Education held on October 8, 2012, as printed above. Hochradel, _____; Hutton, _____; Raver, _____; Shook, _____; Walter, _____.

7. MONTHLY FINANCIAL STATEMENTS

A. TREASURER’S FINANCIAL REPORT

- 1. MONTHLY FUNDS BALANCE**
- 2. RECEIPT OF FUNDS**
- 3. STATUS OF APPROPRIATIONS**
- 4. MONTHLY BANK RECONCILIATION**

B. BILLS

C. STUDENT ACTIVITY MONTHLY APPROPRIATIONS

<u>FUND</u>	<u>AMOUNT</u>
018	\$10,444.05
200	10,549.89
300	46,214.90
Total Changes	\$67,208.84

D. DONATIONS

<u>Amount</u>	<u>Donor</u>	<u>Fund</u>
\$ 2,500.00	Pepsi	Tech Fund
1,500.00	Pepsi	Elem Prin
2,000.00	Pepsi	Middle School Principal

2,000.00	Pepsi	High School Principal
2,000.00	Pepsi	Renaissance
78.15	Target: Take Charge of Education	Middle School Principal
50.00	Booster Bingo	Cross Country
450.00	Booster Bingo	Girls Soccer
250.00	Booster Bingo	Cross Country
125.00	Booster Bingo	Softball
125.00	Booster Bingo	Middle School Football
500.00	Booster Bingo	Boys Soccer
500.00	Booster Bingo	Volleyball
500.00	Booster Bingo	Football
36.26	Misc: Volley for the Cure	Volleyball
\$12,614.41	Total	

Motion by _____, seconded by _____, to approve Monthly Financial items as stated above. Hutton, _____; Raver, _____; Shook, _____; Walter, _____; Hochradel, _____.

7. NEW BUSINESS: FINANCIAL

PURCHASED SERVICE AGREEMENTS

A. SERVICE PROVIDER: Education Service Center of Central Ohio
 CONTRACT PERIOD: 2012/2013 School Year
 SERVICES PROVIDED: Visually Impaired Orientation and Mobility Services
 COST: \$4,862.70

Recommend approval.

B. SERVICE PROVIDER: Muskingum Valley Educational Service Center
 CONTRACT PERIOD: 2012/2013 School Year
 SERVICES PROVIDED: Professional Development Training (Four Half-Day Sessions)
 COST: \$2,588.00 (Note: Paid Through Race-to-the-Top Funding)

Recommend approval.

C. ATHLETIC TRAINING SERVICES CONTRACT

Currently, the LU-T District has an athletic trainer services contract which provides high school athletic event coverage. The annual cost for this service is \$15,000. The Athletic Director and Superintendent request approval for a five-year agreement with Nationwide Children’s Hospital, beginning with the 2013/2014 school year, which will include additional services, including limited service for middle school, at the same annual cost:

Service Provider: Nationwide Children’s Hospital
 Service Provided: Athletic Trainer Services
 Length of Contract: August 1, 2013 through July 30, 2018
 Annual Cost: \$15,000

Recommend approval.

D. AUTHORIZE SALE OF DISTRICT PROPERTY: Ohio Revised Code 3313.41 give local boards of education authority to sell district owned property, if the current value of the property is less than \$10,000, and the sale is in the best interests of the school district. LU-T has been storing cafeteria food serving line equipment which is inferior to the equipment being used in our school cafeterias for more than a year. It is recommended

that it is in the best interest of the District to dispose of such property, as there is no anticipated use for the equipment. Permission to sell this equipment to the Fairfield County Fair Board, at a cost of \$3,500 is requested.

Note: The equipment in question was originally purchased through the Fund 10 (State) account, during construction of the new middle school. If the equipment is sold, the entire \$3,500 must be returned to that account.

Recommend approval.

Motion by _____, seconded by _____, to approve the New Business - Financial item(s) listed above. Raver, _____; Shook, _____; Walter, _____; Hochradel, _____; Hutton, _____.

8. NEW BUSINESS: PERSONNEL

A. EMPLOY MATHEMATICS TUTOR - The following candidate is recommended for temporary employment:

Name: **Linda Wilson**
Position: Fifth-Grade Mathematics Specialist
Duties: Provide intensive mathematics instruction for students through individual instruction, small-group instruction, inclusion-based instruction, and team-teaching.
Work Schedule: Fifty Days, Scheduled January - April, 2013
Compensation: \$160 per Day
Note: This position is grant-funded.

Recommend approval.

B. SUPPLEMENTAL CONTRACT POSITIONS - Approval for the following supplemental positions is requested:

<u>NAME</u>	<u>POSITION</u>	<u>LEVEL</u>	<u>STEP</u>	<u>SALARY</u>
Michael Schmidt	Var Baseball Coach	2	11+	\$5,351.99

Recommend approval.

C. CERTIFIED SUBSTITUTE LIST: Recommend approval of the substitute teacher list for November, 2012, as nominated by the Fairfield County Superintendent.

Motion by _____, seconded by _____, to approve the New Business - Personnel items listed above. Shook, _____; Walter, _____; Hochradel, _____; Hutton, _____; Raver, _____.

9. NEW BUSINESS - OTHER

A. AMERICAN RED CROSS SHELTER AGREEMENT - In order to support potential disaster relief services in Fairfield and Hocking Counties, Board of Education approval for District facilities (elementary school, middle school, and high school) to be included in a disaster relief shelter agreement with The American Red Cross is requested. The agreement includes permission for temporary use of facilities, food service resources, custodial services, and use of school buses for transportation. The Red Cross will reimburse the District for expenses incurred as a result of their use of the facilities. The Red Cross also provides insurance coverage for such use of facilities. Recommend

approval. The shelter use agreement will remain in effect until either party terminates the agreement, with thirty-days written notice. Recommend approval.

B. PAYMENT-IN-LIEU-OF TRANSPORTATION - Board of Education approval for school transportation payment to the following parents, in lieu of transportation services, is requested. The Department of Education designates these payments as “Type IV” waivers, with LU-T Board designation as “impractical to transport:”

- 1) **Student: Kathryn Blowers**
 Parent/Guardian: Debbie Blowers
 Grade: Kindergarten
 Address: 5888 Lancaster Kirkersville Rd, Baltimore, Ohio 43105
 School of Attendance: Liberty Christian, Pataskala, Ohio 43062

- 2) **Student: Elizabeth Bruce**
 Parent/Guardian: Lindsay Bruce
 Grade: First Grade
 Address: 2710 Basil Western Rd, Baltimore, Ohio 43105
 School of Attendance: St Bernadette, Lancaster, Ohio 43130

- 3) **Student: Caroline Barte**
 Parent/Guardian: Denise Barte
 Grade: Sixth Grade
 Address: 11720 Heimberger Rd, Baltimore, Ohio 43105
 School of Attendance: St Mary, Lancaster, Ohio 43130

Recommend approval.

C. OHIO TECH PREP COLLEGE ARTICULATION AGREEMENT - Board of Education approval to enter into a college “Tech Prep” articulation agreement with Clark State College is requested. Under this agreement, students completing required vocational agriculture coursework and successful passage of a college proficiency examination would receive college credit through Clark State for the following:

<u>COURSE:</u> AGR 1250	Animal Agriculture	(3 Credits)
<u>COURSE:</u> AGR 2200	Crop Production	(3 Credits)

Recommend approval.

D. POLICY REVIEW - The Policy Committee has reviewed section “D” of the Board Policy Manual. Only minor corrections were noted and fixed. The committee recommends re-adoption of those policies.

Motion by _____, seconded by _____, to approve the New Business - Other items listed above. Walter, _____; Hochradel, _____; Hutton, _____; Raver, _____; Shook, _____.

10. NEW BUSINESS: INFORMATION

A. “STANDARDS-BASED” REPORTING - Mrs. Linda Rainey, Elementary School Principal, will lead a presentation regarding “standards-based” student achievement reporting.

B. RACE-TO-THE-TOP COMMITTEE UPDATE

11. NEXT REGULAR MEETING: The next regular meeting of the Liberty Union-Thurston Board of Education will be held on Monday, December 10, 2012, at 7:00 p.m. in the district office meeting room.

12. ADJOURN - Motion by _____, seconded by _____, to adjourn at _____ p.m. Hochradel, _____; Hutton _____; Raver, _____; Shook, _____; Walter, _____.