

**LIBERTY UNION-THURSTON BOARD OF EDUCATION
REGULAR MEETING**

July 12, 2010

7:00 P.M. - Liberty Union Outdoor Classroom at the Land Lab

- 1. **ROLL CALL:** Art Brate _____
 Joe Farmer _____
 Shaun Hochradel _____
 John Hutton _____
 Mike Raver _____

2. PLEDGE OF ALLEGIANCE

3. PUBLIC HEARING: A public meeting will be held to discuss the employment of **Paula Connor**. Public comment will be solicited by the board, regarding the retire-rehire request of **Paula Connor**, Reading Specialist, who retired on June 30, 2010, and proposes to return on September 1, 2010. **Mrs. Connor** proposes to return to provide Reading Recovery Teacher Training in Central Ohio. She will not be returning as a classroom teacher. She would be paid an hourly rate of \$50, and would work an estimated two-hundred hours during the 2010/2011 school year. Her salary would be paid through professional development money collected from other Central Ohio school districts; a fund which is managed by LU-T Treasurer, Mr. David I. Butler, Jr.

4. PUBLIC PARTICIPATION AT BOARD MEETINGS File: KD (Also BDDH)

All meetings of the board and board-appointed committees are open to the public. Delegations or individuals are welcome at board meetings, subject to the following regulations designed to expedite deliberations and provide for full consideration of problems and questions:

- A. Establish appointment to present communications or petitions to the board three working days before the board meeting.
- B. Submit communications in writing at the time of requesting an appointment so that they may be duplicated and given to board members in the agenda materials.
- C. Limit presentations to 30 minutes with additional time to be granted by a vote of the majority of the Board. Each individual will be allotted three minutes until the total time of 30 minutes is used.
- D. Only upon the request of the board members will communications from the public be read aloud at the board meetings. These communications will be read by the board president, unless it is in violation of board policy. Such violation will be determined through consultation between the board president or treasurer and the superintendent.
- E. Each person addressing the Board shall give his/her name, address, and who they represent. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.
- F. The board will take questions and problems under advisement and issue responses after due deliberations, usually at the next meeting.
- G. If questions or problems relate to personnel, the Board will go into executive session to receive such presentations.

Board agendas are available to all those who attend board meetings. The section on the agenda for public participation shall be indicated. Noted in each agenda shall be a short paragraph outlining the board policy on public participation at board meetings.

[Adoption date: January 10, 2000] [Revised: October 9, 2000] [Revised: April 9, 2001]

LEGAL REFS.:	ORC	121.22 3313.20	CROSS REFS.:	BCE, Board Committees BD, School Board Meetings BDDDB, Agenda Format BDDC, Agenda Preparation and Dissemination
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5. DISCUSSION AND APPROVAL OF THE MINUTES

**LIBERTY UNION-THURSTON BOARD OF EDUCATION
REGULAR MEETING**

June 14, 2010

7:00 P.M. - Liberty Union Elementary School Library

ROLL CALL: Art Brate - present
Joe Farmer - present
Shaun Hochradel - present
John Hutton - present
Mike Raver - present

PLEDGE OF ALLEGIANCE

RECOGNITION

- A. STUDENTS OF THE MONTH: Scott Porter & Jared Sims**
- B. TEACHER OF THE MONTH: Debbie Young, High School Foreign Language Teacher**
- C. MSL Baseball “Player of the Year”: Colt Turley**
- D. LUHS VARSITY SOFTBALL TEAM: MSL and District Champions**
- E. VARSITY SOFTBALL COACH BILL PUTNAM: Central District “Coach of the Year”**
- F. SARA KLOPFER: First-Team All-Ohio Softball**
- G. MEGAN VANALMSICK: Third-Team All-Ohio**
- I. JUNIOR HIGH BOYS TRACK TEAM: MSL Champions**

REFRESHMENTS: Prepared by the Food Services Department

PUBLIC PARTICIPATION AT BOARD MEETINGS

File: KD (Also BDDH)

DISCUSSION AND APPROVAL OF THE MINUTES

058-10 Motion by Shaun Hochradel, seconded by Joe Farmer, to approve the minutes of the Liberty Union-Thurston Board of Education Regular Meeting held on May 10, 2010, and the Liberty Union-Thurston Board of Education Special Meeting held on May 27, 2010, as printed. Brate, yes; Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

MONTHLY FINANCIAL STATEMENTS

059-10 Motion by John Hutton, seconded by Joe Farmer, to approve monthly financial items stated below: Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes. Motion carried.

A. TREASURER’S FINANCIAL REPORT

- 1. MONTHLY FUNDS BALANCE**
- 2. RECEIPT OF FUNDS**
- 3. STATUS OF APPROPRIATIONS**
- 4. MONTHLY BANK RECONCILIATION**

B. BILLS

C. END OF FISCAL YEAR BALANCE PROCEDURES - Approved the request from the Treasurer to transfer accounts as necessary to close the financial books for the end of the 2010 fiscal year. (Complete report is on file in the Treasurer’s office.)

D. STUDENT ACTIVITY MONTHLY APPROPRIATIONS

<u>FUND</u>	<u>AMOUNT</u>
018	\$ 7,739.52
200	4,692.66
300	15,662.25

Total Changes	\$28,094.43
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E. DONATIONS

<u>Amount</u>		<u>Fund</u>
\$414.00	Misc: Fairfield County Historical Parks	Elementary Principal
500.00	Booster Bingo	HS Cheerleading
500.00	Booster Bingo	Softball
433.26	Ath Boosters: Track Uniforms	Athletics
177.00	Deetra Mattox	Baseball
125.00	LU-T Elementary Boosters	Elementary Store
400.00	Misc Sponsors - Banners	Softball
154.00	Misc: Dodgeball	Leo Club
52.50	Misc: Taping to Wall	5 th Grade Science
500.00	Stephen Glasgow - Scholarship	Athletics
\$3,255.76	Total	

F. ESTABLISH TEMPORARY APPROPRIATIONS - The following temporary appropriations were approved for fiscal year 2011:

LIBERTY UNION-THURSTON SCHOOLS					
FY 2011 PERM. APPROPRIATIONS					
June 14, 2010					
	<u>Governmental</u>				
	<u>Fund Types</u>				
<u>Fund Class / Name</u>	<u>Fund No / SCC</u>		<u>Total Approp</u>	<u>Adj</u>	<u>New Approp</u>
<u>General Fund Class</u>					
General Fund	001		\$12,206,604.00	\$0.00	\$12,206,604.00
<u>Special Revenue Class</u>					
Public School Support	018		72,000.00	0.00	72,000.00
Local Rotary	019		0.00	0.00	0.00
Classroom				0.00	
Fac. Maint.	034		307,000.00		307,000.00
Athletics	300		300,000.00	0.00	300,000.00
E.M.I.S.	432		5,000.00	0.00	5,000.00
Data Comm.	451		6,000.00	0.00	6,000.00
Reading Recovery	499		0.00	0.00	0.00
IDEA Part B	516		225,000.00	0.00	225,000.00
ARRA IDEA Part B	516-932O		0.00	0.00	0.00
SFSF- Stimulus	532-932O		0.00	0.00	0.00
Title II D	533		0.00	0.00	0.00
Title I	572		100,000.00	0.00	100,000.00
ARRA Title I FY 10	572-932N		0.00	0.00	0.00
ARRA Title I FY 11	572-932O		0.00	0.00	0.00
Drug Free	584		2,500.00	0.00	2,500.00
Title II A	590		80,000.00	0.00	80,000.00
Total Special Revenue Class			1,097,500.00	0.00	1,097,500.00
<u>Debt Service Fund Class</u>					
Bond Retirement Fund	002		1,000,000.00	0.00	1,000,000.00
<u>Capital Project Fund Class</u>					

Perm. Imp.	003		65,000.00	0.00	65,000.00
Building Fund	004		3,000,000.00	0.00	3,000,000.00
Cl. Build - State	010-9000		9,700,000.00	0.00	9,700,000.00
Cl. Build - Local	010-9001		3,000,000.00	0.00	3,000,000.00
	<u>Proprietary Fund Types</u>				
	<u>Enterprise Fund Class</u>				
Food Service Fund	006		475,000.00	0.00	475,000.00
	<u>Internal Service Fund</u>				
Special Rotary Fund	014		50,000.00	0.00	50,000.00
Employee Benefits Fund	024		1,400,000.00	0.00	1,400,000.00
Total Internal Services			1,450,000.00	0.00	1,450,000.00
	<u>Fiduciary Fund Type</u>				
	<u>Trust Fund Class</u>				
Custodial Refresh. Fund	022		60,000.00	0.00	60,000.00
Student Activity Fund	200		120,000.00	0.00	120,000.00
Total Trust Fund Class			180,000.00	0.00	180,000.00
	<u>Agency Funds</u>				
South Central Ins. Cons.	026		33,000,000.00	0.00	33,000,000.00
Total Appropriations-All Fund Types			\$65,174,104.00	\$0.00	\$65,174,104.00

OLD BUSINESS:

060-10 Motion by Mike Raver, seconded by Shaun Hochradel, to approve Old Business items stated below: Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes; Farmer, yes. Motion carried.

BOARD POLICIES: The following policies were reviewed at the May 10, 2010, board of education meeting, and are now approved:

CREDIT FLEXIBILITY POLICIES: Public School Districts in Ohio, beginning with the 2010/2011 school year will be required to have academic credit flexibility policies. The draft policies have been prepared with input from all school districts in Fairfield County.

File: IGBM

CREDIT FLEXIBILITY

Draft for Fairfield County School Districts

1. Options for Earning High School Credit
 - A. Middle and high school students may earn high school credits using any combination of the following methods:
 - 1) Successfully completing traditional high school level courses under current existing policies for which one credit shall be granted per 120 hours of class time or 150 hours for lab classes;
 - 2) Successfully completing an educational option plan as described in the Board’s approved educational options policy and the Board’s policy on Credit Flexibility.

- 3) Successfully completing a college-level course for dual credit in accordance with the Board's policy on post-secondary enrollment options.
 - 4) Successfully completing an online course offered by a provider approved by the high school principal or his/her designee OR the district credit flexibility committee convened by the Superintendent or his/her designee.
 - 5) Successfully completing an examination, providing a portfolio of work that demonstrates mastery of academic content standards, or a combination of these methods in accordance with the Board's policy on Credit Flexibility.
- B. The district shall not limit the number of credits earned by a student through demonstration of mastery or completion of educational options. The district shall evaluate requests for early graduation in accordance with its policy on Academic Acceleration. However, the district shall not cap the total number of credits a student may earn or compel a student who does not wish to do so to graduate after completing fewer than four years of high school.
- C. Students may earn credit in multiple content areas by successfully completing interdisciplinary educational options that address content standards in more than one subject area.
- D. The district shall not prohibit access to online programs, postsecondary options, or services from another district approved by the Board or deny credit earned under credit flexibility options by students transferring to the district from another Ohio public or chartered non-public school.
- E. It will be necessary for all students who choose to exercise the Credit Flexibility option to submit all required paperwork and receive approval in advance of starting the work. Failure to do so may result in denial of credit under the Credit Flexibility Plan.
2. Educational Options
- A. Responsibilities and Expectations
- 1) Educational options plans for students participating in extra-curricular activities governed by the Ohio High School Athletic Association shall include procedures for documenting on-going participation and satisfactory progress on the part of the student for the purpose of satisfying academic eligibility requirements established in OHSAA bylaws.
 - 2) The district reserves the right to reassign a student participating in an educational option to a traditional course or other placement at its discretion if the student fails to meet the standards for ongoing participation and satisfactory progress described in his or her educational options plan. Students who repeatedly fail to meet standards established to document ongoing participation described in his or her educational options plan may be considered truant and subject to penalties for truancy described in the Board's policy on promotion and retention (insert policy reference) and the (student behavior handbook insert your district's name for this document here.)
 - 3) Educational options plans may include activities that occur outside of school such as mentorships, internships, service learning, and educational travel. However, parents of students proposing educational options that include such activities may be required to sign a waiver holding the district harmless for any injuries or damages that occur in the course of a student's participation in an educational options activity outside district facilities and without staff supervision as a precondition of the district's approval plan.
 - a) Student participating in field-based educational options-related activities (e.g. mentorships and internships with businesses and community organizations) shall be required to adhere to safety rules and standards of behavior and appearance appropriate for the activity setting.
 - b) The district may suspend/modify an approved educational option plan and reassign the student to another setting at its discretion if the host

organization reports significant misconduct, tardiness, or absence on the part of the student.

- B. Students may appeal decisions regarding access to an educational option and/or standards established for awarding grades and credit for educational options by submitting an appeal to his or her (principal and/or other designee.)
 - 1) Appeals will be reviewed by a committee comprised of a building principal or assistance principal, a teacher in the relevant subject area not involved in the original decision, and a guidance counselor.
 - 2) The student filing the appeal and his or her parent(s) shall be given an opportunity to present concerns and recommendations to the committee.
 - 3) Appeals shall be reviewed by the committee within ten working days from the date the appeal was submitted in writing. The decision of the committee shall be final unless overturned by the Superintendent or a directive resulting from an appeal filed with the County Educational Service Center and/or the Ohio Department of Education.
- 3. Credit by Demonstration of Mastery
 - A. The district shall allow students the opportunity to earn credit by demonstrating mastery of the academic content standards covered by any course offered by the district, and shall award a number of credits to students demonstrating mastery equal to the number of credits awarded to students who successfully complete the equivalent traditional course.
 - B. Students may demonstrate mastery by completing a comprehensive examination covering essential knowledge and skills addressed in an equivalent traditional course, by presenting a portfolio of work demonstrating mastery of knowledge and skills addressed in an equivalent traditional course, or through a combination of these methods.
 - 1) Tests used for this purpose shall be either comprehensive exams created for the traditional course (e.g. a course final exam), state-approved assessments (e.g. end-of-course exams), published assessment instruments covering relevant content approved by the Superintendent or his or her designee, or a combination of these options. The district shall communicate to students how assessment instruments used will be scored and how the number of credits awarded and grade assigned will be determined based on scores earned before the assessment is administered.
 - 2) The district may require a student to complete examinations in a proctored environment. In such cases, the district shall provide an opportunity for the student to take the assessment during the regular school day in an appropriate setting.
 - 3) Rubrics shall be used for evaluating portfolios of student work. Criteria and scoring methods shall be shared with the student before the portfolio is assessed. Portfolios shall be evaluated by staff with expertise in the relevant content area.
 - 4) After tests and/or portfolios are scored, the student shall be notified of the grade for which he or she would be eligible. The student will then be given the choice of accepting the credit and grade earned based on the assessment or completing a traditional course or other option approved by the district. The district shall not require a student to accept credit on a "pass/fail" basis.
 - C. Students who wish to earn credit by testing out or demonstrating mastery without enrolling in a course should notify the high school guidance counselor by May 1st for a Fall course and by December 15th for a Spring Course.
 - D. Students who wish to test out or demonstrate mastery for credit during a course already under way shall submit a proposal for another educational option in which to participate for the duration of the course in which he or she was originally enrolled.
 - E. Students may appeal requirements and standards for awarding grades and credit based on examinations or demonstrations of mastery by submitting an appeal to his or her principal or guidance counselor.
 - 1) Appeals will be reviewed by a committee comprised of a building principal or assistant principal and other designees as appropriate.

- 2) The student filing the appeal and his or her parent(s) shall be given an opportunity to present concerns and recommendations to the committee.
 - 3) Appeals shall be reviewed by the committee within ten working days from the date the appeal was submitted in writing. The decision of the committee shall be final unless overturned by the Superintendent or a directive resulting from an appeal filed with the County Educational Service Center and/or the Ohio Department of Education.
4. Credit Flexibility and Special Populations
 - A. Students with disabilities shall not be excluded from opportunities to earn credit through educational options or by demonstrations of mastery. Accommodations and supports for students with disabilities participating in educational options and online courses shall be provided consistent with students' Individual Education Plans and/or 504 plans.
 - B. Educational options may be provided as a form of gifted education service to students identified as gifted if the educational option is consistent with his or her area(s) of identification, documented on his or her Written Education Plan, and monitored by a qualified gifted education coordinator or gifted interventions specialist.
 - C. Educational options and opportunities to earn credit based on demonstration of mastery may be used in combination with other forms of academic acceleration described in the Board's policy on academic acceleration for advanced students (insert cross reference) and documented on the student's Written Acceleration Plan.
5. Fees Associated with Educational Options, Online Courses, and Credit by Demonstrations of Mastery
 - A. No assessment fees shall be charged to students or their families when district-made tests or portfolio review rubrics are used or when instruments provided by the State of Ohio are used in evaluating students for credit based on demonstrations of mastery. The district may require students to pay part or all of the cost of administering a commercial assessment instrument if that instrument is not normally administered free of charge to students participating in equivalent traditional courses. The district shall make every reasonable effort to provide a free or low cost assessment option to economically disadvantaged students requesting the opportunity to earn credit based on a demonstration of mastery.
 - B. The district may require parents of students participating in educational options not initiated by the district to pay fees not to exceed the actual cost of participation in that option, including any charges for; tuition and registration fees; books, assessments and materials not typically provided free of charge to students in traditional courses, and; travel costs if transportation is provided by the district.
 - C. The superintendent or his or her designee(s) shall convene a committee comprised of district staff and members of the community to identify and develop free and low cost educational options opportunities to ensure equity for economically disadvantaged students. The committee shall include a list of such opportunities in publications described in (Section Number for Communication Plan) prior to the start of the 2011-2012 school year.
6. Communication Plan
 - A. Opportunities and requirements related to credit flexibility shall be publicized annually using multiple forms of media which may include any combination of the following: publication on the district's website, publication in the middle school and high school course catalogs, dissemination of information at parent and teacher conferences and other events open to parents, and the district newsletter. Copies of a publication describing opportunities and requirements related to credit flexibility shall also be made available to students, staff, and parents upon requests to middle school and high school guidance counselors and principals.
 - B. The superintendent or his or her designee(s) shall develop a cumulative database of approved educational options and standards for awarding grades and credits based on demonstrations of mastery to assist students, parents, and teachers with understanding

available options and to help ensure equity and consistent standards of rigor beginning in the 2011-2011 school year.

7. Data Collection and Reporting

- A. The superintendent or his or her designee(s) shall develop and implement procedures for monitoring and annually reporting data to the Board and the Ohio Department of Education.

File: IGBM-R

FLEXIBLE CREDIT APPLICATION

Cover Page Is to Be Kept by the Student and Parent

1. Definition - Flexible credit is an educational activity involving the opportunity for a student to earn high school credit in an environment other than the regular classroom. This credit can be for either elective or required coursework.
2. General Description - Flexible credit as an educational option is based on the recognition of the benefits that a student can gain by developing skills and knowledge as a self-directed learner. Flexible credit represents an individual approach which permits a student to pursue academic options beyond the scope and depth of the course of study offered by the school or school schedule, or to take place in lieu of regular classroom studies.
3. Program Characteristics
 - A. Students should be self-directed and highly motivated.
 - B. Flexible credits must be supervised in the manner approved by the school in the application process.
 - C. Approval must be granted prior to work being done.
 - D. Flexible credit offerings are dependent upon approval as determined by the Credit Flexibility Team (CFT) as set forth in the policies and procedures set forth by the Liberty Union - Thurston Local School District Board of Education and this application.
4. Program Eligibility - Any student who has a plan for receiving credits by demonstration of mastery in a subject as evidenced by the terms approved by the school may apply for this option. Demonstration of mastery may include, but is not excluded to
 - A. Paper / pencil assessment (national or local);
 - B. Product / performance demonstration, such as a portfolio, created by the student and evaluated by a highly Qualified Teacher, content expert, and/or certificated / licensed district staff;
 - C. Other assessments as included in the attached application and/or approved by the CFT.
5. Program Procedures
 - A. the student must complete the attached application and submit it to the Guidance Office by the dates stipulated on the application.
 - B. The application must be complete on first submission. Failure to respond to all sections of the application shall be cause to deny approval.
 - C. A team as designated by the policies and the building principal will meet to review the application.
 - D. The application may be approved, approved with stipulations, or denied.
6. Standards - For flexible credits approved, the following standards will be followed:

- A. The parent has approved participation for the pupil, and will accept all financial responsibilities.
- B. An instructional plan, including instructional objectives, activities, materials, environment, and assessment techniques and measures, has been submitted and approved prior to participation.
- C. Promotion, credit and retention decisions will be made in relation to student performance relative to the objectives of this option and as determined by the Liberty Union - Thurston Local School District policies on promotion and retention.
- D. Grades for the courses taken through the flexible credit option will be included in student cumulative grade-point average.
- E. Date to submit for first semester or year-long credit is no later than May 1. Date to submit for second semester credit is no later than December 15. Alternate dates may be accepted, based upon need, as determined by the CFT. However, no applications will be accepted for work already completed.

File: IGBM-E

LIBERTY UNION - THURSTON LOCAL SCHOOLS

PROPOSAL FOR FLEXIBLE CREDIT

Date _____ *Date Received (Office use only)* _____

Student Name _____ Grade _____

1. The purpose of this plan is to (check one)
 - _____ Receive credit for an existing Liberty Union High School course
 - _____ Create a plan for a course not currently offered at Liberty Union High School
 - _____ Pursue a Liberty Union High School Board approved educational plan
2. For what reason do you wish to pursue this option?

3. If approved, in which semester(s) will the plan be implemented?

4. If off-site instruction is involved, list name of instructor and site of instruction:

5. List any Liberty Union High School class(es) that would not need to be scheduled:

6. How many credits do you wish to earn upon successful completion of this option? _____

7. Which of the following do you propose to use to demonstrate mastery of this option?

_____ Portfolio _____ end of course exam (if checked, select one of the following)

_____ National Assessment _____ Local Assessment

_____ Other (give specific description)

8. On a separate page, in the order listed, please attach a description of your assessment plan, including a list of local / state / national standards to be evaluated, a plan to demonstrate mastery of each of these standards (including a complete description of any research paper, portfolio, assessments to be used, or projects), a timeline (progress will be monitored, if applicable, for athletic eligibility purposes), and assessment scores required for credit to be received.

By signing, we agree to the following:

1. Enrollment in the flexible credit option will begin upon approval of this proposal, and all policies related to course passing / failing for Liberty Union High School are in force.
2. We have received a copy of and understand the Liberty Union - Thurston Local School District policies and procedures on flexible credits.
3. By participating in this option, we accept full responsibility for this course replacing any coursework which may be involved in preparation for statewide test programs, college preparatory required curriculum, athletic eligibility, graduation, and other coursework which the student and parent opt to pursue through flexible credits instead of the regular classroom.
4. Student and parent are responsible for all financial costs necessary to successfully complete this option.
5. The consequences for failure to complete this plan may include denial of proposed credits, and/or re-scheduling of required courses into the student schedule.

Signature of Student _____ Date _____

Signature of Parent / Guardian _____ Date _____

Signature of Instructor (if applicable) _____ Date _____

LIBERTY UNION - THURSTON LOCAL SCHOOLS

FLEXIBLE CREDIT APPROVAL FORM

FOR COMMITTEE USE ONLY

Assessment Plan Attachments Checklist - The following documents are attached (Check all that are applicable):

1. _____ Standards to be evaluated

_____ Local

_____ State

_____ National

- 2. Plan to demonstrate mastery
 - A. _____ Assessment(s)
Name(s) of Assessment _____

 - B. _____ Research Paper
_____ Description of Paper
 - C. _____ Portfolio
_____ Description of Portfolio
 - D. _____ Project
_____ Description of Project
 - E. _____ Other
_____ Description
- 3. _____ Timeline (Work will be monitored, as applicable, for athletic eligibility purposes.)
Start Date _____
End Date _____
- 4. _____ Assessment scores required for credit and/or grade
_____ Designated scores included
- 5. The proposed flexible credit plan has been
_____ Approved
_____ Approved with amendments (see attached)
_____ Denied
- 6. Date of completion _____

(Failure to complete the proposed flexible credit plan by the assigned completion date may be cause for denial of credit.)

Signature of Principal _____ Date _____

Signature of Guidance Counselor _____ Date _____

Other signatures, as applicable:

Signature of Teacher of Record _____ Date _____

Committee Member _____ Date _____

Committee Member _____ Date _____

Committee Member _____ Date _____

By signing, we stipulate that we have been notified of the decision of the flexible credit committee.

Signature of Student _____

Date _____

Signature of Parent / Guardian _____

Date _____

NEW BUSINESS - FINANCIAL

061-10 Motion by Joe Farmer, seconded by Shaun Hochradel, to approve the New Business - Financial items listed below: Hutton, yes; Raver, yes; Brate, yes; Farmer, yes; Hochradel, yes. Motion carried.

- A. PARTICIPATION IN NATIONAL SCHOOL LUNCH PROGRAM:** Board of education approved the participation in the National School Breakfast/Lunch Program as required for authorization of qualifying meal reimbursement.
- B. ESTABLISH SCHOOL MEAL PRICES:** Approved the following meal prices as recommended by the Cafeteria Supervisor, Treasurer and Superintendent to begin the 2010/2011 school year (same as last year):

Student Reduced Price Breakfast:	Free
Student Reduced-Price Lunch:	\$ 0.40
Student Breakfast (All Buildings):	\$1.10
Student Elementary School Lunch:	\$2.15
Student Middle School & High School Lunch:	\$2.40
Adult Breakfast:	\$1.50
Adult Lunch:	\$3.00

- C. DAIRY BIDS:** Approved the United Dairy bid, as recommended by the Food Service Supervisor to provide dairy products for the school cafeteria during the 2010/2011 school year.
Annually, the LU-T District, through membership in the Metropolitan Education Council, receives bids for milk. The United Dairy bid was the lowest bid.

D. PURCHASED SERVICE AGREEMENTS:

- 1) **SERVICE PROVIDER: South Central Ohio Insurance Consortium**
 CONTRACT PERIOD: July 1, 2010 - June 30, 2011
 SERVICE PROVIDED: District Employee Health Care Benefits
 COST: Monthly Premiums
 Single Medical: \$ 710.00 (12.7% Increase)
 Family Medical: \$ 1,450.00 (12.84 Increase)
 Dental: \$ 70.00
- 2) **SERVICE PROVIDER: Ohio School Boards Association**
 CONTRACT PERIOD: July 1, 2010 - June 30, 2011
 SERVICE PROVIDED: Policy Revision Update Service
 COST: \$500

NEW BUSINESS: PERSONNEL

062-10 Motion by John Hutton, seconded by Mike Raver, to approve the New Business - Personnel items listed below Raver, yes; Brate, yes; Farmer, yes; Hochradel, yes; Hutton, yes. Motion carried.

- A. RE-EMPLOY TREASURER:** Approved re-hire of Mr. Butler, per the following:
 Name: **David I Butler, Jr.**
 Position: District Treasurer
 Salary: Annual rate of \$87,680.55 (Step 14)
 Contract Period: July 1, 2010 - July 31, 2013

A public meeting was held on May 27, 2010, to discuss the re-employment request of Treasurer David I. Butler, Jr.

- B. SUPPLEMENTAL CONTRACT POSTIONS:** The following candidates were approved for supplemental positions as listed below:

<u>NAME</u>	<u>POSITION</u>	<u>LEVEL</u>	<u>STEP</u>	<u>SALARY</u>
Anthony Mangette	JV Girls Basketball	3	11	\$ 3,651.94
David May	Varsity Girls Basketball	1A	9	\$ 5,226.06

Eric Valentine	Varsity Asst. Football	3	3	\$ 2,329.69
Ben Factor	Instrumental Music (School Year)	1	3	\$ 5,100.13
Brittany Tisdale	Flag Corps Advisor	6	3	\$ 1,038.92
** Jay Fant	Percussion Assistant	6	11+	\$ 1,767.97

**Note: The percussion assistant is in lieu of the majorette advisor position

- C. **EXTENDED SERVICE CONTRACTS:** The following personnel were approved for extended service contracts for the 2010/2011 school year:

<u>NAME</u>	<u>POSITION</u>	<u># OF DAYS</u>	<u>AMOUNT</u>
Jennifer Bryan	Kindergarten Screening	2	\$ 509.86
Jennifer Laski	Kindergarten Screening	2	\$ 571.48
Debbie Reckiegel	Kindergarten Screening	2	\$ 592.00
Wendy Buskirk	Kindergarten Screening	2	\$ 571.48
Candace Berry	Family & Consumer Science	10	\$ 3,986.60
David May	Career-Based Intervention	4	\$ 1,050.56
Tim Turner	Vocational Agriculture	60	\$ 15,399.00
Christopher Turner	Vocational Agriculture	60	\$ 12,319.20
Tom Duplinski	High School Guidance	30	\$ 11,959.80
Debra Miller	Middle School guidance	16	\$ 6,378.56
Kathy Brown	Elementary School Media Center	5	\$ 1,197.70
Christiana Matthews	School Nurse	2	\$ 525.28
Debbie Howdyshell	High School Librarian	5	\$ 1,890.65

NEW BUSINESS: OTHER

063-10 Motion by Shaun Hochradel, seconded by Joe Farmer, to approve the New Business - Other items listed above. Brate, yes; Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

- A. **HIGH SCHOOL STUDENT HANDBOOK:** Approved the 2010/2011 high school student handbook as requested and recommended.
- B. **MIDDLE SCHOOL STUDENT HANDBOOK:** Approved the 2010/2011 middle school student handbook as requested and recommended.
- C. **ELEMENTARY SCHOOL HANDBOOK:** Approved the 2010/2011 elementary school student handbook as requested and recommended.
- D. **ELEMENTARY SCHOOL FEES:** Approved the following student fees, for the 2010/2011 school year as requested and recommended:

<u>Kindergarten</u>	
Chair Bags	\$ 8.00
Supplies	12.00
Computer Fee	2.00
Total	\$22.00
<u>Grade One</u>	
Math Journals / Home Links	\$29.00
Writing Dictionary	2.50
Weekly Reader	4.50
2 Binders	3.50
Computer Fee	2.00
Total	\$41.50
<u>Grade Two</u>	
Math Journals / Home Links	\$29.00
Weekly Reader	5.00
Computer Fee	2.00
Total	\$36.00
<u>Grade Three</u>	
Math Journals	\$12.00
Math Buckle Down	10.00
National Geographic	4.50
Folders (NOT Weaver)	2.00

Student Planner (Weaver ONLY)	2.00
Time for Kids (Weaver ONLY)	4.50
Computer Fee	2.00
Total (Weaver ONLY)	\$35.00
Total (All OTHERS)	\$30.50
<u>Grade Four</u>	
Measuring-Up Math Workbook	\$15.00
Story Works	7.00
Flash Drive	9.00
Student Planner	2.00
Science Fee	3.00
Computer Fee	2.00
Total	\$38.00
<u>Grade Five</u>	
Reading Workbook	\$10.00
Science Workbook	11.00
Student Planner	2.00
Science Fee	3.00
Computer Fee	\$2.00
Total	\$28.00

E. MIDDLE SCHOOL FEES: Approved the following student fees, for the 2010/2011 school year as requested and recommended:

<u>Grade Six</u>	
Assignment Book	\$ 2.75
Time for Kids	\$ 5.50
Science World	\$ 10.00
Science Lab Fee	\$ 5.00
Art Lab Fee	\$ 3.00
Computer Printing Fee	\$ 1.00
Total	\$ 27.25
<u>Grade Seven</u>	
Assignment Book	\$ 2.75
Junior Scholastic	\$ 8.00
Reading Workbook	\$ 10.00
Industrial Technology Fee	\$ 5.00
Science Lab Fee	\$ 5.00
Computer Printing Fee	\$ 1.00
Total	\$ 31.75
<u>Grade Eight</u>	
Assignment Book	\$ 2.75
Math Workbook	\$ 10.00
Current Science	\$ 11.00
Science Lab Fee	\$ 5.00
Art Lab Fee	\$ 5.00
Computer Printing Fee	\$ 1.00
Total	\$ 34.75

F. HIGH SCHOOL FEES: Approved the following student fees, for the 2010/2011 school year as requested and recommended:

<u>SUBJECT</u>	
Agricultural Science Classes (each)	\$ 5.00
Anatomy	\$ 25.00
AP Chemistry	\$ 30.00
AP Physics	\$ 30.00
AP Test	\$ 86.00
AP US History	\$ 10.00
Art 1	\$ 10.00

Art 2	\$ 15.00
Athletic Participation Fee (Per Sport)	\$ 80.00
Band Participation Fee	\$ 35.00
Biology	\$ 25.00
Chemistry I	\$ 30.00
Chorus	\$ 25.00
Computer Accounting Workbook	\$ 25.50
Earth Science	\$ 20.00
English 9 & 10 (each)	\$ 8.00
English 11 & 12 (each)	\$ 5.00
Ensemble	\$ 25.00
Flag Corp. or Majorettes	\$ 20.00
Food & Fitness	\$ 25.00
French I	\$ 15.75
French III & IV	\$ 8.00
Industrial Arts I-IV (plus supplies)	\$ 5.00
Instrument Usage Fee (school owned)	\$ 15.00
Issues in Contemporary Society	\$ 18.00
Junior Class Dues	\$ 12.00
Knowledge Bowl Participation Fee	\$ 20.00
Living Today (plus supplies)	\$ 20.00
On Your Own	\$ 10.00
Physical Science	\$ 30.00
Physics	\$ 30.00
Senior Class Dues	\$ 15.00
Student Planner (all students)	\$ 5.00
Spanish I	\$ 14.75
Spanish II	\$ 8.25
Spanish III	\$ 18.00
Technology Fee (all students)	\$ 10.00

INFORMATION:

- A. CONSTRUCTION PROJECT UPDATE:**
- B. SPECIAL MEETING:** A special meeting was requested for Monday, June 21, 2010, at 7:00 p.m. in the elementary school library, to hold a public hearing on the retire-rehire request of **Kelli Brownfield**, Elementary School Principal, and other business which may come before the board.
- C. NEXT REGULAR MEETING:** The next regular meeting of the Liberty Union-Thurston Board of Education will be held on Monday, July 12, 2010, at 7:00 p.m. at the Outdoor Classroom located at the **Liberty Union Land Lab**.

ADJOURN:

064-10 Motion by Joe Farmer, seconded by John Hutton, to adjourn at 8:08 p.m. Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes.

**LIBERTY UNION-THURSTON BOARD OF EDUCATION
SPECIAL MEETING**

June 21, 2010 - 7:00 P.M. - Liberty Union Elementary School Library

If you need to use the elevator to go to the library on the second floor of the high school, please call the District Office at 862-4171 on the day of the meeting.

ROLL CALL:

Art Brate	absent
Joe Farmer	present
Shaun Hochradel	present
John Hutton	present
Mike Raver	present

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION AT BOARD MEETINGS

File: KD (Also BDDH)

PUBLIC HEARING: As required by law, public meeting was held to discuss the employment of Kelli Brownfield. Public comment was solicited by the board, regarding the retire-rehire request of Kelli Brownfield, Elementary School Principal, who retired on May 31, 2010, and proposes to return to same position on August 2, 2010.

Note: The issue of Mrs. Brownfield’s re-employment will be placed on the board agenda for official action at the regular board meeting on Monday, July 12, 2010.

NEXT REGULAR MEETING: The next regular meeting of the Liberty Union-Thurston Board of Education will be held on Monday, July 12, 2010, at 7:00 p.m. in the outdoor classroom, located south of the elementary school. Parking is available in the gravel bus lane.

ADJOURN:

065-10 Motion by Joe Farmer, seconded by Shaun Hochradel, to adjourn at 8:03 p.m. Brate, **absent**; Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

**LIBERTY UNION-THURSTON BOARD OF EDUCATION
SPECIAL MEETING**

June 29, 2010 - 5:00 P.M. - Liberty Union High School Library

ROLL CALL:

Art Brate	absent
Joe Farmer	present
Shaun Hochradel	present
John Hutton	present
Mike Raver	present

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION AT BOARD MEETINGS

File: KD (Also BDDH)

NEW BUSINESS - FINANCIAL: AWARD CONSTRUCTION CONTRACTS:

066-10 Motion by John Hutton, seconded by Shaun Hochradel, to approve the New Business - Financial item printed below: Brate, **absent**; Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

**AWARDING CONTRACTS FOR THE NEW MIDDLE SCHOOL PROJECT and
HIGH SCHOOL FLOORING**

WHEREAS, bids were received on June 10, 2010, for the loose furnishings packages for the new Liberty Union Middle School Project and High School Renovation, which is being designed and constructed as part of the Ohio School Facilities Commission’s Classroom Facilities Assistance Program project (the “Project”); and

WHEREAS, the Construction Manager met with representatives of the apparent low bidder for each bid package, reviewed the bid to verify that the bidder had included the work, equipment, and materials specified in the bid amount, evaluated the experience and qualifications of the bidder to perform the specified work, and prepared, in consultation with the Architect, the attached letters of recommendation dated June 25, 2010, recommending that the contracts for the work be awarded to the following contractors, each of which has been evaluated and determined to be the lowest responsible bidder for the specified work, including the alternate items listed:

CONTRACT	CONTRACTOR	BASE BID	ALTERNATES	TOTAL CONTRACT
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Middle School Loose Furnishings	Continental Office Furniture Corp	\$343,295.00	None	\$343,295.00
High School Loose Furnishings	Tom Sexton & Associates, Inc.	\$130,961.00	None	\$130,961.00

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Liberty Union-Thurston Local School District as follows:

1. Based upon the recommendation of the Construction Manager and Architect, the Board awards the contracts for the loose furnishings packages work to each of the contractors listed above, in the total amount stated, including the alternates noted in the chart, as the lowest responsible bidder for the specified work, subject to the approval of the OSFC.
2. The Board President or his designee, the Superintendent, and the Treasurer are authorized to sign, as required, a Contract between the Board and each of the contractors listed above and any related documents, to document the award of the building trade contracts for the CFAP project work.

NEXT REGULAR MEETING: The next regular meeting of the Liberty Union-Thurston Board of Education will be held on Monday, July 12, 2010, at 7:00 p.m. in the outdoor classroom, located south of the elementary school. Parking is available in the gravel bus lane.

ADJOURN:

067-10 Motion by Joe Farmer, seconded by Shaun Hochradel, to adjourn at 5:03 p.m. Farmer, yes; Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes. Motion carried.

Motion by _____, seconded by _____, to approve the minutes of the Liberty Union-Thurston Board of Education Regular Meeting held on June 14, 2010, the Liberty Union-Thurston Board of Education Special Meeting held on June 21, 2010, and the Liberty Union-Thurston Board of Education Special Meeting held on June 29, 2010, as printed above. Brate, _____; Farmer, _____; Hochradel, _____; Hutton, _____; Raver, _____.

6. MONTHLY FINANCIAL STATEMENTS

A. TREASURER’S FINANCIAL REPORT

1. MONTHLY FUNDS BALANCE
2. RECEIPT OF FUNDS
3. STATUS OF APPROPRIATIONS
4. MONTHLY BANK RECONCILIATION

B. BILLS

C. DONATIONS

Amount		Fund
\$546.00	Amy’s Army: for Resource Rooms	MS Principal
219.00	Misc: Smeck Farm	Elem Principal
500.00	Booster Bingo	Baseball
\$1,265.00	Total	

Motion by _____, seconded by _____, to approve Monthly Financial items stated above: Farmer, _____; Hochradel, _____; Hutton, _____; Raver, _____; Brate, _____.

**7. NEW BUSINESS - FINANCIAL:
PURCHASED SERVICE AGREEMENTS**

- 1) **SERVICE PROVIDER: Comp Management (OSBA Program)**
CONTRACT PERIOD: Calendar Year 2011
SERVICE PROVIDED: Workers' Compensation Premiums
COST: Enrollment Fee: \$2,230
Premium: \$38,431

 Recommend approval.
- 2) **SERVICE PROVIDER: New Horizons Youth and Family Center**
CONTRACT PERIOD: July 1, 2010 - June 30, 2011
SERVICE PROVIDED: Mental Health Intervention Services (528 Hours)
COST: \$24,196

 Recommend approval.
- 3) **SERVICE PROVIDER: Pickaway Area Media Center**
CONTRACT PERIOD: 2010/2011 School Year
SERVICE PROVIDED: Rental of Educational (Media) Materials
COST: \$5.00 per Request
- 4) **SERVICE PROVIDER: Waste Management of Ohio, Inc**
CONTRACT PERIOD: August 1, 2010 - July 31, 2011
SERVICE PROVIDED: Waste Removal
COST: \$190.88/Month - Elementary School (8-Yard Container)
 \$117.88/Month - Middle School (8-Yard Container)
 \$190.88/Month - High School (8-Yard Container)

 Recommend approval.
- 5) **SERVICE PROVIDER: Heiner's Bakery**
CONTRACT PERIOD: 2010/2011 School Year
SERVICE PROVIDED: Bread Products for the Food Service Department
COST: Complete Listing of Product Prices Available in the
 Office of the Treasurer

 Recommend approval.
- 6) **SERVICE PROVIDER: J.L. Uhrig & Associates**
CONTRACT PERIOD: Through Completion of Financial Records Conversion
SERVICE PROVIDED: GAAP Conversion for FY 2010 through 2012
COST: \$23,400

 Recommend approval.

Motion by _____, seconded by _____, to approve New Business - Financial:
items stated above: Hochradel, _____; Hutton, _____; Raver, _____; Brate, _____; Farmer,
_____.

8. NEW BUSINESS - PERSONNEL:

- A. **RE-EMPLOY ELEMENTARY SCHOOL PRINCIPAL:** A public meeting was held on June 21, 2010, to discuss the re-employment request of Elementary School Principal **Kelli Brownfield**. Approval to re-hire Mrs. Brownfield, per the following, is requested:
 Name: **Kelli Brownfield**

Position: Elementary School Principal
 Salary: \$73,843.20 (Step 5 of Administrative Salary Schedule)
 Contract Period: August, 2010 through June, 2013

B. SUPPLEMENTAL CONTRACT POSTIONS: The following candidates are recommended for a supplemental position as listed below:

<u>NAME</u>	<u>POSITION</u>	<u>LEVEL</u>	<u>STEP</u>	<u>SALARY</u>
Emily Fisher	Vocal Music	2	4	\$3,274.16
Wendy Buskirk	Teacher Mentor	6	0	787.06
Holly Lavender	Co-Science Fair	8	6	(1/2) 330.57
Kevin King	Co-Science Fair	8	2	(1/2) 251.86
Kelli Carroll	Jr Hi Football Cheerleading Coach	7	0	503.72

C. SUMMER YOUTH EMPLOYMENT PROGRAM: Fairfield County Job & Family Services has recently been awarded stimulus dollars from the American Recovery and Reinvestment Act for the purpose of subsidizing a youth summer employment program. Through this program, employers would receive 100% reimbursement for wages paid, and reimbursement for Workers Compensation premiums. The following candidate is recommended for employment, through this program, as follows:

Name: **Mark O'Dell**
 Age: 18 (Will be a Senior Student at LU-T in 2010/2011)
 Position: Summer Youth Employment Maintenance Helper
 Hours: 40 Hours per Week
 Dates of Employment: July 13 through August 27, 2010
 Compensation: \$8.50 per Hour

D. EMPLOY SUMMER READING TEACHER: The following candidate is recommended to fill the posted position:

Name: **Melinda Calderwood**
 Position: Third-Grade Summer Intervention Reading Teacher
 Hours: Ten Hours
 Compensation: \$20 per Hour
 Dates: August, 2010

Motion by _____, seconded by _____, to approve the New Business - Personnel items listed above. Hutton, _____; Raver, _____; Brate, _____; Farmer, _____; Hochradel, _____.

9. NEW BUSINESS: OTHER

A. ATHLETIC DEPARTMENT STUDENT HANDBOOK: Approval for the revised student athletic participation handbook is requested. Mr. Miller, High School Principal, will review changes proposed for 2010/2011.

Liberty Union Athletic Department Informed Consent Agreement Packet



Parents and student athletes - keep the front two pages of this packet for your files.



Complete the back page of this booklet, sign and return to the athletic department.

**ATHLETIC AND EXTRA-CURRICULAR RULES OF PARTICIPATION
LIBERTY UNION - THURSTON LOCAL SCHOOL DISTRICT**

Students participating in extra-curricular activities are in a select group. You are some of the Liberty Union’s very best! Students who participate in extra-curricular activities make a major commitment in terms of time and energy to the team or group, to the school and to yourselves. It is the intent of the Board of Education and staff that this experience be as positive for you and other students as possible; therefore, certain standards of conduct are expected. The following rules have been adopted for high school and junior high school athletic, music and all other extra-curricular activities.

A. General

1. Participants will be advised in writing of all rules and regulations by their coach(es) prior to their participation.
2. The individual activity season is defined as all phases of student participation beginning with any organized pre-season conditioning / activity until the conclusion of participation with their presence at the designated activity awards program.
3. These rules become effective at the time of signing and remain in effect one year from the day of signing, and they apply 24 hours a day 7 days a week during the sports season. Cumulative offenses will be for grades 7-8 and then 9-12 accumulative.
4. Students who become members of extra-curricular activities are expected to avoid gatherings and activities which may lead to a violation of existing rules or cause undue criticism of the team / organization of which they are members.

B. Substance Use / Possession / Abuse Rules

Participants shall not possess, use, transmit, conceal, sell or show evidence of illegal use of narcotics, alcohol, drugs or drug paraphernalia. Tobacco and tobacco products are prohibited, regardless of the age of the participant. Use of any substance legal or illegal in such a manner as to cause intoxication is also prohibited.

A

student who has been found to have been present at a location where legal or illegal substances have been used illegally will be subject to disciplinary actions.

Disciplinary action will be determined by the type of offense and such action will be based upon the number of rule violations that the student has had previously. All students violating the alcohol, legal or illegal controlled substance provision of these rules will be recommended for counseling.

Administrative Guidelines

A participation day is defined as any day the activity is in season according to OHSAA rules and in which a practice, contest or performance is or may be scheduled. For the purpose of athletics, participation days will extend from one sport season to another. The following will be observed:

1. Tobacco - (offenses will accumulate on a year by year period)
 - A **first offense** will result in a five (05) day denial of participation with the student continuing to practice. The athlete will miss at least one athletic contest.
 - The **second offense** will result in denial of participation a minimum of 20 participation days with the student continuing to practice. The athlete will miss at least four (04) athletic contests.
 - On the **third accumulative offense**, the student athlete will be denied the privilege of participation in athletics at Liberty Union - Thurston Local Schools.
2. Use or Possession of Alcohol / Narcotics or other legal or illegal substances
 - a. **First Offense:** For the **first offense**, the student athlete will be given the option of:
 - 1) Being denied participation for 15 participation days and within five calendar days having an appointment with a Certified Chemical Dependency Counselor (or at an agency certified by the Ohio Department of Health or the Ohio Department of Alcohol and Drug Addiction Services) for a chemical dependency assessment and then follow the recommendations of the counselor. (If treatment is recommended, it must be with an Ohio Certified Chemical Dependency Counselor.) The student shall submit to weekly urine drug tests for the next six (06) weeks if requested by the

Athletic Director at the parents' expense. The athletic will miss at least two athletic contests. OR

- 2) Denial of participation in interscholastic athletics for the remainder of the current season and the next athletic season in which the athlete participates.
 - b. **Second Offense:** For the **second offense**, the student athlete will be denied participation in athletics for the remainder of the current season and the next athletic season in which the athlete participates.
 - c. **Third Offense:** On the **third accumulative offense**, the student athlete will be denied the privilege of participation in athletics at Liberty Union - Thurston Local Schools.
 - d. Use of alcohol/narcotics or other substances prior to or during athletic practice or contests - the student shall be denied participation for a period of 15 to 90 days as recommended by the athletic director with input from the head coach.
3. Selling or Distribution of Other Substances
A **first offense** for selling or distributing harmful legal or illegal substances will result in denial of participation not to exceed 90 days.
 4. Repeated violations of these rules will be cumulative in grades 7 and 8 and then 9-12.
 5. Supervisors are authorized and encouraged to investigate any allegations of substance use or other violation of this policy.
- C. Violation of any one or more of the following rules may result in immediate denial of participation from the activity for as long as 90 days. If a violation of these rules occurs, the supervisor will notify the Athletic Director who will inform the parents/guardians of the action taken as well as any other pertinent information.
1. Malicious damage to school or private property
 2. Theft of school or privately owned property
 3. Insubordination or disrespect toward staff members
 4. Harassment / Menacing - No student shall harass, threaten, menace, or verbally abuse another student or school employee for any reason including ethnic, racial and / or sexual harassment.
 5. Verbal or Physical Actions - A student shall not use verbal / written profanity / profane gestures or obscene language at school or at a school activity. Possession of obscene publications or materials is strictly prohibited.
- D. The student participant is entirely responsible for any and all uniform items, equipment, and / or materials issued to him / her during their participation as a member of an organization or activity. If items issued are lost, stolen, or damaged, the participant is financially responsible for their replacement. Each participant's sport fee must be paid before an athlete may participate in an athletic contest / game. No awards will be given nor will participation at the awards banquet be permitted if uniform items / equipment are not returned. All fees must be paid in order to receive student awards, and / or participate at the designated banquet. Also, student participants are required to attend their banquet - failure to attend without a valid prior excuse will result in loss of all awards that would have normally been given to the student. Emergency situations will be considered on an individual basis.
- E. A student who quits an activity after selections have been made must turn in all uniforms and equipment to the advisor of that activity immediately upon quitting the activity.
- F. All student participants are also subject to the guidelines and penalties found in the Student-Parent Handbook.
1. **PRACTICE FOR ACTIVITIES** - Practice for activities or organizations after school **MUST BE SUPERVISED BY A FACULTY MEMBER**. Practices will generally not last longer than two hours. If it is necessary to move classroom furniture for a practice, the room shall be put back in order before leaving.
Precaution should be taken to see that all lights are off and doors and windows are locked before the faculty advisor leaves the area.
 2. Absence or tardiness from school all or part of the day of meeting, practices, or performances eliminates the student from participation in the activity that day, evening, or weekend unless excused for a medical appointment or excused by the principal / athletic director for other extraordinary reasons. For the health, safety, and welfare of the student and the student body an ill student should remain at home.
- G. **TEAM APPEARANCE**

* Team Appearance (Uniforms)

At all times when a student is participating in an athletic meet, match, game or other event that is governed by the Ohio High School Athletic Association (“OHSAA”) rules, the athlete shall comply with OHSAA and the Liberty Union - Thurston Local School District (“district”) rules governing uniforms. For purposes of this rule, “participating” shall mean once the athlete puts on the school uniform for the meet, match, game or other event. When participating in a school-operated / sponsored athletic event, members of district athletic teams may wear only uniforms and warm-up clothing provided by Liberty Union. Athletes should also wear the same style shoes and socks, as approved by the Head Coach.

T-shirts and other garments worn under the school uniform must comply with OHSAA rules, shall only be the school’s color and must match the team uniform. Other adornment is not part of a team concept. NO logos or words may appear on an athlete’s shorts / pants across the seat of the pants. We are a team sports school and our appearance should reflect this status.

* During school district team practices athletes shall be subject to the district student code of conduct, including, but not limited to the Student Dress Code and Grooming Guidelines. Each Head Coach will decide on proper attire for their athletes.

* All new sports team clothing / apparel purchases are to be pre-approved by the athletic director through the Head Coach.

* No logos, other than specific Liberty Union School logos may be worn while at a competition.

* Students may wear clothing items during practice sessions which may display other logos as long as the items conform to our school’s dress and appearance code as found in the student-parent handbook or do not violate team training rules as developed by the head coach for each sport.

* Any questions regarding this policy will be handled on a case-by-case basis by the Athletic Director.

* Each Head Coach will decide when a team member is to be in a uniform and will decide when a team member is to be in travel attire.

* All team apparel is to be pre-approved by the athletic director and principal through the Head Coach.

H. Additional written rules for a particular sport may also be required by the Head Coach.

I. If there are additional team rules they must be signed by the student athlete and parent / guardian and a copy will be kept on file in the athletic office.

Liberty Union - Thurston Local Schools ATHLETIC DEPARTMENT
INFORMED CONSENT AGREEMENT 2010-2011

Student Name (Print)

Grade 2010-2011

Parent / Guardian Name (Print)

ATHLETIC ACCIDENT INSURANCE STATEMENT

The Liberty Union - Thurston Schools strongly recommend that families of students involved in school athletic activities carry medical accident insurance. This is to protect the family from medical costs in case of an athletic injury. The school recommends that either the student be insured by family medical insurance, or that the family purchase the accident insurance, which is available through the school.

Please check mark Option I or Option II as to which insurance option you are choosing:

Option I _____ I / We have family medical insurance that insures for medical costs associated with accidents or injuries involved in athletic participation. I / We also understand that the Liberty Union - Thurston Local School District nor its employees are responsible for such medical costs when there is no negligence on the part of the employee or school district.

Option II _____ I / We will purchase accident insurance that is available through the school. I / We understand that the Liberty Union - Thurston Local School District nor its employees are responsible for such medical costs when there is no negligence on the part of the employee or school district.

PHOTOGRAPHY / PUBLICATION AGREEMENT

As a school athlete, there is a strong chance that your child’s picture and / or name may be used in newspaper articles, television / radio stories, newsletters, brochures, school web pages and other promotional products. By signing this sheet, you are acknowledging that this may happen and giving your consent.

ATHLETIC CODE OF CONDUCT

AS A STUDENT:

- I understand and agree that participation in athletic activities is a privilege that may be withdrawn for violations of the Athletic Code of Conduct.
- I have read the Athletic Code of Conduct and thoroughly understand the consequences that I will face if I do not honor my commitment to the Athletic Code of Conduct.
- I understand and realize that there is risk of injury in participating in athletic activities.
- I understand this is binding while a student at Liberty Union Junior High School (grades 7-8) or Liberty Union High School (grades 9-12).

AS A PARENT / GUARDIAN / CUSTODIAN:

- I have read the Athletic Code of Conduct and understand the responsibilities of my son / daughter / ward as a participant in athletic activities in the Liberty Union - Thurston Local Schools.
- I pledge to promote healthy lifestyles for all student athletes of the Liberty Union - Thurston Local Schools.
- I understand and realize that there is an assumed risk of injury involved for my son / daughter / ward as a participant in athletic activities.
- I understand this is binding while my son / daughter / ward is a student at Liberty Union Junior High School (grades 7-8) or Liberty Union High School (grades 9-12).

I have read and agree to follow all the rules listed in the training rules, athletic code of conduct and have completed the athletic accident insurance statement. Further, I understand that participation in an extra-curricular activity is a privilege and not a right and as such I recognize that I have a responsibility and an obligation to my supervisors and fellow students to set a good example for my school and community.

(Signature of Student / Participant)	(Signature of Parent / Guardian)	(Date Signed)
Home Phone	Work Phone	Cell Phone

DETACH AND RETURN THIS PAGE

B. BOARD POLICY: The following policy is for review only. The policy, with any revisions, will be placed on the board agenda for action at the August 9, 2010, regular meeting.

FAMILY AND CIVIC ENGAGEMENT COMMITTEE BCFB (POLICY)

The Board / designee appoints a family and civic engagement committee, whose membership and organization, includes parents, community representatives, health and human service representatives, business representatives and any other representatives identified by the Board / designee.

The family and civic engagement committee must work with local county family and children first councils to recommend qualifications and responsibilities that should be included in the job description for school family and civic engagement coordinators.

The committee develops a five-year family and civic engagement plan and provides annual progress reports on the development and implementation of the plans. The plan and progress reports must be submitted to the county family and children first council.

Finally, the committee must provide recommendations on matters specified by the Board. Meetings of the committee fall under the auspices of the Open Meetings Act. (Sunshine Law)

[Adoption date: _____]

LEGAL REFS.: ORC 121.22 (B)
3313.821

CROSS REFS.: BCE, Board Committees
IGBL, Parental Involvement

C. FAMILY AND CIVIC ENGAGEMENT COORDINATOR JOB DESCRIPTION

Public schools in Ohio are required to establish a job description for a Family and Civic Engagement Coordinator position. The following is a draft version for review only. The job description, with any revisions, will be placed on the board agenda for action at the August 9, 2010, regular meeting.

FAMILY AND CIVIC ENGAGEMENT COORDINATOR JOB DESCRIPTION

REPORTS TO: Superintendent

TRAINING QUALIFICATIONS:

- Valid Ohio Pupil Services or Administrative Certificate / License
- Current License to practice social work / administration issued by the State of Ohio
- Successful experience in public schools preferred
- Experience and knowledge of current trends in social work

REQUIRED SKILLS AND ABILITIES:

- Communication Skills: Must be able to read, analyze and interpret information relevant to the position, including being able to speak to small and large groups of people, and to communicate clearly and concisely both orally and in writing.
- Leadership Ability: Must be able to provide the appropriate direction and guidance to achieve the vision and mission of the district.
- Reasoning Ability: Must be able to define problems, collect data, and establish facts and draw valid conclusions.
- Must be able to transport between buildings, districts and cities.

PERSONAL QUALIFICATIONS:

- Demonstrates enthusiasm and a sincere desire to aid and assure the safety of all students.
- Demonstrates professional tact, diplomacy and presentation with administrators, staff, teachers, parents and the community.
- Is conscientious and assumes responsibility for own work performance.
- Anticipates problems and unforeseen events.
- Demonstrates an ability to make decisions when required.
- Possesses good health, high moral character and good attendance record.
- Serves as a role model for students in the belief in and practice of ethical principles and democratic values, while maturing as a responsible, intelligent human being
- Participates in appropriate professional organizations and their activities

JOB GOAL:

- Working with local agencies, businesses, and the district leadership team and in partnership with The Family and children First Council, the Engagement Coordinator will work to help students resolve personal, emotional, and social problems that interfere with their adjustments to school and their capacity to benefit to the fullest from the education offered them.

DUTIES and RESPONSIBILITIES:

1. Works with, and / or in the interest of, individual students and resolve those personal, social or emotional maladjustments related to their educational and social progress.
2. Work with parents, the district leadership team, Family and children First Council and their membership in resolving their child’s problem(s) and their knowledge and use of available resources.
3. Establish a collaborative Family and Civic Engagement Team (FCE), linked to the District Leadership Team (DLT), with interdependent working relationships among all stakeholders that enables the team to plan together effectively and efficiently.
4. Keeps appropriate records / files or cases and other professional activities.
5. Serve as a member on the I.A.T. or I.E.P. teams when appropriate.
6. Help develop / present appropriate in-services to staff dealing with issues, which impact learning.
7. Continues professional development.
8. Facilitate the process of designing, refining and managing parent-family recruitment, support and engagement.
9. Provide annual progress reports on the development and implementation of the FCE plan.
10. Responsible for writing, monitoring, and revising the FCE plan.
11. Performs other assignments, duties or responsibilities assigned by the superintendent.

Approved: _____

D. FAMILY AND CIVIC ENGAGEMENT COMMITTEE APPOINTMENTS: Public school district boards of education are required to appoint members to a Family and Civic Engagement Committee. The following resolution is presented for review only. Final appointments will be placed on the board agenda for action at the August 9, 2010, regular meeting.

BOARD RESOLUTION OF THE
LIBERTY UNION - THURSTON LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
APPOINTING MEMBERS TO THE FAMILY AND CIVIC ENGAGEMENT TEAM

WHEREAS, in accordance with the requirements of Ohio Revised Code Section 3313.821(B), each board / designee shall determine the membership and organization of its family and civic engagement team, provided that it shall include parents, community representatives, health and human service representatives, business representatives identified by the board: Therefore be it

RESOLVED, that the following persons are appointed to the Liberty Union - Thurston Local School District Family and Civic Engagement Team representing the entity indicated next to their names, with each to serve until a successor shall be duly appointed, unless he or she resigns, is removed from office or is otherwise disqualified from serving as member of the team, to take his or her respective seat on the team immediately upon such appointment.

<u>Group or Entity Representing</u>	<u>Name of Member</u>	<u>Entity</u>
Parents		
Community		
Health and Human Services: (Health, Safety, and Wellness, Mental and Behavioral Health, Substance Abuse, etc.	1.	
	2.	
	3.	
	4.	
	5.	
	6.	
	7.	
Business		
School District		
Other		
	1.	
	2.	
	3.	

	4.	
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RESOLVED FURTHER, that the members of the Liberty Union - Thurston Local School District Family and Civic Engagement Team are, and each acting alone is, hereby authorized to do and perform any and all such acts as such members shall deem necessary or advisable, to carry out the purposes and intent of Ohio Revised Code Section 3313.821.

It is hereby certified by the undersigned that the foregoing resolution was duly passed by the Liberty Union - Thurston Local School District Board of Education on the _____ day of _____, 2010, in accordance with the laws and by-laws governing the Board and that said resolution has been duly recorded in the minutes of the Board and is in full force and effect.

School Board President

Superintendent

Date

Date

Motion by _____, seconded by _____, to approve the New Business - Other item A listed above. Raver, _____; Brate, _____; Farmer, _____; Hochradel, _____; Hutton, _____.

10. NEW BUSINESS: OTHER

CONSTRUCTION PROJECT UPDATE: Architect, **Joe Schappa**, will update the board regarding the progress of the high school renovation and new middle school construction.

11. NEXT REGULAR MEETING: The next regular meeting of the Liberty Union-Thurston Board of Education will be held on Monday, August 9, 2010, at 7:00 p.m. in the elementary school library.

12. ADJOURN: Motion by _____, seconded by _____, to adjourn at _____ p.m. Raver, _____; Brate, _____; Farmer, _____; Hochradel, _____; Hutton, _____.