

**LIBERTY UNION-THURSTON BOARD OF EDUCATION
REGULAR MEETING**

December 10, 2012 - 7:00 P.M.

District Office Board Room

- 1. **ROLL CALL:** Shaun Hochradel _____
 John Hutton _____
 Mike Raver _____
 Shawn Shook _____
 John Walter _____

2. **PLEDGE OF ALLEGIANCE**

3. **RECOGNITION**

- A. **STUDENTS OF THE MONTH: Samantha Marcum & Travis Arnold**
- B. **REGIONAL CHAMPIONS & STATE SEMI-FINAL QUALIFIERS: Liberty Union Varsity Football Team and Coach, Dan Johnson**
- C. **ALL-OHIO FOOTBALL SELECTION: Justin Barber
 Jacob Basso
 Aaron Goodman
 Luke Hannan**

4. **REFRESHMENTS**

5. **PUBLIC PARTICIPATION AT BOARD MEETINGS** File: KD (Also BDDH)

All meetings of the board and board-appointed committees are open to the public. Delegations or individuals are welcome at board meetings, subject to the following regulations designed to expedite deliberations and provide for full consideration of problems and questions:

- A. Establish appointment to present communications or petitions to the board three working days before the board meeting.
- B. Submit communications in writing at the time of requesting an appointment so that they may be duplicated and given to board members in the agenda materials.
- C. Limit presentations to 30 minutes with additional time to be granted by a vote of the majority of the Board. Each individual will be allotted three minutes until the total time of 30 minutes is used.
- D. Only upon the request of the board members will communications from the public be read aloud at the board meetings. These communications will be read by the board president, unless it is in violation of board policy. Such violation will be determined through consultation between the board president or treasurer and the superintendent.
- E. Each person addressing the Board shall give his/her name, address, and who they represent. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.
- F. The board will take questions and problems under advisement and issue responses after due deliberations, usually at the next meeting.
- G. If questions or problems relate to personnel, the Board will go into executive session to receive such presentations.

Board agendas are available to all those who attend board meetings. The section on the agenda for public participation shall be indicated. Noted in each agenda shall be a short paragraph outlining the board policy on public participation at board meetings.

[Adoption date: January 10, 2000] [Revised: October 9, 2000] [Revised: April 9, 2001]

LEGAL REFS.:	ORC 121.22 3313.20	CROSS REFS.:	BCE, Board Committees BD, School Board Meetings BDDB, Agenda Format BDDC, Agenda Preparation and Dissemination
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6. DISCUSSION AND APPROVAL OF THE MINUTES:

**LIBERTY UNION-THURSTON BOARD OF EDUCATION
REGULAR MEETING**

November 12, 2012 - 7:00 P.M.

District Office Board Room

ROLL CALL: Shaun Hochradel present
 John Hutton present
 Mike Raver present
 Shawn Shook present
 John Walter present

PLEDGE OF ALLEGIANCE

RECOGNITION

A. STUDENTS OF THE MONTH:

Emily Burns & Aaron Goodman

Matt Maldovan

B. HIGH SCHOOL MARCHING BAND: Superior rating at OMEA State Marching Band Band Competition - Mr. Ben Factor, Director

C. JUNIOR HIGH GIRLS' CROSS COUNTRY TEAM: MSL Champions - Mr. Scott Williamson, Coach

D. HIGH SCHOOL BOYS' CROSS COUNTRY TEAM: MSL Champions / State Cross Country Qualifiers - Mrs. Renee Manette, Coach

E. SEVENTH GRADE VOLLEYBALL TEAM: MSL Champions - Miss Sarah Rowe, Coach

F. MRS. MOLLY STILWELL: Transportation Department Employee

REFRESHMENTS

PUBLIC PARTICIPATION AT BOARD MEETINGS File: KD (Also BDDH)

DISCUSSION AND APPROVAL OF THE MINUTES

107-12 Motion by Shook, seconded by Hochradel, to approve the minutes of the Regular Meeting of the Liberty Union - Thurston Board of Education held on October 8, 2012, as printed. Hochradel, yes; Hutton, yes; Raver, yes; Shook, yes; Walter, yes. Motion carried.

MONTHLY FINANCIAL STATEMENTS

108-12 Motion by Walter, seconded by Shook, to approve Monthly Financial items as stated below: Hutton, yes; Raver, yes; Shook, yes; Walter, yes; Hochradel, yes. Motion carried.

A. TREASURER'S FINANCIAL REPORT

- 1. MONTHLY FUNDS BALANCE**
- 2. RECEIPT OF FUNDS**
- 3. STATUS OF APPROPRIATIONS**
- 4. MONTHLY BANK RECONCILIATION**

B. BILLS

C. STUDENT ACTIVITY MONTHLY APPROPRIATIONS

<u>FUND</u>	<u>AMOUNT</u>
018	\$10,444.05
200	10,549.89

300	46,214.90
Total Changes	\$67,208.84

D. DONATIONS

<u>Amount</u>	<u>Donor</u>	<u>Fund</u>
\$ 2,500.00	Pepsi	Tech Fund
1,500.00	Pepsi	Elem Prin
2,000.00	Pepsi	Middle School Principal
2,000.00	Pepsi	High School Principal
2,000.00	Pepsi	Renaissance
78.15	Target: Take Charge of Education	Middle School Principal
50.00	Booster Bingo	Cross Country
450.00	Booster Bingo	Girls Soccer
250.00	Booster Bingo	Cross Country
125.00	Booster Bingo	Softball
125.00	Booster Bingo	Middle School Football
500.00	Booster Bingo	Boys Soccer
500.00	Booster Bingo	Volleyball
500.00	Booster Bingo	Football
36.26	Misc: Volley for the Cure	Volleyball
\$12,614.41	Total	

NEW BUSINESS: FINANCIAL

109-12 Motion by Hochradel, seconded by Walter, to approve the New Business - Financial item(s) listed below: Raver, yes; Shook, yes; Walter, yes; Hochradel, yes; Hutton, yes. Motion carried.

PURCHASED SERVICE AGREEMENTS

A. SERVICE PROVIDER: Education Service Center of Central Ohio

CONTRACT PERIOD: 2012/2013 School Year
 SERVICES PROVIDED: Visually Impaired Orientation and Mobility Services
 COST: \$4,862.70

Approved.

B. SERVICE PROVIDER: Muskingum Valley Educational Service Center

CONTRACT PERIOD: 2012/2013 School Year
 SERVICES PROVIDED: Professional Development Training (Four Half-Day Sessions)
 COST: \$2,588.00 (Note: Paid Through Race-to-the-Top Funding)

Approved.

C. ATHLETIC TRAINING SERVICES CONTRACT

Currently, the LU-T District has an athletic trainer services contract which provides high school athletic event coverage. The annual cost for this service is \$15,000. The Athletic Director and Superintendent request approval for a five-year agreement with Nationwide Children’s Hospital, beginning with the 2013/2014 school year, which will include additional services, including limited service for middle school, at the same annual cost:

Service Provider: Nationwide Children’s Hospital
Service Provided: Athletic Trainer Services
Length of Contract: August 1, 2013 through July 30, 2018
Annual Cost: \$15,000

Approved.

D. AUTHORIZE SALE OF DISTRICT PROPERTY: Ohio Revised Code 3313.41 give local boards of education authority to sell district owned property, if the current value of the property is less than \$10,000, and the sale is in the best interests of the school district. LU-T has been storing cafeteria food serving line equipment which is inferior to the equipment being used in our school cafeterias for more than a year. It is recommended that it is in the best interest of the District to

dispose of such property, as there is no anticipated use for the equipment. Permission to sell this equipment to the Fairfield County Fair Board, at a cost of \$3,500 is requested.

Note: The equipment in question was originally purchased through the Fund 10 (State) account, during construction of the new middle school. If the equipment is sold, the entire \$3,500 must be returned to that account.

Approved as requested.

NEW BUSINESS: PERSONNEL

110-12 Motion by Walter, seconded by Shook, to approve the New Business - Personnel items listed below: Shook, yes; Walter, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

A. EMPLOY MATHEMATICS TUTOR - The following candidate is approved for temporary employment:

Name: **Linda Wilson**
Position: Fifth-Grade Mathematics Specialist
Duties: Provide intensive mathematics instruction for students through individual instruction, small-group instruction, inclusion-based instruction, and team-teaching.
Work Schedule: Fifty Days, Scheduled January - April, 2013
Compensation: \$160 per Day

B. SUPPLEMENTAL CONTRACT POSITIONS - Approved the following supplemental position as requested:

<u>NAME</u>	<u>POSITION</u>	<u>LEVEL</u>	<u>STEP</u>	<u>SALARY</u>
Michael Schmidt	Var Baseball Coach	2	11+	\$5,351.99

C. CERTIFIED SUBSTITUTE LIST: Approved the substitute teacher list for November, 2012, as nominated by the Fairfield County Superintendent.

NEW BUSINESS - OTHER

111-12 Motion by Hutton, seconded by Hochradel, to approve the New Business - Other items listed below: Walter, yes; Hochradel, yes; Hutton, yes; Raver, yes; Shook, yes. Motion carried.

A. AMERICAN RED CROSS SHELTER AGREEMENT - In order to support potential disaster relief services in Fairfield and Hocking Counties, Board of Education approval for District facilities (elementary school, middle school, and high school) to be included in a disaster relief shelter agreement with The American Red Cross is requested.

The **agreement grants permission** for temporary use of facilities, food service resources, custodial services, and use of school buses for transportation.

The Red Cross will reimburse the District for expenses incurred as a result of their use of the facilities. The Red Cross also provides insurance coverage for such use of facilities.

The shelter use agreement will remain in effect until either party terminates the agreement, with thirty-days written notice.

B. PAYMENT-IN-LIEU-OF TRANSPORTATION - Board of Education approved school transportation payment to the following parents, in lieu of transportation services, as requested.

The Department of Education designates these payments as "Type IV" waivers, with LU-T Board designation as "impractical to transport."

- 1) **Student:** **Kathryn Blowers**
Parent/Guardian: Debbie Blowers
Grade: Kindergarten
Address: 5888 Lancaster Kirkersville Rd, Baltimore, Ohio 43105
School of Attendance: Liberty Christian, Pataskala, Ohio 43062
- 2) **Student:** **Elizabeth Bruce**
Parent/Guardian: Lindsay Bruce
Grade: First Grade

Address: 2710 Basil Western Rd, Baltimore, Ohio 43105
School of Attendance: St Bernadette, Lancaster, Ohio 43130

- 3) **Student:** **Caroline Barte**
Parent/Guardian: Denise Barte
Grade: Sixth Grade
Address: 11720 Heimberger Rd, Baltimore, Ohio 43105
School of Attendance: St Mary, Lancaster, Ohio 43130

C. OHIO TECH PREP COLLEGE ARTICULATION AGREEMENT - Board of Education **approved** to enter into a college “Tech Prep” articulation agreement with Clark State College as requested.

Under this agreement, students completing required vocational agriculture coursework and successful passage of a college proficiency examination would receive college credit through Clark State for the following:

<u>COURSE:</u> AGR 1250	Animal Agriculture	(3 Credits)
<u>COURSE:</u> AGR 2200	Crop Production	(3 Credits)

D. POLICY REVIEW - The Policy Committee has reviewed section “D,” “E” and “F” of the Board Policy Manual. Only minor corrections were noted and fixed.

Policies were approved as recommended for re-adoption of those policies.

NEW BUSINESS: INFORMATION

- A. **“STANDARDS-BASED” REPORTING** - Mrs. Linda Rainey, Elementary School Principal, lead a presentation regarding “standards-based” student achievement reporting.

B. RACE-TO-THE-TOP COMMITTEE UPDATE

NEXT REGULAR MEETING: The next regular meeting of the Liberty Union-Thurston Board of Education will be held on Monday, December 10, 2012, at 7:00 p.m. in the district office meeting room.

ADJOURN

112-12 Motion by Shook, seconded by Hochradel, to adjourn at 8:41 p.m. Hochradel, yes; Hutton yes; Raver, yes; Shook, yes; Walter, yes. Motion carried.

Motion by _____, seconded by _____, to approve the minutes of the Regular Meeting of the Liberty Union - Thurston Board of Education held on October 8, 2012, as printed above. Hochradel, _____; Hutton, _____; Raver, _____; Shook, _____; Walter, _____.

7. MONTHLY FINANCIAL STATEMENTS

A. TREASURER’S FINANCIAL REPORT

- 1. **MONTHLY FUNDS BALANCE**
- 2. **RECEIPT OF FUNDS**
- 3. **STATUS OF APPROPRIATIONS**
- 4. **MONTHLY BANK RECONCILIATION**

B. BILLS

C. STUDENT ACTIVITY MONTHLY APPROPRIATIONS

<u>FUND</u>	<u>AMOUNT</u>
018	\$ 743.12
200	53,094.89
300	57,316.88
Total Changes	\$111,154.89

D. DONATIONS

<u>Amount</u>	<u>Donor</u>	<u>Fund</u>
\$47.53	Giant Eagle - % of Shirt Sales	HS Principal
60.00	Fairfield Co. Ag Society - Trophies	FFA
1,000.00	3B Transport	Boys Basketball
500.00	Anonymous	Band
425.00	Fairfield National Bank - Ftb Meal	Athletics
450.00	Columbus Eastside Running Club	Cross Country
1,450.00	Ohio Youth Basketball	Boys Basketball
126.00	Booster Bingo	Middle School Cheer
84.00	Booster Bingo	Football
126.00	Booster Bingo	Cross Country
500.00	Booster Bingo	Boys Golf
42.00	Booster Bingo	Softball
84.00	Booster Bingo	Baseball
42.00	Booster Bingo	Boys Basketball
500.00	Booster Bingo	Boys Soccer
\$5,436.53	Total	

Motion by _____, seconded by _____, to approve Monthly Financial items as stated above. Hutton, _____; Raver, _____; Shook, _____; Walter, _____; Hochradel, _____.

8. NEW BUSINESS: FINANCIAL

A. PURCHASED SERVICE AGREEMENTS

1) SERVICE PROVIDER: SchoolDude.com, Inc.

CONTRACT PERIOD: 2/1/13 through 1/31/14

SERVICES PROVIDED: Online Facility Scheduling

COST: \$992.72

Recommend approval.

B. SCHOOL BUS PURCHASE

The Finance Committee and Transportation Committee members have recommended budgeting for the purchase of a school bus this fiscal year. Competitive bids for school buses, obtained through the Metropolitan Education Council, on our behalf, resulted in a low bid by Center City International for a new seventy-one passenger school bus. Center City also has a new 2012 model available for \$1,900 less than the cost of the 2013 bid.

Purchase of the 2012 bus is recommended by the Transportation Committee, for a cost of \$78,662.00. Note: This includes credit for trade-in.

Recommend approval.

C. PURCHASE OF FREEZER

Food Service Supervisor, Jan Friedrich, would like to purchase an additional freezer in order to provide additional storage space at the middle school. The unit under consideration is 10' x 12' x 8,' would be placed in back of the middle school (outside), and would be installed by the maintenance department. Bids from three vendors were requested. Two responded with quotes. Purchasing a freezer from the **Wasserstrom Company** at a cost of **\$14,620.70** (includes shipping) is recommended.

Note: The purchase price will be paid with food service department funds.

Recommend approval.

Motion by _____, seconded by _____, to approve the New Business - Financial item(s) listed above. Raver, _____; Shook, _____; Walter, _____; Hochradel, _____; Hutton, _____.

8. NEW BUSINESS: PERSONNEL

A. SUPPLEMENTAL CONTRACT POSITIONS - Approval for the following supplemental positions is requested:

<u>NAME</u>	<u>POSITION</u>	<u>LEVEL</u>	<u>STEP</u>	<u>SALARY</u>
Stacy Dodd	Var Swimming	-	-	Volunteer
Samantha Mowery	JrHi Girls Basketball	-	-	Volunteer
Jonathan Armstrong	Wrestling	-	-	Volunteer
Jacob Kemmerer	Boys Basketball	-	-	Volunteer
Jared Whittington	JV Baseball	3	0	\$1,888.94

Recommend approval.

B. CERTIFIED SUBSTITUTE LIST: Recommend approval of the substitute teacher list for December, 2012, as nominated by the Fairfield County Superintendent.

Motion by _____, seconded by _____, to approve the New Business - Personnel items listed above. Shook, _____; Walter, _____; Hochradel, _____; Hutton, _____; Raver, _____.

9. NEW BUSINESS - OTHER

A. PRAIRIE GRASS PROPOSAL AT LAND LABORATORY

Approval for a five-acre area of the land laboratory to be planted in prairie grass and wildflowers is requested. Representatives from Fairfield Soil and Water Conservation District have proposed seeding the five acres surrounding and including the storm-water detention area near the woods to increase wildlife habitat. The cost of the project would be paid for through a grant provided by the conservation group Quail Unlimited. Quail Unlimited does request that a plaque near the area be posted, acknowledging the donation. The Village of Baltimore is responsible for maintaining this storm-water drainage area. The Village Engineer has been consulted about the project, and has given his approval.

Recommend approval.

B. PAYMENT-IN-LIEU-OF TRANSPORTATION

Board of Education approval for school transportation payment to the following parents, in lieu of transportation services, is requested. The Department of Education designates these payments as "Type IV" waivers, with LU-T Board designation as "impractical to transport:"

Student:	Halle Harris
Parent/Guardian:	Tammy Harris
Grade:	8 th Grade
Address:	11970 Heimberger Rd, Baltimore, Ohio 43105
School of Attendance:	St. Mary, Lancaster, Ohio

Student: **Jacob Grimm**
Parent/Guardian: Cena Grimm
Grade: 9th Grade
Address: 9950 Doty Rd, Pickerington, Ohio 43147
School of Attendance: Bishop Hartley, Columbus, Ohio

Recommend approval.

C. POLICY REVIEW - The Policy Committee has reviewed sections “E, F G and H” of the Board Policy Manual. Only minor corrections were noted and fixed. The committee recommends re-adoption of those policies.

Motion by _____, seconded by _____, to approve the New Business - Other items listed above. Walter, _____; Hochradel, _____; Hutton, _____; Raver, _____; Shook, _____.

**10. NEW BUSINESS - OTHER
LIQUOR PERMIT REQUEST**

The Ohio Department of Liquor Control has provided notice that a business located approximately ninety-eight feet from the elementary school has applied for a liquor permit. The Board of Education has three options:

1. Return correspondence to the Ohio Department of Liquor Control that indicates “no objection” to the permit request
2. Document “objection” to the permit request but not request a hearing on the matter
3. File an objection and request a hearing on the advisability of issuing the permit

Motion by _____, seconded by _____ to respond to the Ohio Department of Liquor Control with option # _____. Hochradel, _____ Hutton, _____; Raver, _____; Shook, _____; Walter, _____.

11. ANNUAL BOARD RE-ORGANIZATION

The Board of Education “Re-Organizational Meeting,” with the regular meeting immediately following, will be held on Monday, January 14, 2013, at 7:00 p.m. in the district office meeting room. It is necessary to appoint a President Pro Tempore for the re-organizational meeting.

Motion by _____, seconded by _____ to appoint _____ as President Pro Tempore for the January 14, 2013, Board of Education Re-Organizational Meeting. Hutton, _____; Raver, _____; Shook, _____; Walter, _____; Hochradel, _____.

12. NEW BUSINESS: INFORMATION

A. PARKING LOT PROPOSALS

As requested, architectural firm Feinknopf, Macioce, Schappa has provided estimates for two different possible parking lot extension options at the site of the old middle school. A review of those estimates is requested.

B. RACE-TO-THE-TOP COMMITTEE UPDATE

Members of the Race-to-the-Top Committee will provide an update of activities.

C. NEXT REGULAR MEETING

The Board of Education “Re-Organizational Meeting”, with the regular meeting immediately following, will be held on Monday, January 14, 2013 at 7:00 p.m. in the district office meeting room.

13. ADJOURN

Motion by _____, seconded by _____, to adjourn at _____ p.m. Hutton _____; Raver, _____; Shook, _____; Walter, _____; Hochradel, _____.