

**LIBERTY UNION-THURSTON BOARD OF EDUCATION
REGULAR MEETING**

June 10, 2013 - 7:00 P.M.
Liberty Union District Office Board Meeting Room

- 1. **ROLL CALL:** Shaun Hochradel _____
 John Hutton _____
 Mike Raver _____
 Shawn Shook _____
 John Walter _____

2. **PLEDGE OF ALLEGIANCE**

3. **RECOGNITION:**

A. **STUDENTS OF THE MONTH: Jamie Jasper & Cassie Davis**

B. **LUHS SOFTBALL TEAM: MSL Cardinal Division Co-Champions
Coach, Bill Putnam**

C. **LUHS BASEBALL TEAM: MSL Cardinal Division Champions
Coach, Mike Schmidt**

D. **LUHS BOYS TRACK TEAM: MSL Cardinal Division Champions
Coach, Krista Azeltine**

E. **STATE TRACK & FIELD QUALIFIERS - 4 x 100 Team: Jacob Basso
Matt Maldovan
Colton Roth
Greg Underwood**

4. **REFRESHMENTS:** Prepared / served by the Liberty Union - Thurston Food Services Department

5. **PUBLIC PARTICIPATION AT BOARD MEETINGS** File: KD (Also BDDH)

All meetings of the board and board-appointed committees are open to the public. Delegations or individuals are welcome at board meetings, subject to the following regulations designed to expedite deliberations and provide for full consideration of problems and questions:

- A. Establish appointment to present communications or petitions to the board three working days before the board meeting.
- B. Submit communications in writing at the time of requesting an appointment so that they may be duplicated and given to board members in the agenda materials.
- C. Limit presentations to 30 minutes with additional time to be granted by a vote of the majority of the Board. Each individual will be allotted three minutes until the total time of 30 minutes is used.
- D. Only upon the request of the board members will communications from the public be read aloud at the board meetings. These communications will be read by the board president, unless it is in violation of board policy. Such violation will be determined through consultation between the board president or treasurer and the superintendent.
- E. Each person addressing the Board shall give his/her name, address, and who they represent. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.
- F. The board will take questions and problems under advisement and issue responses after due deliberations, usually at the next meeting.
- G. If questions or problems relate to personnel, the Board will go into executive session to receive such presentations.

Board agendas are available to all those who attend board meetings. The section on the agenda for public participation shall be indicated. Noted in each agenda shall be a short paragraph outlining the board policy on public participation at board meetings.

[Adoption date:	January 10, 2000]	[Revised: October 9, 2000]	[Revised: April 9, 2001]
LEGAL REFS.:	ORC 121.22 3313.20	CROSS REFS.:	BCE, Board Committees BD, School Board Meetings BDDDB, Agenda Format BDDC, Agenda Preparation and Dissemination

6. DISCUSSION AND APPROVAL OF THE MINUTES:

**LIBERTY UNION-THURSTON BOARD OF EDUCATION
REGULAR MEETING**

May 13, 2013 - 7:00 P.M.
Liberty Union District Office Board Meeting Room

ROLL CALL: Shaun Hochradel Present
 John Hutton Entered 8:10 p.m.
 Mike Raver Present
 Shawn Shook Present
 John Walter Present

PLEDGE OF ALLEGIANCE

RECOGNITION:

- A. **STUDENTS OF THE MONTH: Leanna Bachman & Sierra Echols**
- B. **HIGH SCHOOL BAND: Ohio Music Education Association State Competition - Mr. Ben Factor, Director**
- C. **HIGH SCHOOL CHORALE: Ohio Music Education Association State Competition - Mrs. Emily Fisher, Director**
- D. **MR. JOHN LABELLE, LU-T Technology Department: Innovative School Security Program**
- E. **OFFICER JASON HARGET, Baltimore Police Department: Innovative School Security Program**

REFRESHMENTS: Prepared / served by the Liberty Union - Thurston Food Services Department

PUBLIC PARTICIPATION AT BOARD MEETINGS File: KD (Also BDDH)

- A. **Jim Hochradel**, Baltimore Village Council, spoke regarding "Safe-Routes-to-School" sidewalks
- B. **Amanda Alt**, parent, spoke regarding elementary playground fencing

DISCUSSION AND APPROVAL OF THE MINUTES:

039-13 Motion by Hochradel, seconded by Shook, to approve the minutes of the Regular Meeting of the Liberty Union-Thurston Board of Education held on April 8, 2013, as printed. Hochradel, yes; Hutton, yes; Raver, yes; Shook, yes; Walter, yes. Motion carried.

MONTHLY FINANCIAL STATEMENTS

040-13 Motion by Shook, seconded by Walter, to approve Monthly Financial items printed below. Hutton, yes; Raver, yes; Shook, yes; Walter, yes; Hochradel, yes. Motion carried.

- A. **TREASURER'S FINANCIAL REPORT**
 - 1. **MONTHLY FUNDS BALANCE**
 - 2. **RECEIPT OF FUNDS**
 - 3. **STATUS OF APPROPRIATIONS**
 - 4. **MONTHLY BANK RECONCILIATION**
- B. **BILLS**

C. STUDENT ACTIVITY MONTHLY APPROPRIATIONS

<u>FUND</u>	<u>AMOUNT</u>
018	\$ 5,037.38
200	13,630.83
300	19,914.92
Total Changes	\$38,583.13

D. DONATIONS

<u>Amount</u>	<u>Donor</u>	<u>Fund</u>
\$ 65.00	Misc	Elem Principal
1,110.84	Misc: Partners in Conservation	Elem Principal
969.00	Feeder Creek	FFA
1,526.49	Misc: Penies-for-Patients	MS Student Council
170.00	Misc: at Banquet	FFA
250.00	Booster Bingo	HS Cheer
250.00	Booster Bingo	MS Cheer
500.00	Booster Bingo	Baseball
500.00	Booster BINGTO	Girls Track
35.00	Janet Altop	Boys Track
218.00	Box Tops-4-Education	HS Library
328.70	Box Tops-4-Education	MS Library
500.00	Disability Resource Network	Elem Store
\$6,423.03	Total	

041-13 Motion by Hutton, seconded by Walter, to approve Old Business item as printed below. Raver, yes; Shook, yes; Walter, yes; Hochradel, yes; Hutton, yes. Motion carried.

OLD BUSINESS - EFG-R - WELLNESS POLICY RECOMMENDATIONS - The following policy was presented for review only in April and is now presented to the Board; recommend approval.
(March, 2012 **2013**)

COMMITTEE MEMBERSHIP:

The committee met in March, 2012 **2013**, to evaluate the implementation of policy changes, and to consider additional recommendations. Building principals and the food service supervisor are responsible for implementation and monitoring of the wellness policy.

NUTRITION EDUCATION GOALS:

1. Health classes will continue to emphasize projects and assignments involving family input and participation.
2. Newsletters from principals will include health and nutrition information.
3. The District website will provide a link to the USDA website.

PHYSICAL ACTIVITIES:

1. The current practice of physical fitness testing in physical education classes will continue.
2. ~~Body mass index evaluations for students will be eliminated due to nurse time needed for students with serious health issues.~~
- 3 **2.** A walking program has been implemented at the elementary school. Community and staff members are making use of the opportunity.
- 4 **3.** Encourage student walking and bicycle riding activities through physical education classes. Create **bicycle riding and** walking incentive rewards **through the Safe-Routes-to-School Program.**
- 5 **4.** Develop a district transportation plan which would encourage student walking and/or bicycling to and from school. The addition of multi-use paved paths in the village during the summer of **2012 2013** should make this a viable option. **Middle school walking recess programs will continue as weather permits.**

STAFF WELLNESS:

1. Fitness classes will continue to be offered.

- 2. Disease management and wellness programs will be provided through the district health care plan. Employees will receive monthly updates via email.
- 3. A weight loss program will be offered for staff if there is enough interest to create a class. Community members will be invited to participate.

SCHOOL LUNCH PROGRAM:

- 1. The food service department will increase servings of fresh fruits and vegetables as required.
- 2. School meals will continue to be prepared following the newly revised USDA (reimbursable) regulations.
- 3. New menu options will be tried in order to increase participation.
- 4. The Food Service Department will continue to meet USDA nutritional guidelines ahead of required timelines.

SCHOOL BREAKFAST PROGRAM:

All buildings now have school breakfast programs. Efforts to increase the number of breakfast menu items will be undertaken in the coming year.

COMMUNITY HEALTH:

High school staff and students will have received an opportunity to participate in CPR training on May 18, 2012, provided by the Snider Community Heart Watch program, through Fairfield Medical Center. Free community CPR training will be offered for community members in several locations throughout the county on May 19, 2012 **18, 2013.**

New A.E.D. units have been installed in all buildings.

CLASS PARTIES / BIRTHDAY TREATS / REWARD INCENTIVES:

- 1. Provide information to parents at the beginning of the school year, as well as reminders throughout the year, encouraging a voluntary program of healthy snacks, and portion limitation for these special events.
- 2. Work with room-mothers to provide healthy alternatives and portion limitation for organized parties.

SNACK MACHINES:

- 1. Candy and gum have been removed from snack machines.
- 2. Additional baked and low-fat alternative snacks will be included in snack machines.

BEVERAGE MACHINES:

Elementary School: Water and flavored water only, are available to students.

Middle School: Water and flavored water only, will be offered in the middle school during the school day.

High School: Water, flavored water, juices, sports drinks are available as alternative offerings to the soda currently available. Students will be encouraged to voluntarily limit soda purchase to one per day. Only diet soda will be available.

CONCESSIONS, ETC.:

Request that booster groups, etc. voluntarily include some low-fat alternatives.

TOBACCO:

- 1. Continue to follow current policy:
 - a. No student tobacco use at any time;
 - b. Staff may not use tobacco in buildings at any time;
 - c. Visitors may not use tobacco in buildings or at athletic events at any time.
- 2. Designate specific outdoor smoking areas for staff members in each building.
- 3. Promote anti-tobacco student programs.
- 4. Provide quit-tobacco programs through the Department of Health.

FUNDRAISING:

- 1. No fundraising sales which are primarily candy-oriented.

[Adoption date: March 13, 2006]
 [Revised: April 13, 2009]
 [Revised: August 11, 2011]

[Revised: May 12, 2008]
 [Revised: April 12, 2010]
 [Revised: May 14, 2012]

[Reviewed: December 10, 2012]

[Revised: May 13, 2013]

EXECUTIVE SESSION: An Executive Session was requested with Board members, Mr. Raver, Mr. Hutton and Dr. Walter, for the purpose of discussing LUTEA contract negotiations.

GO INTO EXECUTIVE SESSION:

042-13 Motion by Hutton, seconded by Walter, to go into Executive Session at 8:36 p.m. Shook, yes; Walter, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

RETURN FROM EXECUTIVE SESSION:

043-13 Motion by Walter, seconded by Hutton, to return from Executive Session at 8:52 p.m. Walter, yes; Hochradel, yes; Hutton, yes; Raver, yes; Shook, yes. Motion carried.

EXECUTIVE SESSION: An Executive Session was requested with Board members, Mr. Raver, Mr. Hochradel, Mr. Shook and Dr. Walter, for the purpose of discussing OAPSE contract negotiations.

GO INTO EXECUTIVE SESSION:

044-13 Motion by Hochradel, seconded by Walter, to go into Executive Session at 8:53 p.m. Hochradel, yes; Hutton, yes; Raver, yes; Shook, yes; Walter, yes. Motion carried.

RETURN FROM EXECUTIVE SESSION:

045-13 Motion by Walter, seconded by Shook, to return from Executive Session at 9:06 p.m. Hutton, yes; Raver, yes; Shook, yes; Walter, yes; Hochradel, yes. Motion carried.

EXECUTIVE SESSION: An Executive Session was requested with all Board members for the purpose of discussing the employment of public employees.

GO INTO EXECUTIVE SESSION:

046-13 Motion by Hochradel, seconded by Shook, to go into Executive Session at 9:06 p.m. Hochradel, yes; Hutton, yes; Raver, yes; Shook, yes; Walter, yes. Motion carried.

RETURN FROM EXECUTIVE SESSION:

047-13 Motion by Hutton, seconded by Walter, to return from Executive Session at 10:12 p.m. Hutton, yes; Raver, yes; Shook, yes; Walter, yes; Hochradel, yes. Motion carried.

NEW BUSINESS - FINANCIAL:

048-13 Motion by Hutton, seconded by Walter, to approve the New Business Financial item listed below. Raver, yes; Shook, **abstain**; Walter, yes; Hochradel, **abstain**; Hutton, yes. Motion carried.

NEGOTIATED CONTRACT: Tentative agreement with the Liberty Union-Thurston Education Association for a two-year contract, effective July 1, 2013, through June 30, 2015, has been reached.

Board of Education approved the contract as outlined in the tentative agreement as requested.

NEW BUSINESS - FINANCIAL:

049-13 Motion by Walter, seconded by Hochradel, to approve New Business - Financial items stated below. Shook, yes; Walter, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

A. FIVE-YEAR FORECAST: School districts in Ohio are required to prepare and maintain up-to-date financial forecasts.

The five-year forecast was approved as presented from the Board of Education Finance Committee.

The complete financial forecast is available in the office of the District Treasurer.

B. ELEMENTARY SCHOOL EXTERIOR RENOVATION: Following a review of supplemental information, including work performance with clients, and project review as required in "Instructions to Bidders," FMS Architects recommend award of contract to the low bidder:

Project:	Liberty Union Elementary School Site and Site Electrical Work - General
Bid Received:	April 20, 2013
General Contractor:	J.M. Miller Enterprises (sole proprietor)

Base Bid:	\$121,000
Alternates:	Not Applicable

Approved.

C. PURCHASED SERVICE AGREEMENTS

1)

SERVICE PROVIDER:	Instructional Technology Services of Central Ohio
CONTRACT PERIOD:	2013-2014 School Year
SERVICES PROVIDED:	Technology Professional Development Services
COST:	\$300

Approved.

2)

SERVICE PROVIDER:	Fairfield County Educational Service Center
CONTRACT PERIOD:	July 1, 2013 through June 30, 2014
SERVICES PROVIDED:	Psychological Services and Special Education Supervision
COST:	\$116,388

Approved.

D. ESTABLISH 018 FUND ACTIVITY ACCOUNT: Approval to create an 018 activity fund account has been requested as follows:

Activity Account:	Elementary School Reading Program Activity Account
Advisors:	Angie Kaper and Jeannie Damron
Goal:	To enhance and supplement reading literacy program materials and activities for students in the Title I Reading Program
Objective:	To operate drink vending machine(s) in order to raise funds to purchase educational materials and provide family literacy activities

E. SAFE ROUTES TO SCHOOL: Approved to pay up to \$16,000 to Village of Baltimore if funds are needed.

NEW BUSINESS - PERSONNEL

050-13 Motion by Hutton, seconded by Hochradel, to approve the New Business - Personnel items listed below. Walter, yes; Hochradel, yes; Hutton, yes; Raver, yes; Shook, yes. Motion carried.

A. CERTIFIED SALARY NOTICES: Approved.

<u>Employee</u>	<u>Degree</u>	<u>Step</u>	<u>Contract</u>	<u>Salary</u>
Bryan, Jennifer	MA	10	Sal Not - Continuing	\$50,371.65
Byers, Michelle	MA + 30	11	Sal Not - Continuing	62,020.09
Damron, Jeannie	MA + 30	15 (17)	Sal Not - Continuing	69,575.84
Farmer, Tracy	MA + 30	10	Sal Not - Continuing	60,131.15
Feyko, Lisa	MA + 30	11	Sal Not - Continuing	62,020.09
Kaper, Angie	MA + 30	15 (17)	Sal Not - Continuing	69,575.84
Laski, Jennifer	MA + 30	6	Sal Not - Continuing	52,575.41
Leach, Kelly	MA	15	Sal Not - Continuing	58,242.22
Machinski, Dee	MA + 30	18	Sal Not - Continuing	71,464.78
McCarthy, Tabitha	MA + 30	15 (13)	Sal Not - Continuing	65,797.97
Owens, Ron	MA + 30	25	Sal Not - Continuing	73,353.71
Strauch, Kim	MA + 30	18 (24)	Sal Not - Continuing	71,464.78
Walter, Karen	MA + 30	25 (30)	Sal Not - Continuing	73,353.71
Weaver, Bev	MA + 30	15 (17)	Sal Not - Continuing	69,575.84
Buskirk, Wendy	MA + 30	6	2-yr Sal Not 12-13 & 13-14	52,575.41
Lehman, Courtney	BA	3	2-yr Sal Not 12-13 & 13-14	35,260.15
Motts, Laura	BA	3	2-yr Sal Not 12-13 & 13-14	35,260.15
Reckziegel, Debbie	MA + 30	7	2-yr Sal Not 12-13 & 13-14	54,464.34
Amiet, Julie	MA + 30	18 (23)	Sal Not - Continuing	71,464.78
Brate, Natalie	MA + 30	9	Sal Not - Continuing	58,242.22
Bruning, Danielle	MA + 30	18 (22)	Sal Not - Continuing	71,464.78

Bunting, Nikole	MA + 30	13	Sal Not - Continuing	65,797.97
Closson, Patty	MA + 30	8	Sal Not - Continuing	56,353.28
Farmer, Kristi	5 YR	15	Sal Not - Continuing	53,992.11
Harris, Tammy	MA + 30	15	Sal Not - Continuing	69,575.84
Mangette, Renee	MA + 30	15 (16)	Sal Not - Continuing	69,575.84
Miller, Debbie	MA + 30	25 (33)	Sal Not - Continuing	73,353.71
Muck, Joe	MA + 30	11	Sal Not - Continuing	62,020.09
Rodriguez, Erin	MA + 30	7	Sal Not - Continuing	54,464.34
Smith, Paula	MA + 30	11	Sal Not - Continuing	62,020.09
Alford, Marcus	BA	3	2-yr Sal Not 12-13 & 13-14	35,260.15
Harnett, Angela	MA	4	2-yr Sal Not 12-13 & 13-14	40,926.96
Leo, Janice	BA	6	2-yr Sal Not 12-13 & 13-14	39,038.03
McNally, Joyce	MA + 30	5	2-yr Sal Not 12-13 & 13-14	50,686.47
Ransbottom, Tonya	MA	10	2-yr Sal Not 12-13 & 13-14	50,371.65
Steffen, Susan	5 Yr	25 (31)	2-yr Sal Not 12-13 & 13-14	56,825.52
Yates, Kevin	BA	4	2-yr Sal Not 12-13 & 13-14	36,519.44
Collopy, Renae	MA + 30	6	Sal Not - Continuing	44,075.16
Duplinsky, Tom	MA + 30	25(32)	Sal Not - Continuing	73,353.71
Howdysshell, Debbie	MA + 30	15	Sal Not - Continuing	69,575.84
Lavender, Holly	MA + 30	10	Sal Not - Continuing	60,131.15
Poston, Cathy	MA	10	Sal Not - Continuing	50,371.15
Azeltine, Krista	MA + 30	11	2-yr Sal Not 12-13 & 13-14	62,020.09
Bressler, Brett	5 Yr	15	2-yr Sal Not 12-13 & 13-14	53,992.11
Factor, Ben	5 Yr	3	2-yr Sal Not 12-13 & 13-14	36,991.68
Karnofel, Jeff	BA	18 (22)	2-yr Sal Not 12-13 & 13-14	51,630.94
King, Amanda	MA + 30	3	2-yr Sal Not 12-13 & 13-14	46,908.60
Miller, Ashleigh	MA + 30	7	2-yr Sal Not 12-13 & 13-14	54,464.34
Powles, John	5 Yr	7	2-yr Sal Not 12-13 & 13-14	42,658.49
Williamson, Seth	MA	3	2-yr Sal Not 12-13 & 13-14	39,352.85
Matthews, Chris	MA	11	2-yr Sal Not 12-13 & 13-14	51,945.76
Mathews, Paul	Supt		Sal Not: 3-yr: 11-12, 12-13 & 13-14	110,995.56
Miller, Ed	HS Prin	Retired	Sal Not: 3-yr: 11-12, 12-13 & 13-14	94,963.59
Rainey, Linda	Elem Prin	6	Sal Not: 2-yr: 12-13 & 13-14	82,391.05

B. TWO-YEAR CERTIFIED CONTRACTS (2013-2014 and 2014-2015) - Approved the following employees for a two-year contract:

<u>Employee</u>	<u>Degree</u>	<u>Step</u>	<u>Contract</u>	<u>Salary</u>
Beery, Mindy	MA	4	2-yr: 13-14 & 14-15	\$40,926.96
Brenner, Darlene	MA	15	2-yr: 13-14 & 14-15	58,242.22
Brown, Kathy	MA	6	2-yr: 13-14 & 14-15	44,075.19
Lauvray, Jennifer	MA	8	2-yr: 13-14 & 14-15	47,223.42
Linscott, Angie	BA	4	2-yr: 13-14 & 14-15	36,519.44
Pollack, Lauren	BA	5	2-yr: 13-14 & 14-15	37,778.24
Savage, Kelley	BA	2	2-yr: 13-14 & 14-15	34,000.86
Driscoll, Megan	5 Year	5	2-yr: 13-14 & 14-15	39,825.08
Fisher, Emily	MA	4	2-yr: 13-14 & 14-15	40,926.96
Osborne, Trent	5 Year	15 (16)	2-yr: 13-14 & 14-15	53,992.11
Tambaro, Vitt	5 Year	4	2-yr: 13-14 & 14-15	38,408.38
Turner, Chris	MA	2	2-yr: 13-14 & 14-15	37,778.74

C. ONE-YEAR CERTIFIED CONTRACTS (2013-2014) - Approved the following employees for a one-year contract:

<u>Employee</u>	<u>Degree</u>	<u>Step</u>	<u>Salary</u>
Bissett, Chelsie	BA	0	\$31,482.28
Palmer, Sarah	MA	4	40,926.96
Washburn, Krystal	BA	0	31,482.28
Williamson, Kay	MA + 30	Retired - 5	(1/2) 25,343.24
Destadio, Katie	5 Yr	0	32,741.57

Howard, Seth	BA	10	(5/8)	20,463.48
Williamson, Scott	Jr Hi AD	Retired - 5	(1/3)	23,740.90
Young, Alan	MA + 30	Retired - 5		50,686.47
Ashbrook, Candace	MA + 30	Retired - 5	(1/2)	25,343.24
Gallagher, Elena	5 Yr	10	(5/8)	29,317.88
Gonzalez, Megan	5 Yr	1		34,158.27
Haines, Andy	MA + 30	Retired	(1/2)	30,065.58
Jacobs, Jerry	5 Yr	13		51,158.71
Johnson, Dan	MA + 30	Retired		52,575.41
Kemmerer, Jena	BA	0		31,482.28
Peters, Kevin	5 Yr	0	(1/2)	16,370.79
Ruff, Lisa	MA	5		42,501.08
Shreyer, George	H S AD	Retired - 0	(2/3)	47,505.54

- D. THREE-YEAR ADMINISTRATIVE CONTRACT** - The following employees were approved for a three- year Administrative contract: August 1, 2013 thru July 31, 2016 (13-14; 14-15 and 15-16).

<u>Employee</u>	<u>Position</u>	<u>Salary</u>
Turner, Tim	M S Principal	\$79,229.45
Butler, Dave	Treasurer	97,325.41

- E. CONTINUING CERTIFIED CONTRACTS** - Approved the following employees for a continuing contract:

<u>Employee</u>	<u>Degree</u>	<u>Step</u>	<u>Salary</u>
Bethel, Ben	MA	9	48,797.53
Johnson, Ben	MA	6	44,075.19
King, Kevin	MA	2	37,778.74

- F. SUPERVISOR SALARY NOTICES (2012-2013, 2013-2014 & 2014-2015)** - Approved:

<u>Employee</u>	<u>Department</u>	<u>Step</u>	<u>Contract</u>	<u>Salary</u>
Cleland, Judy	Trans	Supv	Sal Not: 3-yr: 12-13, 13-14 & 14-15	29.61
Delynko, Rick	Bldg Services	Supv	Sal Not: 3-yr: 12-13, 13-14 & 14-15	23.62
Friedrich, Jan	Food Services	Supv	Sal Not: 3-yr: 12-13, 13-14 & 14-15	23.03
Kosch, Kenny	Maint	Supv	Sal Not: 3-yr: 12-13, 13-14 & 14-15	31.62
Young, Linda	Tech Coor	Supv	Sal Not: 3-yr: 12-13, 13-14 & 14-15	Annual \$78,005.81

- G. CLASSIFIED SALARY NOTICES:** Approved.

<u>Employee</u>	<u>Position</u>	<u>Contract</u>	<u>Step</u>	<u>Hourly Rate</u>
Bidwell, Yvonne	Custodian	Cont	4	\$15.65
Clevenger, Kathy	Custodian	Cont	7	16.20
Donahue, Vanessa	Custodian	Cont	2	15.29
Griggs, Mike	Custodian	Cont	6	16.00
Kille, Chad	Custodian	Cont	3	15.47
Messerly, Denny	Custodian	Cont	6	16.00
Mount, Max	Custodian	Cont	28	20.25
Pettit, Kacy	Custodian	Cont	7	16.20
Thompson, Steve	Custodian	Cont	8	16.36
Bolyard, April	Asst Treasurer	Cont	14	30.90
Bondurant, Alice	Supt Secretary	Cont	16	28.27
LaBelle, John	Tech Asst	Cont	2	20.66
Wyant, Linda	Payroll Asst	Cont	15	27.55
Donahue, Troy	Maintenance	Cont	13	22.30
Hendershot, Bob	Maint Helper	Cont	11	19.08

Fellure, Lori	Athlet / Guidance Sec'y	Cont	16	17.98
Shreyer, Chris	MS Secretary	Cont	11	17.10
Wade, Paula	Elem Secretary	Cont	10	16.90
Heistand, Lora	Aide	Cont	8	16.55
Lockwood, Ruth	In-School-Suspension	Cont	5	23.03
McGarvey, Karen	Nurse Aide	Cont	11	20.61
Rings, Carol	MS Lib Aide	Cont	5	16.00
Hayes, Tina	Transportation	Cont	12	19.05
Henderson, Robin	Transportation	Cont	28	22.21
Kemmerer, Yvonne	Transportation	Cont	21	20.86
Kennedy, Kathy	Transportation	Cont	12	19.05
Langham, Jennifer	Transportation	Sal Not 2-Yr: 12-13 & 13-14		17.08
Mathias, Brenda	Transportation	Cont	9	18.52
Peck, Karen	Transportation	Cont	21	20.86
Reincheld, Cathy	Transportation	Cont	18	20.13
Steinke, Cheri	Transportation	Cont	13	19.24
Stilwell, Molly	Transportation	Cont	15	19.61
Ebersbach, Debbie	Head Cook	Cont	18	18.48
Keller, Melanie	Cook	Cont	22	18.89
Kemmerer, Yvonne	Cashier	Cont	15	17.81
Landis, Tammy	MS Head Cook	Cont	10	17.05
Pulvermacher, Pam	Cook	Sal Not 2-Yr: 12-13 & 13-14		15.29
Reincheld, Cathy	Cashier	Cont	20	18.91
Stilwell, Molly	Cashier	Cont	23	19.42
Turley, Mary	Cook	Cont	24	19.24

H. ONE-YEAR CLASSIFIED CONTRACTS (2013-2014) - The following employees were approved for a continuing contract:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Hourly Rate</u>
Burnside, Geoff	Hand Aide	3	15.47
Cochran, Janelle	Nurse Aide	0	19.40

I. CLASSIFIED CONTINUING CONTRACTS - The following employee was approved for a continuing contract:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Hourly Rate</u>
Gruezke, Lisa	Transportation	Cont	17.26

J. SUPPLEMENTAL CONTRACT POSITIONS: Approved for the following supplemental positions as requested:

<u>Name</u>	<u>Supplemental Position</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
Rob Compton	Head Boys Basketball	1-A	4	\$3,840.84
Adam Twiss	Head Girls Basketball	1-A	11+	5,918.67
Ben Factor	Instrumental Music	1	3	5100.13
Dan Johnson	Head Football	1-A	11+	5,918.67
Renee Mangette	Head Cross Country	2	4	3,274.16
Jared Shy	Head Boys Soccer	2	5	3,966.77
Brett Bressler	Head Wrestling	2	11	5,351.99
Emily Fisher	High School Vocal Music	2	4	3,274.16
Ben Johnson	Varsity Asst Football	2-A	6	3,368.60
Thad Johnson	Varsity Asst Football	2-A	2	2,801.92
Dan Shirey	Varsity Asst Football	2-A	0	2,235.24
Randy Darst	JV Girls Basketball	2-A	7	3,368.60

Bill Moore	HS Girls Basketball	-	-	Volunteer
Harold Lloyd	Head Girls Golf	3	8	3,211.19
Billy Phillips	Head Boys Golf	3	1	1,888.94
Jay Fant	Band Assistant	3	11	3,651.94
Rob Compton	Boys JV Golf Coach	3	0	1,888.94
Seth Williamson	Fall Faculty Manager	3	3	2,329.69
Seth Williamson	Winter Faculty Manager	3	3	2,329.69
Kevin Peters	High School Yearbook	3	0	2,581.55
Ed Mattox	Head Jr Hi Football	4	0	1,259.29
Lisa Feyko	8 th Gr Volleyball	4	0	1,259.29
Scott Williamson	Jr Hi Cross Country	4	11+	2,896.37
Marcus Alford	Jr Hi Wrestling	4	6	2,077.83
Ben Bethel	7 th Gr Girls Basketball	4	11+	2,896.37
James Peck	8 th Gr Girls Basketball	4	8	2,487.10
Jaime Peardon	Var Basketball Cheerleading	4	0	1,259.29
Jaime Peardon	Var Football Cheerleading	5	0	1,038.92
Jennifer Cooley	JV Basketball Cheerleading	5	0	1,038.92
Jennifer Cooley	JV Football Cheerleading	6	0	787.06
Brittany Tisdale	Flag Corps Advisor	6	3	1,038.92
Courtney Lehman	Jr Class Advisor (½)	6	2	519.46
Ashleigh Miller	Jr Class Advisor (½)	6	0	393.53
Debbie Howdyshell	Senior Class Advisor	6	3	1,038.92
Lisa Feyko	LPDC	6	9	1,542.63
Renee Mangette	LPDC	6	9	1,542.63
Debbie Howdyshell	LPDC	6	9	1,542.63
Trent Osborne	Knowledge Bowl	6	0	787.06
Kevin King	Science Fair Chairman	7	2	503.72
Joe Muck	Outdoor Education	8	10	818.54
Tonya Ransbottom	Outdoor Education	8	0	346.31
Kevin Yates	Outdoor Education	8	1	346.31
Megan Gonzalez	National Honor Society (½)	8	0	½ 173.16
Cathy Poston	National Honor Society (½)	8	4	½ 351.86
Erin Rodriguez	Spelling Bee	8	2	503.72
Ashleigh Miller	H S Student Council	8	0	346.31
Renee Mangette	M S Student Council	8	0	346.31
Susan Steffen	M S Yearbook	8	3	503.72
Tabitha McCarthy	Elem Yearbook	8	11+	975.95
Marcus Alford	M S Wash D C Coordinator	8	0	346.31

K. EXTENDED SERVICE CONTRACTS - The following personnel were approved for extended service contracts for the **2013/2014** school year:

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Amount</u>
Jennifer Bryan	Kindergarten Screening	2	\$547.52
Jennifer Laski	Kindergarten Screening	2	571.48
Debbie Reckziegel	Kindergarten Screening	2	592.00
Powles, John	Career-Based Intervention	4	927.36
Candy Ashbrook	Family Consumer Economics	5	688.70
Jena Friesner	Vocational Agriculture	50	8,554.97
Christopher Turner	Vocational Agriculture	50	10,266.00
Tom Duplinsky	H S Guidance	30	11,959.80
Debra Miller	M S Guidance	16	6,378.56
Debbie Howdyshell	H S Librarian	5	1,890.65
Kathy Brown	Elem Librarian	5	1,197.70
Christina Matthews	School Nurse	2	564.63

L. RESIGNATION:

- 1) Approved the resignation of **Mrs. Robin Henderson**, Transportation Department

Employee, effective August 1, 2013, for retirement purposes.

We wish Mrs. Henderson the best in her retirement.

- 2) Approved the resignation of **Audrey McGee**, Varsity Girls Soccer Coach.

M. CERTIFIED SUBSTITUTE LIST: Approved of the substitute teacher list for May, 2013, as nominated by the Fairfield County Superintendent.

NEW BUSINESS - PERSONNEL

051-13 Motion by Walter, seconded by Hochradel, to approve the New Business - Personnel item listed below. Walter, yes; Hochradel, yes; Hutton, yes; Raver, yes; Shook, **no**. Motion carried.

LEAVE OF ABSENCE REQUEST: Mrs. Holly Lavender, High School Teacher, has requested a one-year (unpaid) leave of absence for the 2013/2014 school year, in order to serve as an Assessment Literacy Specialist for the Ohio Department of Education.

Through that role, **Mrs. Lavender** will continue to assist the LU-T District with curriculum and assessment development, at no cost to the District.

Approved.

NEW BUSINESS - PERSONNEL

052-13 Motion by Walter, seconded by Shook, to approve the New Business - Personnel item listed below. Hochradel, **abstain**; Hutton, yes; Raver, yes; Shook, yes; Walter, yes. Motion carried.

CERTIFIED SALARY NOTICE: Approved.

<u>Employee</u>	<u>Degree</u>	<u>Step</u>	<u>Contract</u>	<u>Salary</u>
Hochradel, Katie	MA + 30	9	Continuing	\$58,242.22

053-13 Motion by Hutton, seconded by Walter, to approve the New Business - Personnel item listed below. Hutton, yes; Raver, yes; Shook, **abstain**; Walter, yes; Hochradel, yes. Motion carried.

CERTIFIED SALARY NOTICE: Approved.

<u>Employee</u>	<u>Degree</u>	<u>Step</u>	<u>Contract</u>	<u>Salary</u>
Shook, Jill	MA	14	Sal Not - Continuing	\$56,668.10

054-13 Motion by Hochradel, seconded by Shook, to approve the New Business - Personnel item listed below. Raver, yes; Shook, yes; Walter, yes; Hochradel, yes; Hutton, **abstain**. Motion carried.

CLASSIFIED SALARY NOTICE: Approved.

<u>Employee</u>	<u>Position</u>	<u>Steps</u>	<u>Hourly Rate</u>
Hutton, Katrina	Head Cook	10	\$17.05

NEW BUSINESS: OTHER

055-13 Motion by Hutton, seconded by Walter, to approve the New Business - Other item(s) listed below. Shook, yes; Walter, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

- A. **GRADUATING CLASS OF 2013:** The following students were approved by the High School Principal to attend graduation ceremonies, contingent upon meeting all graduation requirements, having paid all dues and fees, and having no disciplinary constraints:

Dietra K. Azbell	Leanna Lynn Bachman	Devin Jermaine Beers
Nicole Caroline Belcher	Lauren Marie Benson	Jacob Thomas Bess
Eric Mitchell Bibler	Natalie Nicole Bidwell	Zachary Robert Biggie
Makiah Charles Bitner-Sorrell	Milee Victoria Blausler	Paige Nicole Blosser
Jacob Boyd Boyer	Corbin James Brigner	Emily Renee Burns
Kayleigh Marie Caito	Rabecca Kathrine Coey	Rebekah Kristine Cooley
April Marie Cuschleg	Audrey Deirfield	Brittany Lee Dempsey
Kayla Darlene Dennis	Jezamyn Elizabeth Desautels	Taylor Nichole Dickson
Katlyn Dawn DiPaolo	Mitchell Robert Dodd	Sierra Camille Echols
Brenna Kathleen Eddy	Sarah Josephine Feyko	Callie Nicole Flynn
Trevon Dennis Fout	Braham Harrison Glasgow	Kyle Stevens Gogle
Devyn Zachary Goldsmith	Aaron Russell Goodman	Kyle Everette Hall

Morgan Nicole Hall
 Erynn Victoria Hayes
 Cole Michael Howes
 Jamie Nicole Jasper
 Jonathan Franklin Jones
 Eilis Roisin Kelly
 Morgan Nicole Kirkbride
 Abby Nichole Lindsey
 Matthew Daniel Maldovan
 Evan Richard Martin
 Austin Michael Meadows
 Brielle Lauren Moon
 Shannon Renee Paskins
 Kirsten Noelle Preissler
 Justin Matthew Reeves
 Brian Chase Runyon
 Grace Elizabeth Schaffner
 Jesse Cole Shirey
 David Preston Short
 Leonard Eugene Smith
 Jill Loraine Stump
 Logan Joseph Taylor
 Alexandra Leigh Thompson
 Kayston Scott Weaver
 Austin Tyler Wilson

Randall Lukas Hannan
 Jeremy Eugene Heistand
 Hannah Ruth Ison
 Tyler Lee Anthony Johnson
 Kaitlyn Elizabeth Justice
 David Jordan Kimmle
 Dylan Richard Kull
 Denise Marie Litton
 Morgann Olivia Marcum
 Joshua Andrew Matthews
 Corey Phillip Miller
 Madison Marie Moore
 Alexis Hope Payne
 Timothy David Pullins
 Brook Ashley Robinson
 Stefanie Jeanine Russell
 Kenzie Nicole Schlaegel
 David James Shook
 Maria Pilar Simon
 Richard Lynn Smith
 Brittney Skyler Sword
 Cody Joseph Thomas
 Gregory Lee Underwood
 Kyanne Michelle Wiley
 Tyler Devin Wilson

Jeffrey David Hanson
 Brittany Ilene Hoshor
 Abigale Faith Jagger
 Noah Bradley Johnston
 Mitchell Aaron Kauffman
 Zachary Thomas Kinser
 Jordan Leigh Lane
 Jarred Vest Long
 Samantha Gail Marcum
 Marcus Edward Mattox
 Courtney Lorraine Montanye
 Erika Margrit Newcome
 Rachel Marie Pickett
 Tyler James Ragan
 Bruce Thomas Edward Robinson II
 Hanna Elizabeth Savage
 Mckenzey Jane Shell
 Emily Christine Shook
 Kyle David Smith
 Alison Kay Sodders
 Rylee Alexandra Martin-Taber
 Abigail Elisabeth Thompson
 Caleb Allen Vickroy
 Cyris Nacole Williams
 Jordan Steven Wymer

B. ADJUST 2013/2014 SCHOOL DISTRICT CALENDAR: Approved modifications to the 2013/2014 calendar as requested, in order to eliminate two-hour “late-arrival” schedules and add one-hour late arrivals, for the purpose of providing staff time to complete curriculum revision tasks and participate in professional development activities.

Also, two half-day staff in-service days have been combined into one day.

C. HIGH SCHOOL PROGRAM OF STUDIES: Approved the 2013/2014 High School Program of Studies as requested.

Mr. Ed Miller, Principal, highlighted changes in course offerings for the upcoming year which are included in the revised version.

D. MEMBERSHIP IN OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

The Board of Education approved the Liberty Union-Thurston School District continued membership in the Ohio High School Athletic Association for the 2013/2014 school year.

Through application for membership, the LU-T District agrees to conduct athletics in accordance with the OHSAA Constitution, bylaws, regulations, interpretations, and decisions of the Ohio High School Athletic Association.

NEW BUSINESS: INFORMATION

RACE-TO-THE-TOP COMMITTEE UPDATE: Members of the Race-to-the-Top Committee provided an update of activities.

NEXT REGULAR MEETING: The next Board of Education Meeting will be held on Monday, June 10, 2013, at 7:00 p.m. at the Liberty Union District Office Board Meeting Room.

ADJOURN:

056-13 Motion by Hutton, seconded by Hochradel, to adjourn at 10:45 p.m. Walter, yes; Hochradel, yes; Hutton, yes; Raver, yes; Shook, yes. Motion carried.

Motion by _____, seconded by _____, to approve the minutes of the Regular Meeting of the Liberty Union-Thurston Board of Education held on May 13, 2013, as printed above. Hochradel, _____; Hutton, _____; Raver, _____; Shook, _____; Walter, _____.

7. MONTHLY FINANCIAL STATEMENTS

A. TREASURER’S FINANCIAL REPORT

- 1. MONTHLY FUNDS BALANCE**
- 2. RECEIPT OF FUNDS**
- 3. STATUS OF APPROPRIATIONS**
- 4. MONTHLY BANK RECONCILIATION**

B. BILLS

C. STUDENT ACTIVITY MONTHLY APPROPRIATIONS

<u>FUND</u>	<u>AMOUNT</u>
018	\$12,738.57
200	4,105.32
300	10,772.50
Total Changes	\$27,616.39

D. DONATIONS

<u>Amount</u>	<u>Donor</u>	<u>Fund</u>
\$20.00	Samiel Luca	Elem Principal
100.00	Fairfield Co Health Dept	MS Prin
672.00	Misc: 4 th Gr Project - Parks	Elem Prin
675.51	Misc: Pennies for Patients	Elem Prin
100.00	Misc	FFA
500.00	Booster Bingo	Softball
500.00	Booster Bingo	Boys Track
385.00	Matthew & Sherri Donald	DC Trip
110.00	Misc	Football
1,000.00	Stefen Glasgow / Devin Glasgow Scholarships	Athletics
\$4,062.51	Total	

Motion by _____, seconded by _____, to approve Monthly Financial items as stated above. Hutton, _____; Raver, _____; Shook, _____; Walter, _____; Hochradel, _____.

8. NEW BUSINESS - FINANCIAL:

A. 2014 PERMANENT APPROPRIATIONS

LIBERTY UNION THURSTON SCHOOLS				
FY 2014 Perm Appropriations				6/10/2013
Governmental Fund Types				
Fund Class / Name	Fund No / SCC	Total Approp	ADJ	NEW Approp
General Fund Class				
General Fund	001	\$12,400,000.00	\$0.00	\$12,400,000.00
Special Revenue Class				
Public School Support	018	\$ 49,000.00	0.00	\$ 49,000.00
Local Rotary	019	195.31	0.00	195.31
Classroom Fac Maint	034	647,000.00	0.00	647,000.00
Athletics	300	295,000.00	0.00	295,000.00
Race to the Top	506	25,000.00	0.00	25,000.00
RttT-HS (9122)	506	0.00	0.00	0.00
Rttp-ELEM (9132)	506	0.00	0.00	0.00

IDEA PART B	516	225,000.00	0.00	225,000.00
Title I	572-9013	21,400.00	0.00	21,400.00
Title I	572-9014	175,000.00	0.00	175,000.00
Title II A	590	<u>75,000.00</u>	<u>0.00</u>	<u>75,000.00</u>
Total Special Revenue Class		\$1,512,595.31	\$0.00	\$1,512,595.31
<u>Debt Service Fund Class</u>				
Bond Retirement Fund	002	\$1,200,000.00	\$0.00	\$1,200,000.00
<u>Capital Project Fund Class</u>				
Perm Imp	003	\$ 75,039.51	\$ 0.00	\$ 75,039.51
Building Fund	004	450,000.00	0.00	450,000.00
CI Build - State	010-9000	0.00	0.00	0.00
CI Build - Local	010-9001	3,000,000.00	0.00	\$3,000,000.00
Proprietary Fund Types				
<u>Enterprise Fund Class</u>				
Food Service Fund	006	\$ 600,000.00	\$ 0.00	\$ 600,000.00
<u>Internal Service Fund</u>				
Special Rotary Fund	014	7,000.00	0.00	7,000.00
Employee Benefits Fund	024	<u>1,300,000.00</u>	<u>0.00</u>	<u>\$1,300,000.00</u>
Total Internal Services		\$1,307,000.00	\$0.00	\$1,307,000.00
Fiduciary Fund Type				
<u>Trust Fund Class</u>				
Custodial Refresh Fund	022	\$ 40,000.00	\$0.00	\$ 40,000.00
Student Activity Fund	200	<u>110,000.00</u>	<u>0.00</u>	<u>110,000.00</u>
Total Trust Fund Class		\$150,000.00	\$0.00	\$150,000.00
<u>Agency Funds</u>				
South Central Ins Cons	026	<u>\$42,000,000.00</u>	<u>\$0.00</u>	<u>\$42,000,000.00</u>
Total Appropriations - All Fund Types		\$62,694,634.82	0.00	\$62,694,634.82

Recommend approval.

- B. END OF FISCAL YEAR BALANCE PROCEDURES** - The Treasurer requests to transfer accounts as necessary to close the financial books for the 2013 fiscal year.
Recommend approval.

- C. BUS BID RESOLUTION** - Request approval to participate with the MEC Cooperative Advertising and Receiving Bids for School Bus Chassis and Bodies

Whereas the, Liberty Union – Thurston School Board of Education wishes to advertise and receive bids for the purchase of one (1) - 71 passenger conventional school bus.

THEREFORE, BE IT RESOLVED the, Liberty Union – Thurston School Board of Education wishes to participate and authorize the Metropolitan Educational Council to advertise and receive bids on said Board’s behalf as per the specifications submitted for the cooperative purchase of one (1) 71 passenger conventional school bus.

Recommend approval.

- D. EMPLOYEE HEALTH CARE BENEFITS** - Approval for employee health care (monthly premium) benefit cost is requested, as follows:

- Medical/RX: \$791 - Single Employee Coverage
- Dental: \$70.00 - Single & Family Coverage
- Medical/RX: \$1,607 - Family Coverage

Health care coverage is to be provided through the South Central Ohio Insurance Consortium, which is a self-funded program. Rates are for the contract period July 1, 2013 through June 30, 2014. Recommend approval.

- E. SUPERVISOR AND NON-OAPSE EMPLOYEE AGREEMENT** - Approval for revisions to the supervisor and non-OAPSE employee policy handbook, effective July 1, 2013 is requested, which include:
- Health care benefits which match all other employees
 - Supplemental payments of \$1,000 , to be paid in December, 2013 and December, 2014
 - Health care “premium holidays” for the months of October, 2013, December, 2013, and March, 2014

Note: The base salary will remain frozen, with no “step” increase.
Recommend approval.

- F. ADMINISTRATOR AGREEMENT** - Approval for revisions to the administrator policy handbook, effective July 1, 2013 is requested, which include:
- Health care benefits which match all other employees
 - Supplemental payments of \$1,000 to be paid in December, 2013 and December, 2014
 - Health care “premium holidays” for the months of October, 2013, December, 2013, and March, 2014

Note: The base salary will remain frozen, with no “step” increase
Recommend approval.

- G. WIRELESS TECHNOLOGY** - Recommend approval of the following resolution.

**DECLARING URGENT NECESSITY FOR WIRELESS TECHNOLOGY UPGRADE
TO THE THREE DISTRICT SCHOOL BUILDINGS,
WAIVING COMPETITIVE BIDDING, AND
AUTHORIZING A CONTRACT FOR THE UPGRADE WITH CENTRATECH**

WHEREAS, the technology staff for the Liberty Union-Thurston Local School District has identified the need for a wireless technology upgrade to the three District school buildings and recommends having the work performed during the summer months before the beginning of the 2013/14 school year to minimize disruption to classes and to enhance the learning environment for students and staff; and

WHEREAS, the upgrade is needed to provide the technology necessary for the Ohio Department of Education requirements that will be measured beginning with the 2014/15 school year, and the technology staff recommends having the upgrades in place for the 2013/14 year to familiarize staff and students with the technology in order to achieve optimal conformance with the standards when they are measured; and

WHEREAS, cost proposals were solicited from two vendors for the network equipment and installation needed to accomplish the wireless upgrade, and following review of the costs submitted, the technology staff recommends awarding the contract to Centratch in the amount of \$126,437.43, which includes the required network equipment and labor to install the equipment, as the most capable and reliable vendor to perform the required work; and

WHEREAS, the Superintendent recommends that the Board declare an urgent necessity and waive competitive bidding because the work will require 4 to 6 weeks to complete and it is in the best interest of the District to complete the work before school starts in August;

NOW, THEREFORE, BE IT RESOLVED by the Liberty Union-Thurston Local School District Board of Education as follows:

- 1) Based upon the Superintendent’s recommendation with respect to the wireless technology upgrade for each of the three District school buildings, the Board declares an urgent necessity, pursuant to the authority granted to the Board in Ohio Revised Code Section 3313.46, and waives competitive

bidding for the wireless technology upgrade so that the work can be accomplished during the summer break with minimal interruption to those using the buildings.

- 2) The Board authorizes the Superintendent, working with District technology staff, to enter into an agreement with Centratch in the amount of \$126,437.43 for the wireless upgrade at the three school buildings as the vendor determined most capable and reliable to perform the required work.

H. PURCHASED SERVICE AGREEMENTS

- 1) **SERVICE PROVIDER:** **J.L. Uhrig & Associates, Inc.**
CONTRACT PERIOD: Three Years; Fiscal Years Ending June 30, 2013 through June 30, 2015
SERVICES PROVIDED: Generally Accepted Accounting Principles (GAAP) Reporting
COST: \$7,900 per Year
 Recommend approval.

- 2) **SERVICE PROVIDER:** **Pickaway County Educational Service Center**
CONTRACT PERIOD: 2013/2014 School Year
SERVICES PROVIDED: Media Materials
COST: \$5 per Title
 Recommend approval.

- 3) **SERVICE PROVIDER:** **Fairfield County Educational Service Center**
CONTRACT PERIOD: 2013/2014 School Year
SERVICES PROVIDED: Speech Therapist
COST: \$53,626
 Recommend approval.

- 4) **SERVICE PROVIDER:** **Alternative Computer Technology**
CONTRACT PERIOD: Three-Year License (Renewal)
SERVICES PROVIDED: Anti-Virus Software Protection (530 Computers)
COST: \$4,706.40
 Recommend approval.

I. BREAD PRODUCTS - Heiner’s Bakery is recommended by the Food Service Supervisor to provide bread products for the school cafeteria for the 2013/2014 school year. Heiner’s did not participate in the MEC bid process. The Food Service Supervisor has compared prices, and while not lowest, is competitive. Due to excellent service and product quality, Heiner’s is recommended. Recommend approval.

J. DAIRY PRODUCT FOR 2013/2014 - Annually, the LU-T District, through membership in the Metropolitan Education Council, bids for milk. The United Dairy bid, through MEC, was one of two awarded for Fairfield County, and is recommended by the Food Service Supervisor to provide dairy products for the school cafeteria during the 2013/2014 school year. Recommend approval.

K. PARTICIPATION IN NATIONAL SCHOOL LUNCH PROGRAM - Board of Education approval for participation in the National School Lunch Program for the 2013/2014 school year is required for authorization of qualifying meal reimbursement. Recommend approval.

L. 2013-2014 ELEMENTARY SCHOOL FEES - Approval for student lab fees and workbook resale fees for the 2013/2014 school year is requested, as follows:

Breakdown by Grade Level			
Kindergarten			1st Grade
Chair bags	\$12.00		Writing Dictionary \$ 2.00
Supplies	20.00		Scholastic News 5.00
Computer Fee	3.00		Take Home Folder 3.00
IXL Math Fee	5.00		Computer Fee 3.00
Total	\$40.00		IXL 5.00
			Total \$18.00
2nd Grade			
Scholastic News	\$5.00		3rd Grade
IXL Math Fee	5.00		Folders \$ 3.00
Folder	3.00		National Geographic 5.00
Computer Fee	3.00		Student Planner (Weaver ONLY) 2.00
Total	\$16.00		Computer Fee 3.00
			IXL Math Fee 5.00
4th Grade			Total (Beery Byers & Savage) \$16.00
Scholastic Inc.	\$ 5.00		Total (Weaver) \$18.00
Student Planner (Walter ONLY)	2.00		
Science Fee	3.00		
Computer Fee	3.00		
IXL Math Fee	5.00		
Total (Farmer, Lauvray & McCarthy) \$16.00			
Total (Walter) \$18.00			

Motion by _____, seconded by _____, to approve New Business - Financial items stated above. Raver, _____; Shook, _____ Walter, _____; Hochradel, _____; Hutton, _____.

9. NEGOTIATED CONTRACT - Tentative agreement with employees of OAPSE/AFSME Local 4/AFL-CIO Local #494, for a two-year contract, effective July 1, 2013 through June 30, 2015, has been reached. Board of Education approval for the contract as outlined in the tentative agreement is requested. (The OAPSE membership ratified the tentative agreement on May 24, 2013.) Recommend approval.

Motion by _____, seconded by _____, to approve New Business - Financial items stated above. Shook, _____ Walter, _____; Hochradel, _____; Hutton, _____; Raver, _____.

10. EXECUTIVE SESSION - An Executive Session is requested for the purpose of discussing the employment of a public employee.

A. GO INTO EXECUTIVE SESSION - Motion by _____, seconded by _____, to Go into Executive Session at _____ p.m. Walter, _____; Hochradel, _____; Hutton, _____; Raver, _____; Shook, _____.

B. RETURN FROM EXECUTIVE SESSION - Motion by _____, seconded by _____, to Return from Executive Session at _____ p.m. Hochradel, _____; Hutton, _____; Raver, _____; Shook, _____; Walter, _____.

11. NEW BUSINESS - PERSONNEL

A. RESIGNATIONS

- 1) **Mrs. Sarah Palmer**, Intervention Specialist, has submitted her resignation. Recommend approval.
- 2) **Mrs. Jena Kemmerer**, Vocational Agriculture Teacher, has submitted her resignation. Recommend approval.
- 3) **Mrs. Cheri Steinke**, Transportation Department Employee, has submitted her resignation, effective August 9, 2013. Recommend approval.

B. EMPLOY SECRETARY - The following candidate is recommended for employment:

Name: **Lynette Emmert**
 Position: Guidance/Athletic Department Secretary
 Salary: \$15.12 per Hour
 Hours per Day: Eight Hours per Day
 Contracted Days per Year: 205
 Starting Date: August 1, 2013
 Recommend approval

C. REDUCTION-IN-FORCE RECALL - The following employee is recommended for recall from a Reduction-In-Force, implemented August 29, 2011:

Name: **Betsy Alt**
 Position: Handicapped Classroom Teacher Aide
 Salary: \$17.26 per Hour (Step 12)
 Hours: Seven Hours per Day When School is in Session
 Contracted Days: 186

Note: Contingent upon obtaining an Ohio Paraprofessional License through the Ohio Department of Education
 Recommend approval.

D. SUPPLEMENTAL CONTRACT POSITIONS - Approval for the following supplemental positions is requested:

<u>Name</u>	<u>Supplemental Position</u>	<u>Level</u>	<u>Step</u>	<u>Salary</u>
Elise Bottarini	Head Volleyball	2	0	\$2,581.55
Pam Dean	Jr Hi Foot Cheer	7	0	503.72
Rick Magley	Jr Hi Asst Football	5	6	1,668.56
Jim Barber	Jr Hi Co-Asst Football	5	7	½ 834.28
Joe Barber	Jr Hi Co-Asst Football	5	0	½ 519.46
Cody Magley	Jr Hi Football	-	-	Volunteer
Aaron Young	Boys Soccer	-	-	Volunteer
Eric Valentine	Var Asst Football	2-A	0	2,235.24

Recommend approval.

E. CLASSIFIED SUBSTITUTE LIST: Recommend the approval of the classified substitute list for June, 2013, with the addition of the following names.

<u>Name</u>	<u>Address</u>	<u>Classification</u>
* Stalter, Megan	1069 Romulus St, Balt	

* Pending obtaining all necessary paper-work & certifications.

Motion by _____, seconded by _____, to approve the New Business - Personnel items listed above. Hutton, _____; Raver, _____; Shook, _____; Walter, _____; Hochradel, _____.

12. NEW BUSINESS: OTHER

- A. HIGH SCHOOL STUDENT HANDBOOK** - Approval for the 2013/2014 High School Student Handbook is requested. Mr. Ed Miller, High School Principal, will review revisions. Recommend approval.
- B. MIDDLE SCHOOL STUDENT HANDBOOK** - Approval for the 2013/2014 Middle School Student Handbook is requested. Mr. Tim Turner, Middle School Principal, will review revisions. Recommend approval.
- C. ELEMENTARY SCHOOL STUDENT HANDBOOK** - Approval for the 2013/2014 Elementary School Student Handbook is requested. Mrs. Linda Rainey, Elementary School Principal, will review revisions. Recommend approval.
- D. ATHLETIC DEPARTMENT STUDENT HANDBOOK** - Approval is requested for the 2013/2014 Athletic Department Student Handbook. Athletic Director, George Shreyer, indicates that no changes have been made in the document for last year to this year. Recommend approval.
- E. BAND STUDENT HANDBOOK** - Approval is requested for the 2013/2014 Band Student Handbook. Recommend approval.
- F. BAND CAMP** - Recommend approval of the following request from Mr. Ben Factor, Band Director, for 2013 summer band camp as follows:
 - Dates: July 14-19, 2013
 - Location: University of Rio Grande
 - Transportation: School Buses
 - Chaperones: Marching Band Staff and 3 Parent Chaperones
 - Participants: High School Marching Band Members
 - Student Cost: \$225 per Student
- G. RECORDS RETENTION** - The schedule of retention and disposition of district records has been reviewed by the District Records Retention Committee, and is recommended for approval. The complete schedule of records retention and disposition is available in the office of the District Treasurer. Recommend approval.

Motion by _____, seconded by _____, to approve the New Business - Other item(s) listed above. Raver, _____; Shook, _____; Walter, _____; Hochradel, _____; Hutton, _____.

13. NEW BUSINESS: INFORMATION

- A. BOARD POLICY** - The Ohio Department of Education requires that Boards of Education adopt a policy governing standards-based teacher evaluation. A committee recently completed the proposed policy: POLICY GCN-1 The policy will be placed on the July 8, 2013 agenda for final action.

- B. RACE-TO-THE-TOP COMMITTEE UPDATE** - Members of the Race-to-the-Top Committee will provide an update of activities.

14. NEXT REGULAR MEETING - The next Board of Education Meeting will be held on Monday, July 8, 2013, at 7:00 p.m. at the Liberty Union District **Land Lab**.

15. ADJOURN - Motion by _____, seconded by _____, to adjourn at _____ p.m. Shook, _____; Walter, _____; Hochradel, _____ Hutton, _____; Raver, _____.