

**LIBERTY UNION-THURSTON BOARD OF EDUCATION  
REGULAR MEETING**

**March 14, 2011**

**7:00 P.M. - Liberty Union High School Library**

- 1. **ROLL CALL:**
  - Art Brate \_\_\_\_\_
  - Judith Cosgray \_\_\_\_\_
  - Shaun Hochradel \_\_\_\_\_
  - John Hutton \_\_\_\_\_
  - Mike Raver \_\_\_\_\_

**2. PLEDGE OF ALLEGIANCE**

**3. RECOGNITION:**

- A. **STUDENTS OF THE MONTH: Kayleigh Caito and Elijah Varney**
- B. **NATIONAL MERIT FINALIST: Tiffany Lawless**
- C. **ZONTA CLUB AWARD: Helen Cothrel**
- D. **ALL-OHIO SWIMMER: Klare Williamson**
- E. **ACADEMIC ALL-OHIO FOOTBALL: Shane Snyder**
- F. **HIGH SCHOOL ENGINEERING COMPETITION TEAMS: Mrs. Holly  
Lavender, Advisor**
- G. **MSL CHAMPIONS - HIGH SCHOOL KNOWLEDGE BOWL TEAM: Mrs.  
Debbie Young, Advisor**
- H. **MSL CHAMPIONS - MIDDLE SCHOOL WRESTLING TEAM: Mr. Marcus  
Alford, Coach**
- I. **MSL CHAMPIONS - 7<sup>th</sup> GRADE GIRLS BASKETBALL TEAM: Ms. Aisha  
Kuhns, Coach**

**J. MSL CHAMPIONS - 8<sup>th</sup> GRADE GIRLS BASKETBALL TEAM: Mr. James Peck, Coach**

**4. REFRESHMENTS: Served by the Liberty Union Food Services Department**

**5. PUBLIC PARTICIPATION AT BOARD MEETINGS** File: KD (Also BDDH)

All meetings of the board and board-appointed committees are open to the public. Delegations or individuals are welcome at board meetings, subject to the following regulations designed to expedite deliberations and provide for full consideration of problems and questions:

- A. Establish appointment to present communications or petitions to the board three working days before the board meeting.
- B. Submit communications in writing at the time of requesting an appointment so that they may be duplicated and given to board members in the agenda materials.
- C. Limit presentations to 30 minutes with additional time to be granted by a vote of the majority of the Board. Each individual will be allotted three minutes until the total time of 30 minutes is used.
- D. Only upon the request of the board members will communications from the public be read aloud at the board meetings. These communications will be read by the board president, unless it is in violation of board policy. Such violation will be determined through consultation between the board president or treasurer and the superintendent.
- E. Each person addressing the Board shall give his/her name, address, and who they represent. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.
- F. The board will take questions and problems under advisement and issue responses after due deliberations, usually at the next meeting.
- G. If questions or problems relate to personnel, the Board will go into executive session to receive such presentations.

Board agendas are available to all those who attend board meetings. The section on the agenda for public participation shall be indicated. Noted in each agenda shall be a short paragraph outlining the board policy on public participation at board meetings.

[Adoption date:	January 10, 2000]	[Revised: October 9, 2000]	[Revised: April 9, 2001]
LEGAL REFS.:	ORC 121.22 3313.20	CROSS REFS.:	BCE, Board Committees BD, School Board Meetings BDDB, Agenda Format BDDC, Agenda Preparation and Dissemination

**6. DISCUSSION AND APPROVAL OF THE MINUTES:**

**LIBERTY UNION-THURSTON BOARD OF EDUCATION  
SPECIAL MEETING**

**February 10, 2011**

**7:00 P.M. - High School Library**

If you need to use the elevator to go to the library on the second floor of the high school, please call the District Office at 862-4171.

<b>ROLL CALL:</b>	Art Brate	<u>present</u>
	Shaun Hochradel	<u>present</u>
	John Hutton	<u>present</u>
	Mike Raver	<u>present</u>

**PLEDGE OF ALLEGIANCE**

**PUBLIC PARTICIPATION AT BOARD MEETINGS** File: KD (Also BDDH)

**EXECUTIVE SESSION:** An executive session was requested in order to interview candidates to fill a Board of Education member vacancy, as follows:  
7:15 p.m.: Dorrie Dils  
7:45 p.m.: Caryl N. Caito  
8:15 p.m.: Karen J. Ansel  
8:45 p.m.: John A. Walter

and also to consider the employment of a public employee.

**GO INTO EXECUTIVE SESSION:**

**018-11** Motion by Hochradel, seconded by Hutton, to go into Executive Session at 7:06 p.m. Brate, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

**RETURN FROM EXECUTIVE SESSION:**

**019-11** Motion by Raver, seconded by Hochradel, to return from Executive Session at 10:04 p.m. Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes. Motion carried.

**NEXT REGULAR MEETING:** The next regular meeting of the Liberty Union-Thurston Board of Education will be held on Monday, February 14, 2011, at 7:00 p.m. in the high school library.

**ADJOURN:**

**020-11** Motion by Hutton, seconded by Brate to adjourn at 10:05 p.m. Hutton, yes; Raver, yes; Brate, yes; Hochradel, yes. Motion carried.

**LIBERTY UNION-THURSTON BOARD OF EDUCATION  
SPECIAL MEETING**

**February 12, 2011**

**9:00 A.M. - High School Library**

If you need to use the elevator to go to the library on the second floor of the high school, please call the District Office at 862-4171.

<b>ROLL CALL:</b>	Art Brate	<u>present</u>
	Shaun Hochradel	<u>present</u>
	John Hutton	<u>present</u>
	Mike Raver	<u>present</u>

**PLEDGE OF ALLEGIANCE**

**PUBLIC PARTICIPATION AT BOARD MEETINGS**

File: KD (Also BDDH)

**EXECUTIVE SESSION:** An executive session is requested in order to interview candidates to fill a Board of Education member vacancy, as follows:

- 9:00 a.m.: Judith L. Cosgray
- 9:30 a.m.: Dawn M. Sims
- 10:00 a.m.: Barbara Mann
- 10:30 a.m.: David W. Hard

**GO INTO EXECUTIVE SESSION:**

**021-11** Motion by Hutton, seconded by Hochradel, to go into Executive Session at 8:57 a.m. Brate, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

**RETURN FROM EXECUTIVE SESSION:**

**022-11** Motion by Raver, seconded by Hutton, to return from Executive Session at 11:36 a.m. Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes. Motion carried.

**NEXT REGULAR MEETING:**

The next regular meeting of the Liberty Union-Thurston Board of Education will be held on Monday, February 14, 2011, at 7:00 p.m. in the high school library.

**ADJOURN:**

**023-11** Motion by Hochradel, seconded by Brate to adjourn at 11:37 a.m. Hutton, yes; Raver, yes; Brate, yes; Hochradel, yes. Motion carried.

**LIBERTY UNION-THURSTON BOARD OF EDUCATION  
REGULAR MEETING**

February 14, 2011

7:00 P.M. - Liberty Union High School Library

<b>ROLL CALL:</b>	Art Brate	<u>present</u>
	Shaun Hochradel	<u>present</u>
	John Hutton	<u>present</u>
	Mike Raver	<u>present</u>

**PLEDGE OF ALLEGIANCE**

**BOARD OF EDUCATION VACANCY**

**024-11** Motion by John Hutton, seconded by Shaun Hochradel, to appoint **Mrs. Judith Cosgray** to the vacant position on the LU-T Board of Education, effective immediately. The term of the appointment runs through December 31, 2011. Brate, yes; Hochradel, yes; Hutton, yes; Raver, yes. Motion carried.

**OATH OF OFFICE**

The District Treasurer, Mr. David Butler, administered the Oath of Office to **Mrs. Judith Cosgray**, the newly appointed member of the Board of Education.

**RECOGNITION**

**STUDENTS OF THE MONTH: Brandon Englehart & Joshua Motts**

**REFRESHMENTS:** Prepared by the Liberty Union Food Services Department

**PUBLIC PARTICIPATION AT BOARD MEETINGS** File: KD (Also BDDH)

**DISCUSSION AND APPROVAL OF THE MINUTES**

**025-11** Motion by Mike Raver, seconded by Shaun Hochradel, to approve the minutes of the Liberty Union-Thurston Board of Education Regular Meeting held on January 10, 2011, and the Special Meetings held on January 22, 2011, February 10, 2011, and February 12, 2011, as printed. Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes; Cosgray, **abstain**. Motion carried.

**OLD BUSINESS - BOARD POLICY:** The following policy was approved.

**026-11** Motion by John Hutton, seconded by Art Brate, to approve Old Business - Board Policy as printed below: Hutton, yes; Raver, yes; Brate, yes; Hochradel, yes; Cosgray, **abstain**. Motion carried.

**Policy GBH - STAFF-STUDENT RELATIONS**

The relationship between the District’s staff and student must be one of cooperation, understanding and mutual respect. Staff members have a responsibility to provide an atmosphere conducive to learning and to motivate each student to perform to his / her capacity.

Staff members should strive to secure individual and group discipline, and should be treated with respect by students all times. By the same token, staff members should extend to students the same respect and courtesy that they, as staff members, have a right to demand.

Although it is desired that staff members have a sincere interest in students as individuals, partiality and the appearance of impropriety must be avoided. Excessive informal and/or social involvement with individual students is prohibited. Such conduct is not compatible with professional ethics and, as, such, will not be tolerated. Common sense dictates that social involvement with students of relatives or close personal friends are exceptions.

Staff members are expected to comply with the ODE Code of Conduct, and use good judgment in their relationships with students both inside and outside of the school context including, but not limited to, the following guidelines:

1. Staff members shall not make derogatory comments to students regarding the school, its staff and/or other students.
2. Staff members should not give or receive expensive gifts from students which could be interpreted as being of a personal nature.
3. In most situations, it would not be appropriate for students to attend staff-oriented dinners, parties or functions.
4. Staff members are prohibited, under any circumstances, to engage in any improper fraternization or undo familiarity with students, regardless of student’s age and/or regardless of whether the student may have

- “consented” to such conduct. Fraternization includes, but is not limited to flirting and bantering with sexual overtones, dating, courting or engaging in a personal relationship on or off school grounds.
- 5. As role models, staff members should not use tobacco or alcohol in the presence of students. Staff members should not be in attendance at activities where students are present and there is illegal tobacco, alcohol or drug activity.
- 6. Staff members shall not use insults or demeaning language against students as a method of forcing compliance with requirements or expectations.
- 7. School board employees and volunteers should not initiate discussions about their private lives or the intimate details of the private life of unrelated students.
- 8. Staff members shall maintain a reasonable standard of care for the supervision, control and protection of students commensurate with their assigned duties and responsibilities.
- 9. Staff members shall not send students on personal errands.
- 10. Staff members shall, pursuant to law and Board policy, immediately report any suspected signs of child abuse or neglect.
- 11. Staff members shall not attempt to counsel, assess, diagnose or treat a student’s personal problem relating to sexual behavior, substance abuse, mental or physical health and/or family relationships but, instead, should refer the student to the appropriate individual or agency for assistance.
- 12. Staff members shall not disclose information concerning a student, other than directory information, to any person not authorized to receive such information. This includes, but is not limited to, information concerning assessments, ability scores, grades, behavior, mental or physical health and/or family background.

Social Networking Websites

- 1. Regarding “friends and friending” for district staff who have a presence on personal social networking websites:
  - Do not accept students as friends on personal social networking sites. Decline any student-initiated friend requests.
  - Do not initiate friendships with students.
- 2. Regarding the “content” of personal social networking websites of staff members:
  - Do not use commentary deemed to be defamatory, obscene, proprietary, or libelous. Exercise caution with regards to exaggeration, colorful language, guesswork, obscenity, copyrighted materials, legal conclusions, and derogatory remarks or characterization.
  - Do not discuss students or coworkers or publicly criticize school policies or personnel.
  - Do not post images that include students.
  - Do not disclose student record information including student work, photographs of students, names of students or any other personally identifiable information about students.
  - Do not engage in any communication or activity which violates the district’s anti-harassment policies; (Students-Preventing Bullying, Intimidation and Harassment), (Workplace Harassment).
  - Do not engage in any communication or activity which violates the district’s Internet Use policy.
  - Do not make or post discriminatory, confidential, threatening, libelous, disparaging, obscene, slanderous comments about the district, its employees, students or parents. (Employees are personally liable for their own commentary.)
- 3. Fraternization between District staff and students via the Internet, personal e-mail accounts, personal social networking websites and other modes of virtual technology is prohibited.

Violation of the prohibitions listed above will result in staff and/or student discipline in accordance with State law, Board policies and regulations, the Staff Handbooks, Student Code of Conduct and/or staff negotiated agreements. Nothing in this policy prohibits District staff and students from the use of education websites and/or use of social networking websites created for curricular, co-curricular or extra-curricular purposes.

[Adoption date: February 14, 2011]

LEGAL REFS.: ORC 3313.20

CROSS REFS.:	GBC, Staff Ethics	GBCA, Staff Conflict of Interest
	GBCB, Staff Conduct	GBI, Staff Gifts and Solicitations
	IIBH, District Websites	JFC, Student Conduct (Zero Tolerance)
	JG, Student Discipline	JHF, Student Safety
	JHG, Reporting Child Abuse	JL, Student Gifts and Solicitations
	JO, Student Records	KBA, Public’s Right to Know
	Staff Handbooks	Student Handbooks

CONTRACT REFS.:	Teacher’s Negotiated Agreement	Support Staff Negotiated Agreement
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**MONTHLY FINANCIAL STATEMENTS**

**027-11** Motion by Shaun Hochradel, seconded by Mike Raver, to approve Monthly Financial items stated below: Raver, yes; Brate, yes; Hochradel, yes; Hutton, yes; Cosgray, **abstain**. Motion carried.

- A. TREASURER’S FINANCIAL REPORT**
  - 1. MONTHLY FUNDS BALANCE**
  - 2. RECEIPT OF FUNDS**
  - 3. STATUS OF APPROPRIATIONS**
  - 4. MONTHLY BANK RECONCILIATION**

**B. BILLS**

**C. ADJUST APPROPRIATIONS (FY 2011)**

Liberty Union - Thurston Schools				
FY Revised Appropriations - 2 / 14 / 2011				
Governmental Fund Types				
<u>Fund Class / Name</u>	<u>Fund No / SCC</u>	<u>Total Approp</u>	<u>Adj</u>	<u>New Approp</u>
<u>General Fund Class</u>				
General Fund	001	\$12,206,604.00	\$0.00	\$12,206,604.00
<u>Special Revenue Class</u>				
Public School Support	018	\$72,000.00	\$0.00	\$72,000.00
Local Rotary	019	<b>\$2,376.38</b>	<b>\$1,200.00</b>	<b>\$3,576.38</b>
Classroom Fac. Maint.	034	\$307,000.00	\$0.00	\$307,000.00
Athletics	300	\$300,000.00	\$0.00	\$300,000.00
E.M.I.S.	432	\$5,000.00	\$0.00	\$5,000.00
Data Comm.	451	\$6,000.00	\$0.00	\$6,000.00
Ed Jobs	504	<b>\$222,917.03</b>	<b>\$0.00</b>	<b>\$222,917.03</b>
Race to the Top	506	<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>
IDEA PART B	516	\$326,045.60	\$0.00	\$326,045.60
SFSF- STIMULUS	532-932O	\$380,000.00	\$0.00	\$380,000.00
Title II D	533	\$394.99	<b>\$ - 11.62</b>	<b>\$383.37</b>
Title I	572	<b>\$137,304.94</b>	<b>\$ - 5,013.40</b>	<b>\$142,318.34</b>
ARRA Title I FY 10	572-932N	\$9,333.96	\$0.00	\$9,333.96
ARRA Title I FY 11	572-932O	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Drug Free	584	\$0.00	\$0.00	\$0.00
Title II A	590	<b>\$137,311.19</b>	<b>\$ - 3,421.17</b>	<b>\$140,732.36</b>
<b>Total Special Revenue Class</b>		<b>\$1,930,684.09</b>	<b>\$8,422.95</b>	<b>\$1,939,107.04</b>
<u>Debt Service Fund Class</u>				
Bond Retirement Fund	002	<b>\$1,064,691.89</b>	<b>\$0.00</b>	\$1,064,691.89
<u>Capital Project Fund Class</u>				
Perm. Imp.	003	<b>\$225,000.00</b>	<b>\$0.00</b>	<b>\$225,000.00</b>
Building Fund	004	\$2,280,000.00	<b>\$ - 5,000.00</b>	<b>\$2,275,000.00</b>
Cl. Build - State	010-9000	\$9,700,000.00	\$0.00	\$9,700,000.00
Cl. Build - Local	010-9001	\$3,000,000.00	\$0.00	\$3,000,000.00
<b>Proprietary Fund Types</b>				
<u>Enterprise Fund Class</u>				
Food Service Fund	006	\$475,000.00	\$0.00	\$475,000.00
<u>Internal Service Fund</u>				
Special Rotary Fund	014	\$48,000.00	\$0.00	\$48,000.00
Employee Benefits Fund	024	<b>\$1,592,049.60</b>	<b>\$0.00</b>	<b>\$1,592,049.60</b>
Total Internal Services		<b>\$1,640,049.60</b>	\$0.00	<b>\$1,640,049.60</b>
<b>Fiduciary Fund Type</b>				
<u>Trust Fund Class</u>				
Custodial Refresh. Fund	022	\$60,000.00	\$0.00	\$60,000.00
Student Activity Fund	200	\$120,000.00	\$0.00	\$120,000.00
Total Trust Fund Class		<b>\$180,000.00</b>	\$0.00	<b>\$180,000.00</b>
<u>Agency Funds</u>				

South Central Ins. Cons.	026	\$38,000,000.00	\$0.00	\$38,000,000.00
<b>Total Appropriations-All Fund Types</b>		<b>\$70,702,029.58</b>	<b>\$ - 12,246.19</b>	<b>\$70,689,783.39</b>

**D. STUDENT ACTIVITY MONTHLY APPROPRIATIONS**

<u>FUND</u>	<u>AMOUNT</u>
018	\$ 2,592.29
200	9,214.86
300	20,461.50
<b>Total Changes</b>	<b>\$32,268.65</b>

**E. DONATIONS**

<u>Amount</u>	<u>Donor</u>	<u>Fund</u>
\$5,760.00	Caring Connections	Elementary Counseling
123.20	General Mills - Box Tops for Education	H S Library
91.30	General Mills - Box Tops for Education	M S Library
53.50	Faler Feed Store	FFA
143.05	LU Ed Assn - Reimburs for Subs Red of Exp	H S Principals' Fund
<b>\$6,171.05</b>	<b>Total</b>	

**NEW BUSINESS: FINANCIAL:**

**028-11** Motion by John Hutton, seconded by Art Brate, to approve the New Business - Financial items listed below: Brate, yes; Hochradel, yes; Hutton, yes; Raver, yes; Cosgray, yes. Motion carried.

**A. OHIO SCHOOL FACILITY COMMISSION FINANCIAL AUDIT:** Mr. Butler, District Treasurer, reviewed results of the recent OSFC audit of the district construction projects.

**B. APPROVED PURCHASED SERVICE AGREEMENTS:**

- 1) SERVICE PROVIDER: **Spence Environmental Consulting, Inc.**  
 CONTRACT PERIOD: Estimated at Ninety Days  
 SERVICE PROVIDED: Provide Environmental Soil Test Borings and Evaluation  
 COST: \$4,366
- 2) SERVICE PROVIDER: **Metropolitan Education Council**  
 CONTRACT PERIOD: July 1, 2011 through June 30, 2014  
 SERVICE PROVIDED: Internet Services  
 COST: \$36,000 per year
- 3) SERVICE PROVIDER: **WorkHealth**  
 CONTRACT PERIOD: June 13, 2011  
 SERVICE PROVIDED: Bus Driver Physicals  
 COST: \$57 per Driver
- 4) SERVICE PROVIDER: **Fairfield County Education Service Center**  
 CONTRACT PERIOD: Fiscal Year 2012  
 SERVICE PROVIDED: Special Education Services  
 COST: \$160,594.90 (3.81% increase)

**C. BLEACHER PURCHASE:** Approved purchase of one ten-row, twenty-seven foot bleacher unit for the middle school football field at a cost of \$15,550. (This bleacher unit is identical to the one purchased two years ago for the soccer field.)

Note: This is **not** a general fund purchase; it is from the classroom facilities fund.

**NEW BUSINESS - PERSONNEL**

**029-11** Motion by Shaun Hochradel, seconded by John Hutton, to approve the New Business - Personnel items listed below: Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes; Cosgray, yes. Motion carried.

**A. RETIREMENT:** Approved the retirement of middle school principal, **Hank Gavarkavich**, effective June 30, 2011.

We thank Mr. Gavarkavich for his dedicated service for the past eight years.

**B. CERTIFIED SUBSTITUTE LIST:** Approved the substitute teacher list for February, 2011, as nominated by the Fairfield County Superintendent.

**C. CHANGE OF CLASSIFICATION:** **Vanessa Donahue** has been employed for more than one year as a “cleaner,” and is approved as a **custodian**, effective February 20, 2011.  
(Rick Delynko, Building Services Supervisor, requested this change in classification.)

**D. EMPLOY SUMMER HEALTH AND PHYSICAL EDUCATION TEACHERS:** The following candidates are approved to fill summer teaching positions as posted:

<u>Name</u>	<u>Position</u>	<u>Instructional Hours</u>	<u>Student Cost</u>
<b>Susan Steffen</b>	Summer 2011 Phys. Ed.	60	\$100
<b>Ruth Lockwood</b>	Summer 2011 Health	60	\$100

Note: The teachers will be paid \$100 per student, minus 16% for required benefits, for a total of \$84 per student.

**E. SUPPLEMENTAL CONTRACT POSTIONS:** The following candidates were approved for supplemental positions as listed below:

<u>NAME</u>	<u>POSITION</u>	<u>LEVEL</u>	<u>STEP</u>	<u>SALARY</u>
<b>Krista Azeltine</b>	Head Boys Track	2	11+	\$5,351.99
<b>Jon Morris</b>	Head Girls Track	2	11+	5,351.99
<b>Ashleigh Miller</b>	Asst Track	3	5	2,770.44
<b>Jacob Kemmerer</b>	Co-Asst Track	3	2	½ 1,164.85
<b>Tim Smith</b>	Co-Asst Track	3	3	½ 1,164.85
<b>Jeff Smolewski</b>	H S Track			Volunteer
<b>Jared Stewart</b>	Head Baseball	2	6	3,966.77
<b>Chris Staten</b>	H S Baseball			Volunteer
<b>Michael Schmidt</b>	JV Baseball	3	9	3,211.19
<b>Steven Brown</b>	H S Baseball			Volunteer
<b>Bill Putnam</b>	Head Softball	2	11+	5,351.99
<b>Renee Mangette</b>	Jr Hi Boys Track	4	8	2,487.10
<b>Susan Steffen</b>	Jr Hi Girls Track	4	9	2,487.10

**NEW BUSINESS - PERSONNEL Continued**

**030-11** Motion by Shaun Hochradel, seconded by Mike Raver, to approve the following New Business - Personnel item. Brate, yes; Hochradel, yes; Hutton, no; Raver, yes; Cosgray, yes. Motion carried.

**SUPPLEMENTAL CONTRACT POSTIONS:** The following candidate is approved for the supplemental position as listed below:

<u>NAME</u>	<u>POSITION</u>	<u>LEVEL</u>	<u>STEP</u>	<u>SALARY</u>
<b>Doug Mix</b>	H S Softball			Volunteer

**NEW BUSINESS: OTHER**

**031-11** Motion by Shaun Hutton, seconded by Art Brate, to approve the New Business - Other item listed below: Hutton, yes; Raver, yes; Brate, yes; Hochradel, yes; Cosgray, yes. Motion carried.

**SUMMER SPORTS CAMP:** Approved student participation in the following summer camp:

**CROSS COUNTRY CAMP**

- Dates: July 31 - August 4, 2011
- Location: Hocking Hills State Park
- Transportation: Parents
- Lodging: State Park Cabins
- Chaperones: Coaches and Parents
- Student Cost: \$40 per Student
- Participants: High School Cross Country Team Members



**INFORMATION**

- A. "RACE TO THE TOP" COMMITTEE:** Members of the District Race to the Top Committee provided an update.
- B. CONSTRUCTION PROJECT UPDATE:** Architect, **Joe Schappa**, provided an update on the progress of the high school renovation and new middle school construction.

**EXECUTIVE SESSION:** An Executive Session was requested in order to complete the performance evaluation of the Superintendent.

**GO INTO EXECUTIVE SESSION:**

**032-11** Motion by John Hutton, seconded by Mike Raver, to go into Executive Session at 8:23 p.m. Raver, yes; Brate, yes; Hochradel, yes; Hutton, yes; Cosgray, yes. Motion carried.

**RETURN FROM EXECUTIVE SESSION:**

**033-11** Motion by Shaun Hochradel, seconded by Mike Raver, to return from Executive Session at 8:54 p.m. Brate, yes; Hochradel, yes; Hutton, yes; Raver, yes; Cosgray, yes. Motion carried.

**NEXT REGULAR MEETING:** The next Board of Education Meeting will be held on Monday, March 14, 2011, at 7:00 p.m. in the high school library.

**ADJOURN:**

**034-11** Motion by John Hutton, seconded by Art Brate, to adjourn at 8:55 p.m. Hochradel, yes; Hutton, yes; Raver, yes; Brate, yes; Cosgray, yes. Motion carried.

**LIBERTY UNION-THURSTON BOARD OF EDUCATION  
SPECIAL MEETING**

**March 3, 2011**

**6:00 P.M. - High School Library**

**ROLL CALL:**

Art Brate	<u>present</u>
Judith Cosgray	<u>present</u>
Shaun Hochradel	<u>absent</u>
John Hutton	<u>present</u>
Mike Raver	<u>present</u>

**PLEDGE OF ALLEGIANCE**

**PUBLIC PARTICIPATION AT BOARD MEETINGS**

File: KD (Also BDDH)

**EXECUTIVE SESSION:** An executive session was requested for the purpose of discussing contract negotiations.

**GO INTO EXECUTIVE SESSION**

**036-11** Motion by John Hutton, seconded by Art Brate, to go into Executive Session at 6:02 p.m. Brate, yes; Cosgray, yes; Hochradel, **absent**; Hutton, yes; Raver, yes. Motion carried.

**RETURN FROM EXECUTIVE SESSION**

**037-11** Motion by Mike Raver, seconded by John Hutton, to return from Executive Session at 6:27 p.m. Cosgray, yes; Hochradel, **absent**; Hutton, yes; Raver, yes; Brate, yes. Motion carried.

**NEW BUSINESS: OTHER**

**038-11** Motion by John Hutton, seconded by Art Brate, to approve the New Business - Other item as printed below: Hochradel, **absent**; Hutton, yes; Raver, yes; Brate, yes; Cosgray, yes;. Motion carried.

**NEGOTIATED CONTRACT:** Approved the tentative agreement, as outlined, with LUTEA for a one-year contract, effective July 1, 2011, through June 30, 2012.

**NEXT REGULAR MEETING:** The next regular meeting of the Liberty Union-Thurston Board of Education will be held on Monday, March 14, 2011, at 7:00 p.m. in the high school library.

**ADJOURN**

**039-11** Motion by John Hutton, seconded by Judith Cosgray to adjourn at 6:29 p.m. Hutton, yes; Raver, yes; Brate, yes; Cosgray, yes; Hochradel, **absent**. Motion carried.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the Regular Meeting of the Liberty Union-Thurston Board of Education held on February 14, 2011, and the Special Meetings held on February 10, 12 and March 3, 2011, as printed above. Brate, \_\_\_\_\_; Cosgray, \_\_\_\_\_; Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_.

**7. MONTHLY FINANCIAL STATEMENTS**

**A. TREASURER’S FINANCIAL REPORT**

- 1. MONTHLY FUNDS BALANCE**
- 2. RECEIPT OF FUNDS**
- 3. STATUS OF APPROPRIATIONS**
- 4. MONTHLY BANK RECONCILIATION**

**B. BILLS**

**C. ADJUST APPROPRIATIONS (FY 2011)**

Liberty Union - Thurston Schools				
FY Revised Appropriations - 3 / 14 / 2011				
Governmental Fund Types				
<u>Fund Class / Name</u>	<u>Fund No / SCC</u>	<u>Total Approp</u>	<u>Adj</u>	<u>New Approp</u>
<u>General Fund Class</u>				
General Fund	001	\$12,206,604.00	\$0.00	\$12,206,604.00
<u>Special Revenue Class</u>				
Public School Support	018	\$72,000.00	\$0.00	\$72,000.00
Local Rotary	019	\$3,576.38	\$0.00	\$3,576.38
Classroom Fac. Maint.	034	\$307,000.00	\$0.00	\$307,000.00
Athletics	300	\$300,000.00	\$0.00	\$300,000.00
E.M.I.S.	432	\$5,000.00	\$0.00	\$5,000.00
Data Comm.	451	\$6,000.00	\$0.00	\$6,000.00
Ed Jobs	504	\$222,917.03	\$84,677.43	\$307,594.46
Race to the Top	506	\$25,000.00	\$0.00	\$25,000.00
IDEA PART B	516	\$326,045.60	\$0.00	\$326,045.60
SFSF- STIMULUS	532-932O	\$380,000.00	\$0.00	\$380,000.00
Title II D	533	\$383.37	\$0.00	\$383.37
Title I	572	\$132,291.54	\$0.00	\$132,291.54
ARRA Title I FY 10	572-932N	\$9,333.96	\$0.00	\$9,333.96
ARRA Title I FY 11	572-932O	\$0.00	\$0.00	\$0.00
Drug Free	584	\$0.00	\$0.00	\$0.00
Title II A	590	\$133,890.02	\$84,677.43	\$133,890.02
<b>Total Special Revenue Class</b>				
		<b>\$1,923,437.90</b>	<b>\$84,677.43</b>	<b>\$2,008,115.33</b>
<u>Debt Service Fund Class</u>				
Bond Retirement Fund	002	\$1,064,691.89	\$0.00	\$1,064,691.89

<u>Capital Project Fund Class</u>				
Perm. Imp.	003	\$225,000.00	\$0.00	\$225,000.00
Building Fund	004	<b>\$2,275,000.00</b>	<b>\$0.00</b>	\$2,275,000.00
Cl. Build - State	010-9000	\$9,700,000.00	\$0.00	\$9,700,000.00
Cl. Build - Local	010-9001	\$3,000,000.00	\$0.00	\$3,000,000.00
<b>Proprietary Fund Types</b>				
<u>Enterprise Fund Class</u>				
Food Service Fund	006	\$475,000.00	\$0.00	\$475,000.00
<u>Internal Service Fund</u>				
Special Rotary Fund	014	\$48,000.00	\$0.00	\$48,000.00
Employee Benefits Fund	024	<u>\$1,592,049.60</u>	<u>\$0.00</u>	<u>\$1,592,049.60</u>
Total Internal Services		\$1,640,049.60	\$0.00	\$1,640,049.60
<b>Fiduciary Fund Type</b>				
<u>Trust Fund Class</u>				
Custodial Refresh. Fund	022	\$60,000.00	\$0.00	\$60,000.00
Student Activity Fund	200	<u>\$120,000.00</u>	<u>\$0.00</u>	<u>\$120,000.00</u>
Total Trust Fund Class		\$180,000.00	\$0.00	\$180,000.00
<u>Agency Funds</u>				
South Central Ins. Cons.	026	<u>\$38,000,000.00</u>	<u>\$0.00</u>	<u>\$38,000,000.00</u>
Total Appropriations-All Fund Types		<b>\$70,689,783.39</b>	<b>\$84,677.43</b>	<b>\$70,774,460.82</b>

**D. STUDENT ACTIVITY MONTHLY APPROPRIATIONS**

<u>FUND</u>	<u>AMOUNT</u>
018	\$ 1,824.49
200	2,184.69
300	24,112.07
<b>Total Changes</b>	<b>\$28,121.25</b>

**E. DONATIONS**

<u>Amount</u>	<u>Donor</u>	<u>Fund</u>
\$448.00	Misc: Jump for Heart	Elementary Principal
96.00	Booster Bingo	Cross Country
500.00	Booster Bingo	Wrestling
500.00	Booster Bingo	Boys Basketball
1,000.00	Booster Bingo	Girls Basketball
<b>\$2,544.00</b>	<b>Total</b>	

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Monthly Financial items as stated above. Cosgray, \_\_\_\_\_; Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_; Brate, \_\_\_\_\_.

**8. NEW BUSINESS: FINANCIAL:**

**RECOMMEND THE FOLLOWING RESOLUTION:** O.R.C. 5705.34 requires the Board of Education pass and file a “Resolution Accepting the Rates & Amounts” as set by the Budget Commission, with the County Auditor no later than April 1, 2011.

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE FAIRFIELD COUNTY BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(CITY, VILLAGE, OR LOCAL BOARD OF EDUCATION)  
 ORC 5705.34 - 5705.35

WHEREAS, This Board of Education of the **Liberty Union-Thurston L.S.D**, Fairfield County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1<sup>st</sup>, 2011; and

WHEREAS, the Budget Commission of Fairfield County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore be it

RESOLVED, by the Board of Education of the **Liberty Union-Thurston L.S.D**, Fairfield County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of the **Liberty Union-Thurston L.S.D** the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

Authority: **LIBERTY UNION LSD**

TAX YEAR 2010- Collection 2011 - FY 2012

SCHEDULE A							
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE FAIRFIELD COUNTY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES							
FUND	FY Amount Requested of Budget Commission Inside/Outside	FY Amount to be derived from Levies Inside 10 Mill Limitation	FY Amount Approved by Budget Commission Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied			
				Inside 10 Mill Limit FY	Inside 10 Mill Limit TY	Outside 10 Mill Limit FY	Outside 10 Mill Limit TY
Type	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7
General Fund / Current Expense	3,506,592	760,000	2,737,600		4.80		32.90
Bond Retirement	1,136,000		1,063,000				6.80
Permanent Improvement	81,600		78,600				0.50
<b>TOTAL</b>	<b>4,724,192</b>	<b>760,000</b>	<b>3,879,700</b>	<b>0.00</b>	<b>4.80</b>	<b>0.00</b>	<b>40.20</b>

SCHEDULE B			
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES			
FUND	Maximum Rate Authorized to be Levied	TY County Auditor's Estimate of Yield of Levy	FY County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column 3)
<b>GENERAL FUND:</b>			
General Fund / Current Expense Levy authorized by voters on 01/01/1976 for a period not to exceed CONT years: Expires TY - x	21.90		
General Fund / Current Expense Levy authorized by voters on 11/08/1977 for a period not to exceed CONT years: Expires TY- x	7.00	2,737,600	2,737,600
General Fund / Current Expense Levy authorized by voters on 11/05/1985 for a period not to exceed CONT years: Expires TY - x	4.00		
<b>TOTAL GENERAL FUND OUTSIDE 10 MILL LIMIT</b>	<b>32.90</b>	<b>2,737,600</b>	<b>2,737,600</b>
<b>SPECIAL LEVY FUNDS:</b>			
Permanent Improvement Levy authorized by voters on 03/04/2008 for a period not to exceed CONT years Expires TV-x	0.50	78,600	78,600
Bond Retirement Levy authorized by voters on 03/04/2008 for a period not to exceed 28 years: Expires TY - 2035	2.60	1,063,000	1,063,000

Bond Retirement Levy authorized by voters on 05/07/2002 for a period not to exceed 28 years: Expires TY 2029	4.20		
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and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the Auditor of Fairfield County.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the New Business - Financial item listed above. Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_; Brate, \_\_\_\_\_; Cosgray, \_\_\_\_\_.

**9. NEW BUSINESS - PERSONNEL**

**A. RETIREMENT**

- 1) **Mrs. Betty Winger**, High School Intervention Specialist, has submitted her resignation for retirement purposes, effective August 1, 2011. We wish **Mrs. Winger** the best in her retirement.
- 2) **Mrs. Mollie Grube**, Elementary School Reading Specialist, has submitted her resignation for retirement purposes, effective August 1, 2011. We wish **Mrs. Grube** the best in her retirement.

Recommend approval.

**B. RESIGNATION:** **Mrs. Susan Steffen** has submitted her resignation for the Outdoor Education program. Recommend approval.

**C. SUPPLEMENTAL CONTRACT POSTIONS:** The following candidates are recommended for supplemental positions as listed below:

<u>NAME</u>	<u>POSITION</u>	<u>LEVEL</u>	<u>STEP</u>	<u>SALARY</u>
<b>Audrey McGee</b>	Head Girls Soccer	2	0	\$2,581.55

**D. CERTIFIED SUBSTITUTE LIST:** Approve the substitute teacher list for March, 2011, as nominated by the Fairfield County Superintendent.

**E. CLASSIFIED SUBSTITUTE LIST:** Approve the classified substitute list for March, 2011, with the addition of the following names.

<u>Name</u>	<u>Address</u>	<u>Classification</u>
* <b>Jessica Fleming</b>	120 N Basil St, Baltimore	Cleaner
* <b>Jill Gaskill</b>	120 N Basil St - Apt A, Baltimore	Cleaner

\* Pending obtaining all necessary paper-work.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the New Business - Personnel items listed above. Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_; Brate, \_\_\_\_\_; Cosgray, \_\_\_\_\_; Hochradel, \_\_\_\_\_.

**10. NEW BUSINESS - PERSONNEL**

**CONTRACT ADJUSTMENT:** In order to provide an additional special education program offering, one additional teaching period, effective February 18, 2011, it is necessary to add to the contract of Middle School Intervention Specialist, **Katie Hochradel**, at a cost of \$3,046.89. The class will be scheduled during **Mrs. Hochradel's** conference period. Recommend approval.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the New Business - Personnel item listed above. Raver, \_\_\_\_\_; Brate, \_\_\_\_\_; Cosgray, \_\_\_\_\_; Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_.

**11. NEW BUSINESS: OTHER**

**SCHOOL DISTRICT CALENDAR (2011/2012):** Adjustments to the school district calendar for the 2011/2012 calendar are recommended. Calendar changes include starting school one week later, and adding two half-day waiver days and two late arrivals to provide for "Race to the Top" staff development. Recommend approval.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the New Business - Other item listed above. Brate, \_\_\_\_\_; Cosgray, \_\_\_\_\_; Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_.

**12. INFORMATION**

**A. REDUCTION IN FORCE:** Notification has been given to the LUTEA President of the Board's intent to implement a "Reduction In Force," impacting the staffing of teachers for fiscal year 2012. LUTEA has requested to address the Board regarding the "Reduction In Force".

**B. "RACE TO THE TOP" COMMITTEE:** Members of the District Race to the Top Committee will provide an update.

**C. CONSTRUCTION PROJECT UPDATE:** Architect, **Joe Schappa**, will provide an update on the progress of the high school renovation and new middle school construction.

**D. EVALUATION OF BOARD OPERATIONAL PROCEDURES:** Annually, in the month of March, per Policy BK, members of the Board of Education participate in an appraisal of its functioning as a board. This appraisal considers the broad realm of relationships and activities inherent in Board responsibilities.

**13. EXECUTIVE SESSION:** An Executive Session is requested to consider the employment of a public employee.

**A. GO INTO EXECUTIVE SESSION:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to go into Executive Session at \_\_\_\_\_ p.m. Cosgray, \_\_\_\_\_; Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_; Brate, \_\_\_\_\_.

**B. RETURN FROM EXECUTIVE SESSION:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to return from Executive Session at \_\_\_\_\_ p.m. Hochradel, \_\_\_\_\_; Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_; Brate, \_\_\_\_\_; Cosgray, \_\_\_\_\_.

**14. NEXT REGULAR MEETING:** The next Board of Education Meeting will be held on Monday, April 11, 2011, at 7:00 p.m. in the high school library.

**15. ADJOURN:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ p.m. Hutton, \_\_\_\_\_; Raver, \_\_\_\_\_; Brate, \_\_\_\_\_; Cosgray, \_\_\_\_\_; Hochradel, \_\_\_\_\_.